

KEY FEATURES



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EasyTDS Lite is a complete & user friendly Software solution for all TDS needs like Calculations, Certificates & Quarterly Returns

Key Features:

- ❖ Auto Calculation for TDS on Salaries, Contract Payment, Interest, Commission, Professional Fees, Rent & all other TDS Payments
- ❖ Auto Calculation for TCS on Scrap, Liquor, Timber etc.
- ❖ Annual Projection of Tax to be deducted from Employee Salary.
- ❖ **Generate & Print auto filled Certificates** of Form 16, 16A, 12BA & 27D
- ❖ **Generate & Print auto filled** Challan 281
- ❖ Facilities for filing Regular Quarterly Return for Form No. 24Q, 26Q, 27Q & 27EQ (TCS) in Electronic format as well as Paper format & Form 27A can be generated.
- ❖ Create Revised/Correction Statement of e-TDS Returns
- ❖ One time Entry of Employee & Party Masters - Carry forward facility for the next Asst. Year
- ❖ All the data related to a particular Section can be entered once
- ❖ Validates e-TDS file automatically with NSDL utility
- ❖ Understandable Error Code Description to track Errors in e-TDS Returns
- ❖ TDS & Challan Statistics to Track Amount being deposited against Deducted

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- ❖ Generates Worksheet of TDS calculation, Projection of TDS for Employees, Monthly TDS to be deducted etc.
- ❖ Several other Reports like
 - ◆ Payment made with TDS Deducted in the order of Date of Payment
 - ◆ Payment made with TDS Deducted (Grouped by Deductee)
 - ◆ Show Payment Details Section wise
 - ◆ Total TDS Deposited for a particular period
 - ◆ Challan wise Deposit Breakup of Parties
 - ◆ Section wise Ledger of TDS Deducted
 - ◆ Generate reports for Parties who's PAN is not present
 - ◆ TDS Deduction Summary
 - ◆ Reports to show general Details of Deductee
 - ◆ Declaration Letter for Employees to enter Investment Declaration
 - ◆ Salary Projection Reports for Employees
- ❖ Backup & Restore options to keep the Data Backup of Companies
- ❖ Unlimited Companies can be created and managed
- ❖ User defined TDS Rates - Flexible to change the Tax Rate, Surcharge Rate and the Cess Rate
- ❖ Auto Update Facility available in the software to be in regular touch with the changes done by Government / NSDL (Intimation to the users through email about the changes)

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KNOW YOUR MONTHLY OBLIGATION

A P R I L

- ❖ To file Form 15H for non-deduction of TDS on interest paid (exceeding Rs.5,000) to senior citizen who does not have any Tax Liability by **7th of April.**
- ❖ To file Form 15G for non-deduction of TDS on interest paid (exceeding Rs.5,000) to individual or HUF having non-taxable Income by **7th of April.**
- ❖ To deposit the TDS collected in the month of March by **7th of April.**
- ❖ To file TDS return by **15th of April** for the quarter ended 31st March.
- ❖ To file return of Service Tax by **25th of April.**

M A Y

- ❖ To deposit the TDS collected in the month of April by **7th of May.**
- ❖ To deposit Service Tax by **5th of May** collected in the Month of April (in case of Company assessee Only).
- ❖ To deposit the TDS on payment other than TDS on salary, Credited or Paid on 31st March, by **31st of May.**

J U N E

- ❖ To deposit the TDS collected in the month of May by **7th of June.**
- ❖ To deposit Service Tax by **5th of June** collected in the Month of May (in case of Company assessee Only).
- ❖ To file TDS return by 15th June for the quarter ended 31st March.
- ❖ To deposit First Instalment of Advance Tax by **15th of June.**
 - This Instalment is only for Companies.
 - Deposit 15% of Estimated Tax Liability.

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J U L Y

- ❖ To deposit the TDS collected in the month of June by **7th of July**.
- ❖ To deposit Service Tax by **5th of July** for the Tax collected during the quarter (in case of Company) Month ended on 30th June
- ❖ To file TDS return by **15th of July** for the quarter ended 30th June.
- ❖ To deposit FBT Advance Tax by **15th of July** for the quarter ended 30th June
- ❖ To file the return of Income by **31st of July** by all assessees other than mentioned above in October.
- ❖ To file FBT Return by **31st July** by assessee other than Company or assessee whose A/c's does not require any audit.

A U G U S T

- ❖ To deposit Service Tax by **5th of August** collected in the Month of July (in case of Company assessee Only).
- ❖ To deposit the TDS collected in the month of July by **7th of August**.

S E P T E M B E R

- ❖ To deposit the TDS collected in the month of August by **7th of September**.
- ❖ To deposit Service Tax by **5th of September** collected in the Month of August (in case of Company assessee Only).
- ❖ To deposit Second Instalment of Advance Tax by **15th of September**.
 - For Company 45% of Estimated Tax Liability Less Previous Payment.
 - For any other assessee this is First Instalment.
 - For any other assessee pay 30% of Estimated Tax liability.

O C T O B E R

- ❖ To deposit Service Tax by **5th of October** for the Tax collected during the quarter (in case of Company) Month ended on 30th September.
- ❖ To deposit the TDS collected in the month of September by **7th of October**.
- ❖ To file TDS Return by **15th of October** for quarter ended 30th September.
- ❖ To deposit FBT Advance Tax by **15th of October** for the quarter ended 30th September.

KNOW YOUR MONTHLY OBLIGATION

- ❖ To file return of Service Tax by **25th of October** for half year ended 30th September.
- ❖ To file FBT return by **31st of October** :
 - Assessee who are Company.
 - For other than Company, if their a/c's are required to be audited.
- ❖ To file Income Tax Return by **31st of October** by the following assessee:
 - Every Company.
 - Other than company, if:
 - i. Accounts required Audit under Income Tax
 - ii. Where assessee is Working partner of a firm requiring Audit.
 - iii. Where assessee is covered by one of the six provisions.

One by Six provision:

- i. Ownership of Motor Car (Two Wheeler not Covered), taking on Lease is Covered.
- ii. Occupation (Ownership or Tenancy) of Specified area of Immovable Property.
- iii. Incurred expenditure on Foreign Tour in previous year.
- iv. Subscription of Cellular Telephone.
- v. Holding Credit Card.
- vi. Membership of Club where entrance fees charged is Rs.20,000 or more.
(This requirement has been to deleted from financial year ending on 31.3.2007 onwards)

N O V E M B E R

- ❖ To deposit Service Tax by **5th of November** collected in the Month of October (in case of COMPANY assessee Only).
- ❖ To deposit the TDS collected in the month of October by **7th of November**.

D E C E M B E R

- ❖ To deposit Service Tax by **5th of December** collected in the Month of November (in case of Company assessee Only).
- ❖ To deposit the TDS collected in the month of November by **7th of December**.

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- ❖ To deposit Third Instalment of Advance Tax by **15th of December** :
 - For Company 75% of Estimated Tax Liability Less Previous Payment.
 - For any other assessee this is Second Instalment.
 - For any other assessee pay 60% of Estimated Tax liability Less Previous Payment.

J A N U A R Y

- ❖ To deposit Service Tax by **5th of January** for the Tax collected during the quarter (in case of Company) Month ended on 30th December.
- ❖ To deposit the TDS collected in the month of December by **7th of January**.
- ❖ To file TDS Return by **15th of January** for quarter ended 31st December.
- ❖ To deposit FBT Advance Tax by **15th of January** for the quarter ended 30th December.

F E B R U A R Y

- ❖ To deposit the TDS collected in the month of January by **7th of February**.
- ❖ To deposit Service Tax by **5th of February** collected in the Month of January (in case of Company assessee Only).

M A R C H

- ❖ To deposit Service Tax by **5th of March** collected in the Month of February (in case of Company assessee Only).
- ❖ To deposit the TDS collected in the month of February by **7th of March**.
- ❖ To deposit Last Instalment of Advance Tax by **15th of March**.
- ❖ To deposit FBT Advance Tax by 15th of March for the quarter ended 31st March
- ❖ To file return of Income, if not filed in July or October by **31st of March**.
- ❖ To deposit Service Tax by **31th of March** collected in the Month of March (in case of Company assessee Only).

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FEW BASICS OF INCOME TAX

Assessment Year

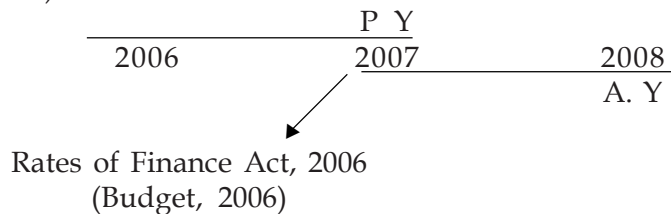
Assessment year (AY) means the period of 12 months commencing on 1st day of April each year. In some countries, it is called a Tax Year.

Previous Year

Previous year (PY) means the financial year immediately preceding the assessment year. In some countries, it is called a Income Year.

Illustration:

It is essential to understand the difference between assessment year and previous year. The income which is earned in the previous year is charged to income tax in the assessment years at the rates applicable for that assessment year. Thus, if income of Rs. 1,00,000 is earned in PY. 2006-2007 (which commences on 1-4-2006 and ends on 31-3-2007), then this income is charged to income tax in AY 2007-2008 at the rates pronounced by Finance Act, 2006 (Budget, 2006)



Assessment

Assessment includes re-assessment. It is the process of determining the income of an assessee earned during any previous year and finding out the income tax, interest or other sum payable under the Act.

Income

The definition of income under the Income Tax Act is of an inclusive nature. i.e. apart from the items listed in the definition, any receipt which satisfies the basic condition of being income is also to be treated as income and charged to income tax accordingly. Income includes:-

- Salary Income including any benefit, allowance, amenity or perquisite obtained in addition to or in lieu of salary.
- Profits or Gains from business or profession including any benefit, amenity, perquisite obtained in the course of such business or profession
- Dividend Income
- Winnings from lotteries, crossword puzzles, races, games, gambling or betting
- Capital Gains on sale of capital assets
- Amounts received under a KeyMan Insurance Policy i.e a life insurance policy taken by a person on the life of another person who is or was the employee of the first mentioned person or is or was connected in any manner whatsoever with the business of the first mentioned person.

Voluntary contributions received by a religious or charitable trust or scientific research association or a sports promotion association

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**TDS RATES FOR FINANCIAL
YEAR ENDED 31.3.2007**

Resident Recipients (to whom payment is made is Resident)					
	Individual, HUF Payment less than Rs.10,00,000, a cooperative Society, a local authority	Individual, HUF Payment more than Rs.10,00,000	Firm, & every artificial juridical person	Company	No TDS IF Payment does not Exceed
Salary u/s 192	Normal rates applicable to individual				
Interest on Debentures, Bonds and Securities u/s 193	10.20%	11.22%	11.22%	22.44%	Rs.2,500
Interest other than above u/s 194A*	10.20%	11.22%	11.22%	22.44%	Rs.5,000
Winnings from lotteries crossword puzzles, card games, television shows u/s 194B	30.60%	33.66%	33.66%	33.66%	Rs.5,000
Winning from Horse Races u/s 194BB	33.60%	33.66%	33.66%	33.66%	Rs.2,500
Contract u/s 194C @	2.04%	2.244%	2.244%	2.244%	Rs.20,000#
Advertising Contract u/s 194C @	1.02%	1.122%	1.122%	1.122%	Rs.20,000#

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Resident Recipients (to whom payment is made is Resident)					
	Individual, HUF Payment less than Rs.10,00,000, a cooperative Society, a local authority	Individual, HUF Payment more than Rs.10,00,000	Firm, & every artificial juridical person	Company	No TDS IF Payment does not Exceed
Sub Contract u/s 194C *	1.02%	1.122%	1.122%	1.122%	Rs.20,000#
Commission to Insurance Agent u/s 194D	10.2%	11.22%	11.22%	22.44%	Rs.5,000
Commission on sale of lottery tickets u/s 194G	10.20%	11.22%	11.22%	11.22%	NA
Commission u/s 194H*	5.10%	5.61%	5.61%	5.61%	Rs.2,500
Rent u/s 194I*	15.30%	16.83%	22.44%	22.44%	Rs.120,000
Professional Services u/s 194J*	5.10%	5.61%	5.61%	5.61%	Rs.20,000

* HUF & Individual are required to deduct TDS only if in Last Year their turnover is more than Rs. 40 Lakh. (SUB CONTRACT Covered here)

@ For CONTRACT & ADVERTISING CONTRACT, individual & HUF are not required to deduct TDS even if their Turnover is more than Rs.40 Lakh.

For CONTRACT & SUB CONTRACT, TDS is required if amount paid is greater than 20,000 in a single payment or Rs.50,000 in the aggregate during a Financial Year.

TAX COLLECTED AT SOURCE BY SELLER

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TAX COLLECTED AT SOURCE BY SELLER

A Seller is required to collect a sum equal to the percentage from the buyer of any goods of the nature as specified in the under mentioned table.

Nature of Goods/ Nature of Contract/ Licence or lease	Resident Recipients (to whom payment is made is Resident)				
	Individual, HUF Payment less than Rs.10,00,000, a cooperative Society, a local authority	Individual, HUF Payment more than Rs.10,00,000	Firm & every artificial juridical person& Domestic company	Non Domestic Com pany	No TDS IF Payment does not Exceed
Alcoholic Liquor for Human consumption	1.02%	1.122%	1.122%	1.122%	NA
Timber obtained under a forest lease	2.55%	2.805%	2.805%	2.805%	NA
Timber obtained by any mode other than under a forest lease	2.55%	2.805%	2.805%	2.805%	NA
Any other forest produce not being timber or tendu leaves	2.55%	2.805%	2.805%	2.805%	NA
Scrap	1.02%	1.122%	1.122%	1.122%	NA
Parking lot, toll plaza, mining and quarrying	2.04%	2.244%	2.244%	2.244%	NA

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The tax collected at source is required to be deposited, within 7 days of such collections.

The seller shall issue a Certificate in form No.27D of the tax so collected and deposited, within 10 Days from the date of such collection.

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**DEDUCTIONS AND ISSUE OF
CERTIFICATES**

When TDS deduction is to be made

Tax is required to be deducted at the time of crediting the amount specified expenditure or actual payment, whichever is earlier.

For Tax deducted up to 31.3.2006

The deductor is required to issue TDS Certificate to the payee in Form No. 16A within a month from the end of month during which tax is deducted. Where more than one TDS Certificates have been issued, the payer may issue one consolidated TDS Certificate at the request of the payer.



TDS DEPOSITING INTO BANK

Do's

1. Use challan type 281 for deposit of TDS/TCS.
2. Quote the correct Tax Deduction and Collection Account number (TAN) and name and address of the deductor on each challan used for depositing tax.
3. Use separate challans to deposit tax deducted under each section and indicate the correct nature of payment code in the relevant column in the challan.

Section	Nature of payment	Code
192	Payment to Govt. Employees other than Union Government Employee	92A
192	Payment of Employees other than Govt. Employees.	92B
193	Interest on securities.	193
194	Dividend	194
194A	Interest other than interest on securities.	94A
194B	Winnings from lotteries and crossword puzzles.	94B
194BB	Winnings from horse race.	4BB
194C	Payment of contractors and sub-contractors.	94C
194D	Insurance Commission.	94D
194E	Payments to non-resident Sportsmen/Sport Associations.	94E
194EE	Payments in respect of Deposits under national Saving Schemes.	4EE
194F	Payments on account of Re-purchase of Units by Mutual Funds or UTI	94F
194G	Commission, prize etc. on sale of Lottery tickets.	94G

TDS DEPOSITING INTO BANK

Section	Nature of payment	Code
194H	Commission or Brokerage.	94H
194I	Rent	94I
194J	Fees for Professional Or Technical Services	94J
194K	Income payable to a Resident Assessee in respect of Units of a specified Mutual Fund or of the Units of the UTI	94K
195	Other sums payable to a non- Residents.	195
196A	Income in respect of Units of non- residents.	96A
196B	Payments in respect to Units to an Offshore Fund	96B
196C	Income from foreign Currency Bonds or Shares of Indian Company payable to Non-resident	96C
196D	Income of foreign institutional investors from securities.	96D
206C	Collection at Source from Liquor for Human Consumption and Tendu Leaves.	6CA
206C	Collection at Sources from Timber obtained under Forest lease.	6CB
206C	Collection at Source from Timber obtained by any Mode other than a Forest Lease.	6CC
206C	Collection at source from any other Forest Produce (not being Tendu Leaves)	6CD
206C	Collection at Source from Scrap.	6CD

4. Use separate challans to deposit tax deducted for different types of deductees. i.e. Corporate or Non-Corporate, and indicate the type of deductees in the relevant column in the challan. (For example, in challans to deposit tax deducted from corporate deductees, indicate “ COMPANY DEDUCTEES – 0020” and for non-corporate deductees “ NON-COMPANY DEDUCTEES – 0021”

Dont's

1. Do not use incorrect type of challan.
2. Do not make any mistakes in quoting PAN/TAN.

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3. Do not give PAN in place of TAN or vice versa.
4. Each branch/division of an entity will have a separate TAN if it is filing separate TDS/TAN returns. However, there will be only one PAN for a entity.
5. Do not use a single challan to deposit tax deducted under various sections.
6. Do not use a single challan to deposit tax deducted for corporate and non-corporate deductees.
7. Do not make any mistakes in the F.Y. and A.Y. to be indicated in the challan.

After the taxes are paid, the collecting bank branch will give you a counter foil as acknowledgement for the taxes paid. Ensure that the bank has mentioned the Challan Identification Number (CIN) on the counter foil if not, immediately take up the matter with the bank.

CIN companies of the following:

S.No.	CIN Particulars	No. of characters
1.	Bank Branch Code (BSR code)	7 digits
2.	Challan serial number	5 digits
3.	Date of tender of challan	DD/MM/YY

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WHEN TO DEPOSIT TDS TO THE ACCOUNT OF GOVERNMENT

Due date for payment of TDS on any payment other than Salary is 7th of Next Month. For Amount which are credited on 31.3.2007, due date is 31.5.2007. The significance of this provision can be will appreciated from following illustrations:

Date on which liability for expense is Credited in books	Date on which Payment is made	Due date for TDS entry in books of accounts	Due date for deposit of TDS to the government
01-12-2006	08-01-2007	01-12-2006	07-01-2007
01-12-2006	08-11-2006	08-11-2006	07-12-2006
30-03-2007	30-03-2007	30-03-2007	07-04-2007
30-03-2007	31-03-2007	30-03-2007	07-04-2007
30-03-2007	01-04-2007	30-03-2007	07-04-2007
31-03-2007	30-03-2007	30-03-2007	07-04-2007
31-03-2007	31-03-2007	31-03-2007	07-04-2007
31-03-2007	01-04-2007	31-03-2007	31-05-2007

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E-TDS RETURNS

Entities (both corporate and non-corporate deductors) making payments (specified under Income Tax Act) to third parties (deductees) are required to deduct tax at source (Tax Deducted at Source -TDS) from these payments and deposit the same at any of the designated branches of banks authorised to collect taxes on behalf of Government of India. They should also furnish TDS returns containing details of deductee(s) and challan details relating to deposit of tax to ITD.

As a part of automation of collection, compilation and processing of TDS returns ITD has notified an “Electronic Filing of Returns of Tax Deducted at Source Scheme, 2003”. It is applicable to all deductors furnishing their TDS return in electronic form. As per this scheme:

It is mandatory (w.e.f. June 1, 2003) for corporate deductors to furnish their TDS returns in electronic form (e-TDS return).

From F.Y. 2004-2005 onwards furnishing TDS returns in electronic form is also mandatory for government deductors in addition to corporate deductors.

Deductors (other than government and corporates) may file TDS return in electronic or physical form.

National Securities Depository Ltd. (NSDL) is the e- TDS Intermediary (appointed by ITD) receives, on behalf of ITD, the e-TDS returns from the deductors.

Deductors can submit e-TDS returns through TIN-Facilitation Centres (TIN-FC) established by NSDL or directly upload through NSDL web-site.



E-TCS RETURNS

TCS means collection of tax at source by the seller (collector) from the buyer (collectee/payee) of the goods (specified u/s 206C of Income-tax Act, 1961, like timber obtained under forest lease, scrap, any other forest produce not being timber or tendu leaves etc.). For e.g. if purchase value of goods is Rs.10,000/-, the buyer will pay an amount of Rs.10,000/- + X (X being the value of TCS as prescribed under Income-tax Act, 1961) to the seller. The seller will deposit the tax collected at source (TCS) at any of the designated branches of the authorised banks.

Following the automation of TDS returns in 2003, ITD has now notified an “Electronic Filing of Returns of Tax Collected at Source Scheme, 2005”. It is applicable to all deductors furnishing their TCS return in electronic form. As per this scheme:

It is mandatory for corporate and government deductors to furnish their TCS returns in electronic form (e-TCS return) from F.Y. 2004-2005 onwards.

Deductors (other than government and corporates) may file TCS return in electronic or physical form.

NSDL is the e-TCS Intermediary (appointed by ITD) receives, on behalf of ITD, the e-TCS returns from the deductors.



PRESCRIBED FORMS NOS. FOR E-TDS RETURN

Every person, deducting tax at source, is required to submit return of tax deducted as follows:

Different payments	In case the person tax is a Company or Govt. Enterprise	In case the person deducting tax is a person other than Company	Time-limit for submission of return by the person deducting tax
Salary	Form 24Q in Electronic Format and Form 27A	Form No.24Q	Quarterly Return within 15 day from the end of quarter and for the quarter ended 31 st March, the due date is 15 th June.
Payment (Other than Salary) to a resident	Form 26Q in Electronic Format and Form 27A	Form No.26Q	Same as above.
Payment (Other than Salary) to a non resident	Form 27Q in Electronic Format and Form 27A	Form No.27Q	Same as above.
Tax Collected at Source	Form 27EQ in Electronic Format and Form 27B	Form No. 27EQ	Same as above

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STEPS TO OPERATE THE SOFTWARE

Sensys EasyTDS Lite - How to operate the Software

- (1) Company Creation
- (2) Bank Details (Enter Drawn On & Depositing Bank along with the BSR Code)
- (3) Salary Module
 - (i) Creating Employee Master
 - (ii) Enter Salary Details of Each Employee (like Salaries, Allowances, PF, Profession tax etc.)
 - (iii) Generate Projection : Detailed or Summary to get the monthly tds to be deducted
 - (iv) After arriving at a monthly tds amount, it has to be enter in the **Tax Deducted by us** column
- (4) Other Module
 - (i) Creating Party Master
 - (ii) Enter the Transaction Details like Date, Gross Amount and TDS Rate.
- (5) Challan Module
 - (i) What ever the TDS deducted in case of salary & others will be reflected in this module.
 - (ii) Deposit the amount and enter the necessary Date of Deposit, Bank and Cheque details and Print the Challan 281
- (6) Certificates Module

In this module user can get option to issue Form 16, Form 16A & Form 27D, Choose the respective sections to get the proper certificates
- (7) Generating e-TDS/e-TCS Returns
 - (i) Salary e-TDS Returns
 - (ii) Others e-TDS Returns
 - (iii) TCS e-TCS Returns
- (8) Other Reports

Several reports available under this module for Salary & Other than salary



SYSTEM REQUIREMENT & TECHNICAL SUPPORT

Systems Requirement

PC with Pentium Class Processor
Windows 9x or later
32 MB RAM (Recommended)
15 MB Hard Disk Space
CD-ROM Drive
VGA or Higher Resolution Monitor

Technical Queries & Support

For any technical queries or any support please E-mail / Fax to us at:

E-mails:

sales@jainabookagency.com

tds@sensysindia.com

Fax No.: 91-11-4151 3850

and we will revert back as soon as possible

Or feel free to call us at

Contact Nos.

9891008473, 9891008988, 91-11- 2341 6395 / 96 / 97

For Latest updates

Please visit our website at : www.sensysindia.com

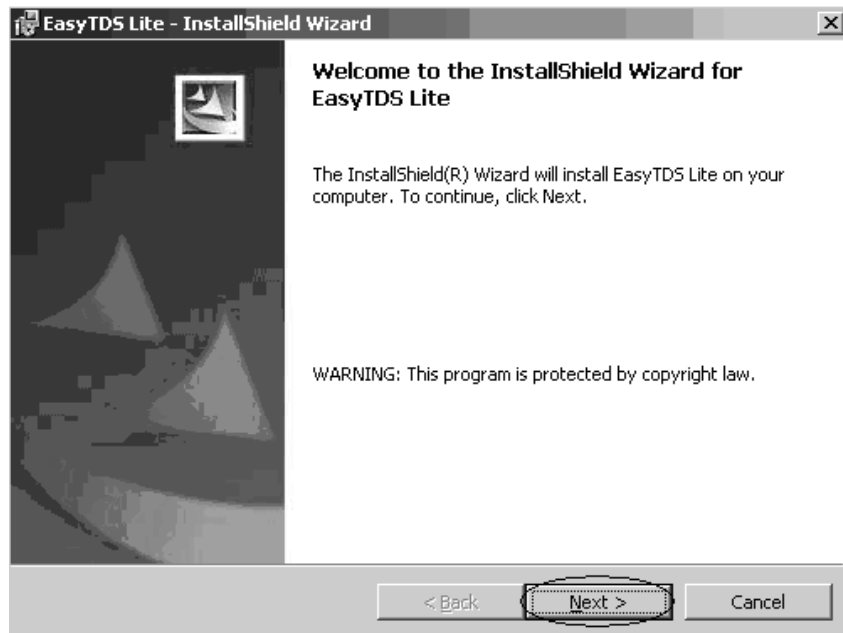
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USER MANUAL

Procedure to Install the Software

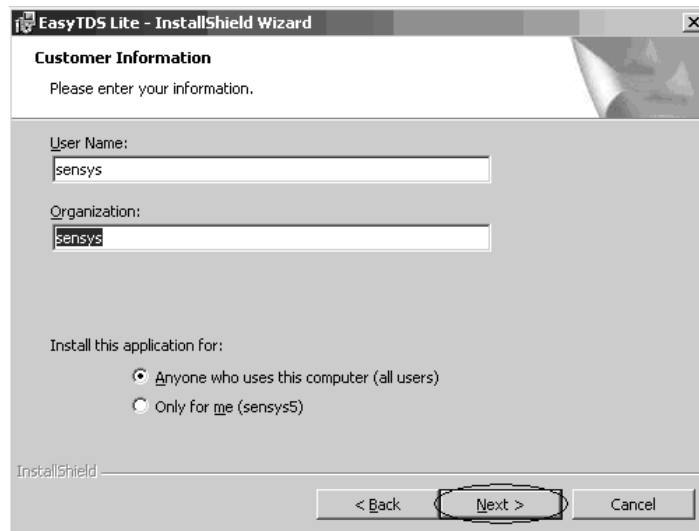
- (1) Insert the **Sensys EasyTDS Lite** Software CD in to the CD Drive.
- (2) Click on Start Button and choose Run or You can browse the CD from **My Computer**
- (3) Choose setup.exe from the CD and click Ok to Run.
- (4) Carefully read and follow the instruction on the screen one by one.

Click on **Next >** as shown in the following screen.

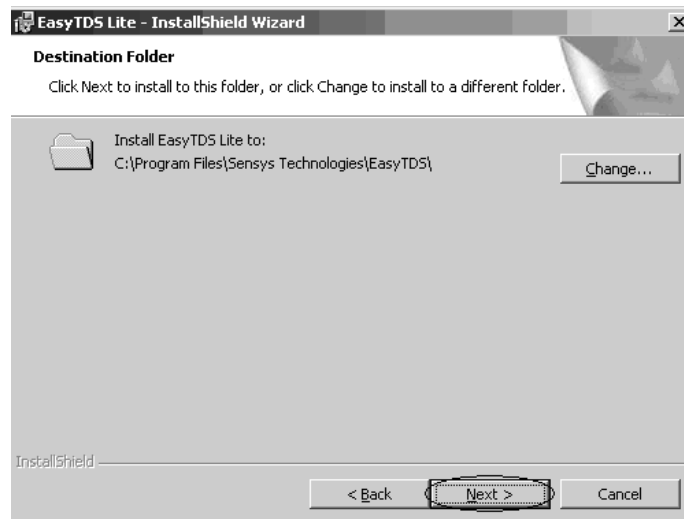


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Click on **Next >** as shown in the following screen

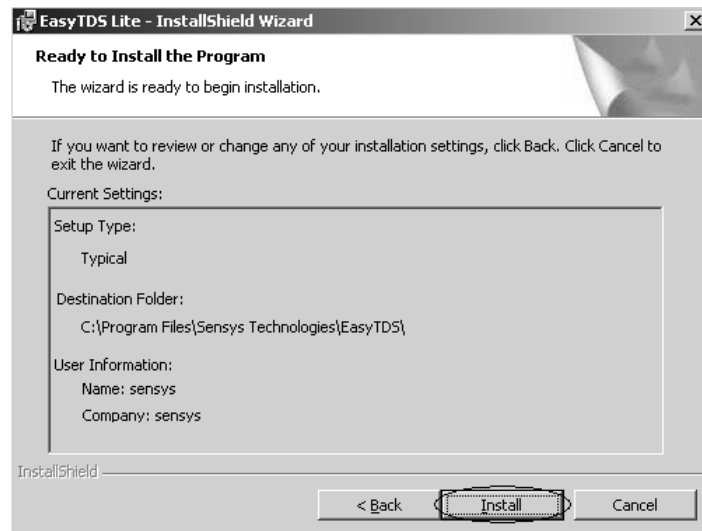


Click on **Next >** as shown in the following screen.



USER MANUAL

Click on **Install**

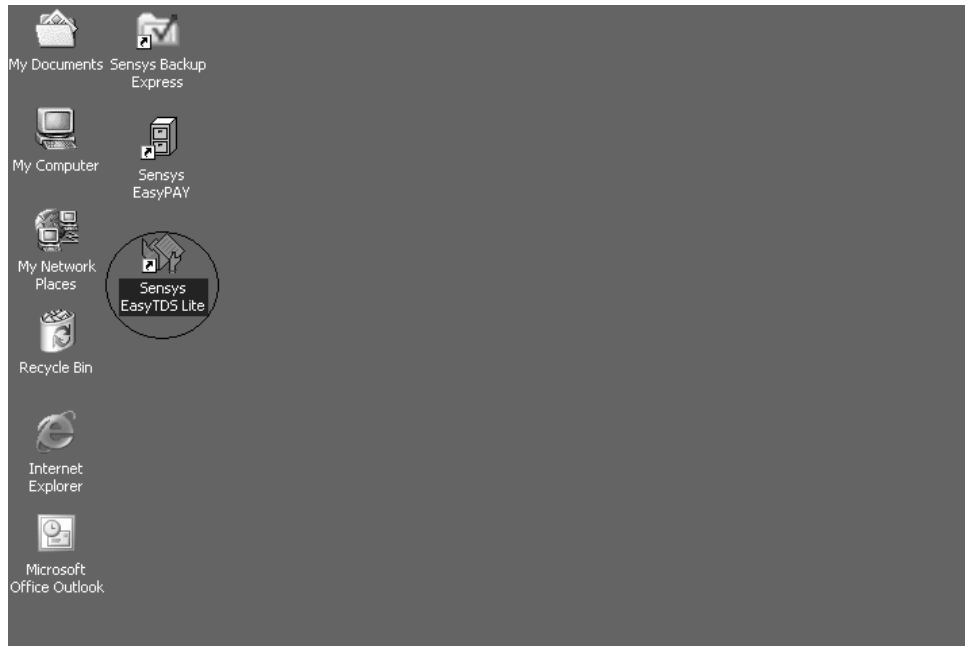


Click on **Finish >**



EASYTDS LITE

Double click on **Sensys EasyTDS Lite** Icon on the Desktop.



Registration of the Software

Sensys EasyTDS : Registration Window

Software will expire in next 19 tries.

Enter your software Key :

Forward this Product code :

Enter registration no. :

Get Registration No. from <http://www.sensysindia.com>

USER MANUAL

Enter the **Software key** in the box as shown in the above screen.

Once Software key is entered, Product Code will be generated.

Now to get the Registration,

1. Online through Internet

Go to our website at <http://www.sensysindia.com/asp/registration.asp>

Choose the Software as **Sensys EasyTDS Lite (AY 2007-2008)** and enter the **Software Code** as shown in the following screen

http://www.sensysindia.com/asp/registration.asp - Microsoft Internet Explorer

File Edit View Favorites Tools Help

Back Forward Stop Home Search Favorites Refresh Print Mail Yahoo! My Yahoo!

Address http://www.sensysindia.com/asp/registration.asp

Adobe Y! Search Web My Web Mail My Yahoo!

Sensys Technologies Pvt Ltd - Registration Window

Get Software Registration Code

Software : Sensys EasyTDS Lite (AY 2007-2008)

Soft Code: L2374001

Submit Reset

EASYTDS LITE

Follow the step by step information on the screen to get the Registration No.

Once you get the Registration no., Enter as shown in the following screen

Sensys EasyTDS : Registration Window

Software will expire in next 18 tries.

Enter your software Key : L2374001

Forward this Product code : 4331-8212-7520-135

Enter registration no. : 1641-4197-9657-720

Get Registration No. from <http://www.sensysindia.com>

Proceed without Registration Register Cancel

Click on **Register** - Software will get registered and a message will be prompted "Successfully Registered"

2. through Email or Fax

Email or Fax to us the following details about your organization

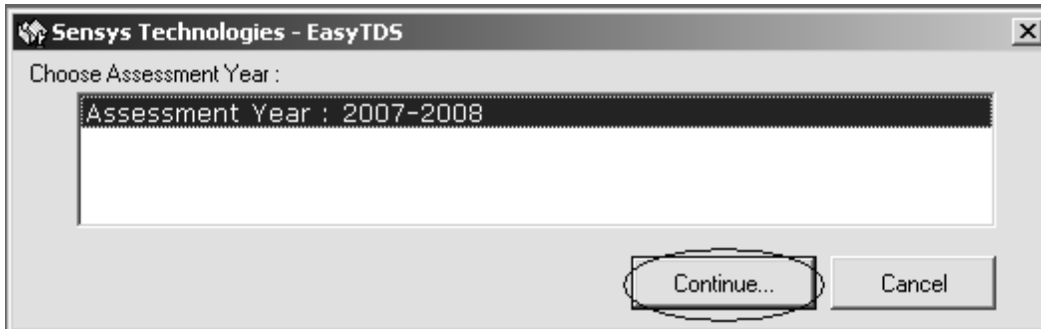
1. Software Key
2. Product Code (auto generated after entering the Software Key)
3. Name of the Organisation
4. Contact Person
5. Official Address
6. Phone no.
7. Mobile No.
8. Email-id

Email-Id: tds@sensysindia.com
sales@jainabookagency.com

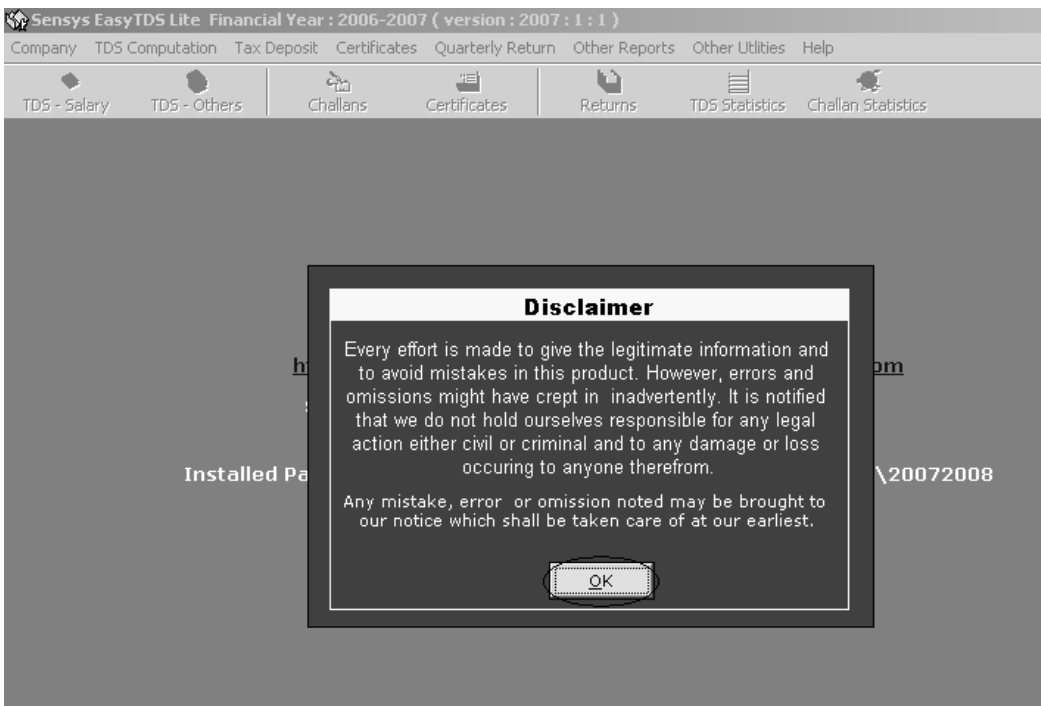
Fax No.: 91-11-41513850

Sensys EasyTDS Lite - How to operate the Software

Select Assessment Year: 2007-2008 and Click on Continue

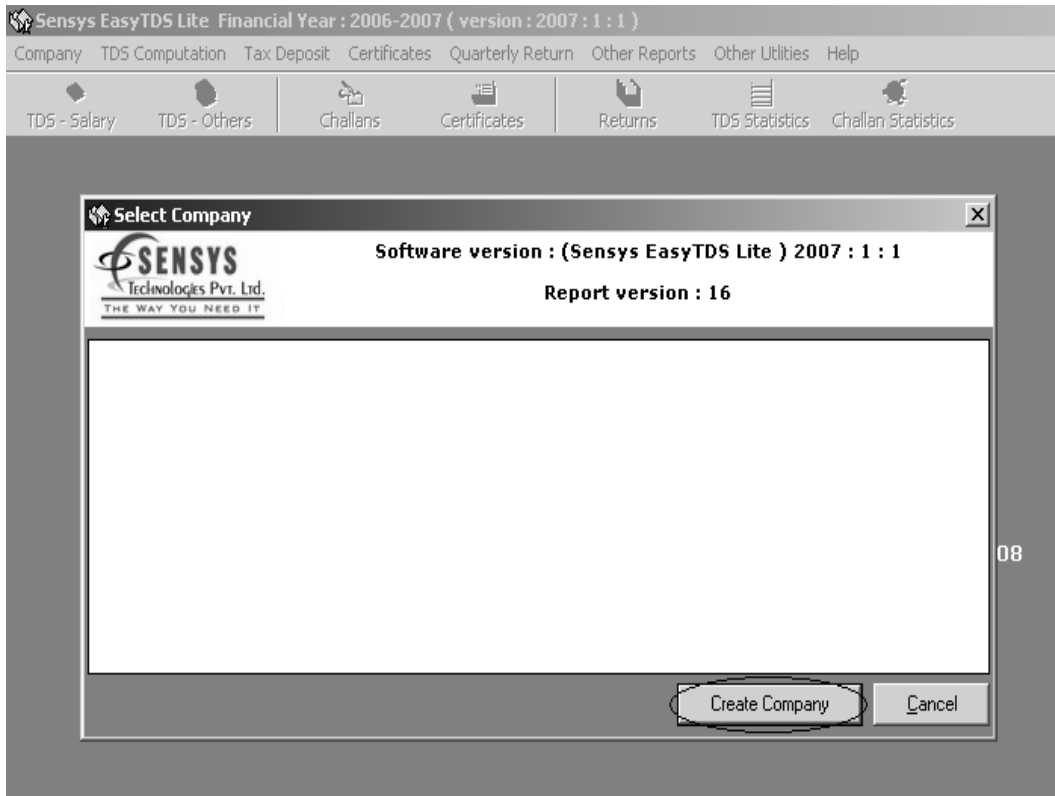


Click **OK** on the Disclaimer Window to start working on the software.



EASYTDS LITE

Click on **Create Company** to create new company. User can also Create a new company through Company Menu option.



USER MANUAL

This is the Main Screen of the Software.

Please note Software Version and Report Version is given at the centre of the Screen which changes as and when you update the Software.



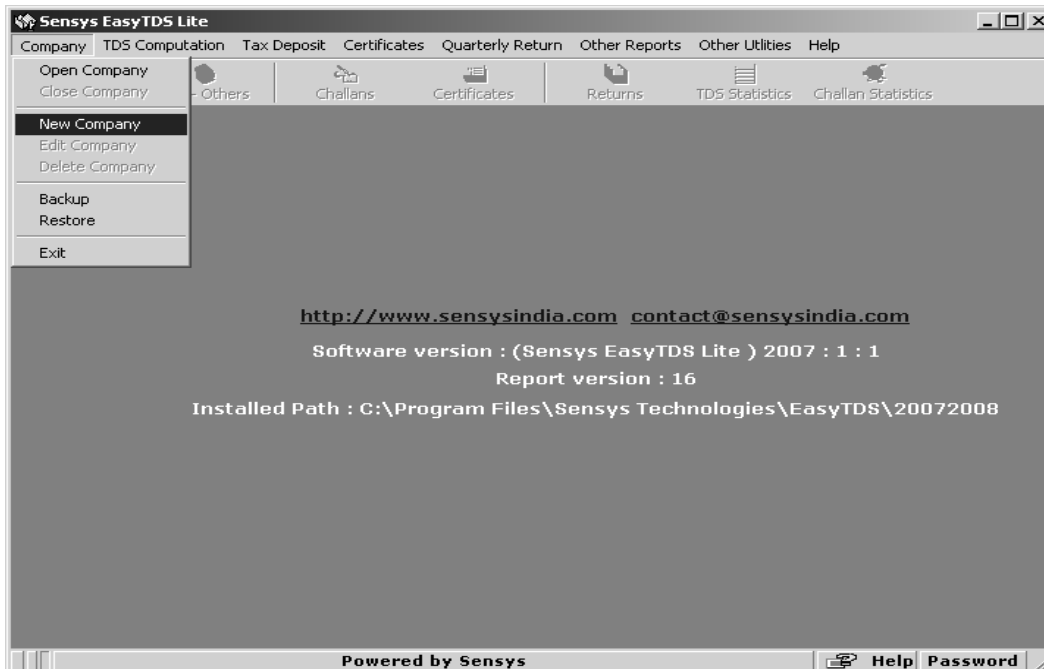
EASYTDS LITE

Let us Study the Software Main Screen first. Software has got Eight Main Menus followed by their Sub-Menus as Explained Below.

(I) Company Menu:

- (i) Open Company: To Open Existing Company
- (ii) Close Company: To Close Opened Company
- (iii) New Company: To Create New Company
- (iv) Edit Company: To Make Changes to the data of Existing company
- (v) Delete Company: To Delete the Company which is not in use.
- (vi) Backup: To take Backup of your Company.
- (vii) Restore: To restore the company which you have already backup.

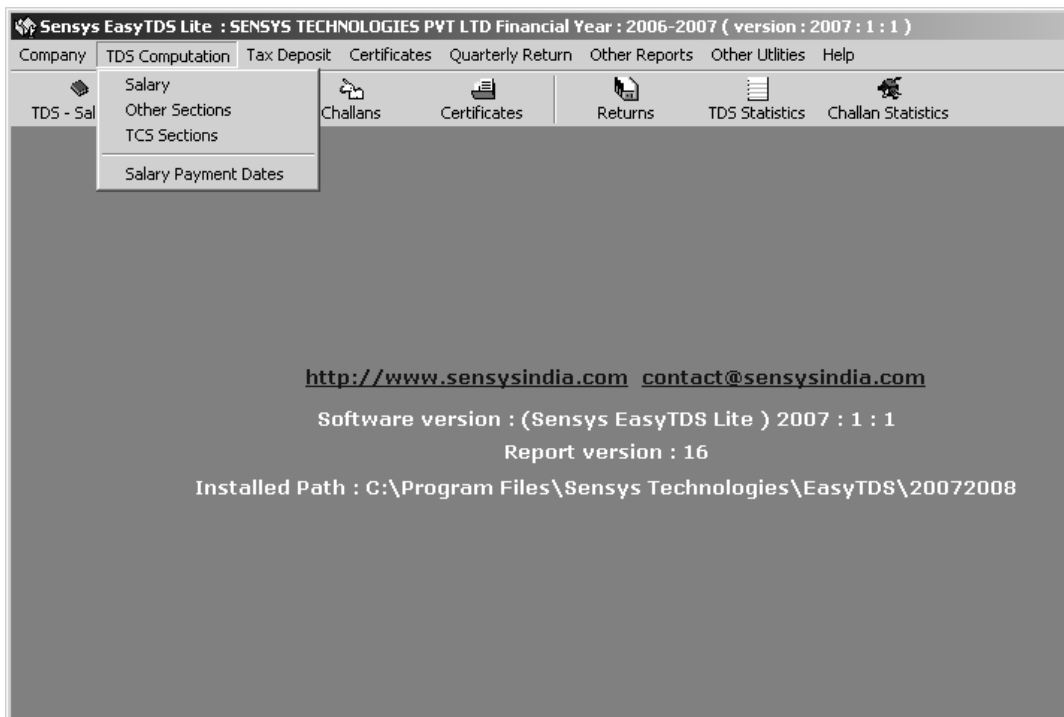
Exit: To Close the Software



USER MANUAL

(II) TDS Computation Menu:

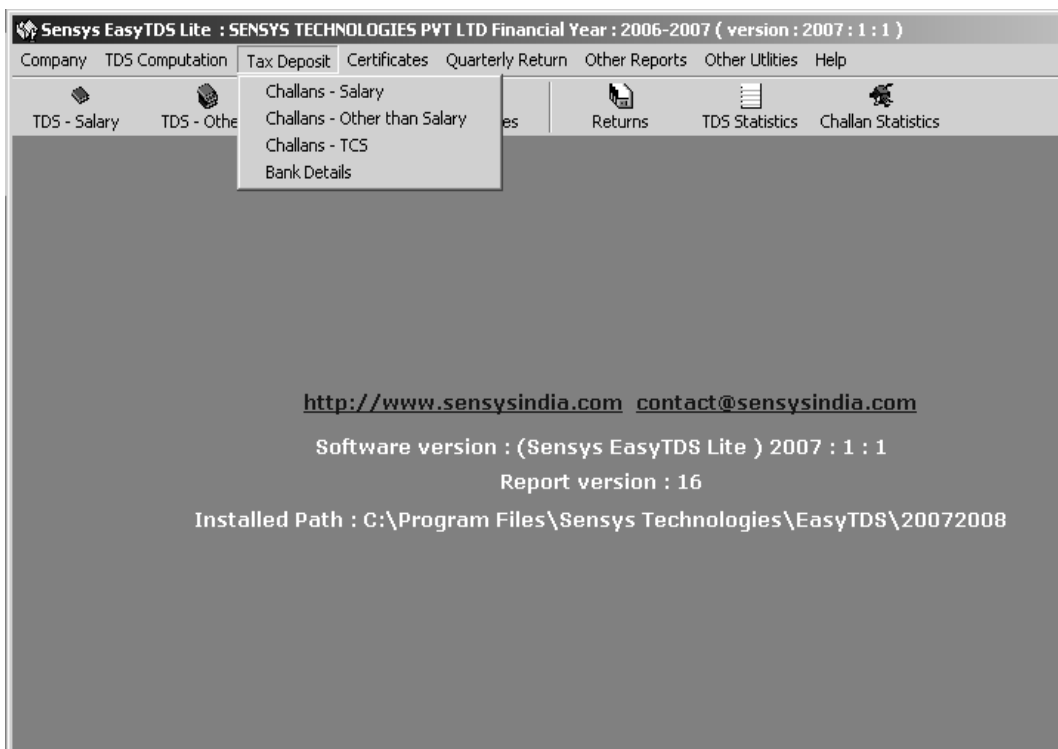
- (i) Salary: To go to Salary Module (To see the Computation of Income & Taxable Salary)
- (ii) Other Sections: To go to Other Than Salary Module: (i.e. Payment / Contractor, Commission etc)
- (iii) TCS Sections: To go to "Tax Collected at Source" (i.e. TCS on Scrap, TCS on Alcoholic Liquor etc.
- (iv) Salary Payment Dates: To Enter Dates on Which Salaries are paid. For instance for the 1st Quarter ending 30th June 2006, Date of Salary Payments would be 30/04/2006, 31/05/2006 & 30/06/2006



EASYTDS LITE

(III) TDS Deposit Menu:

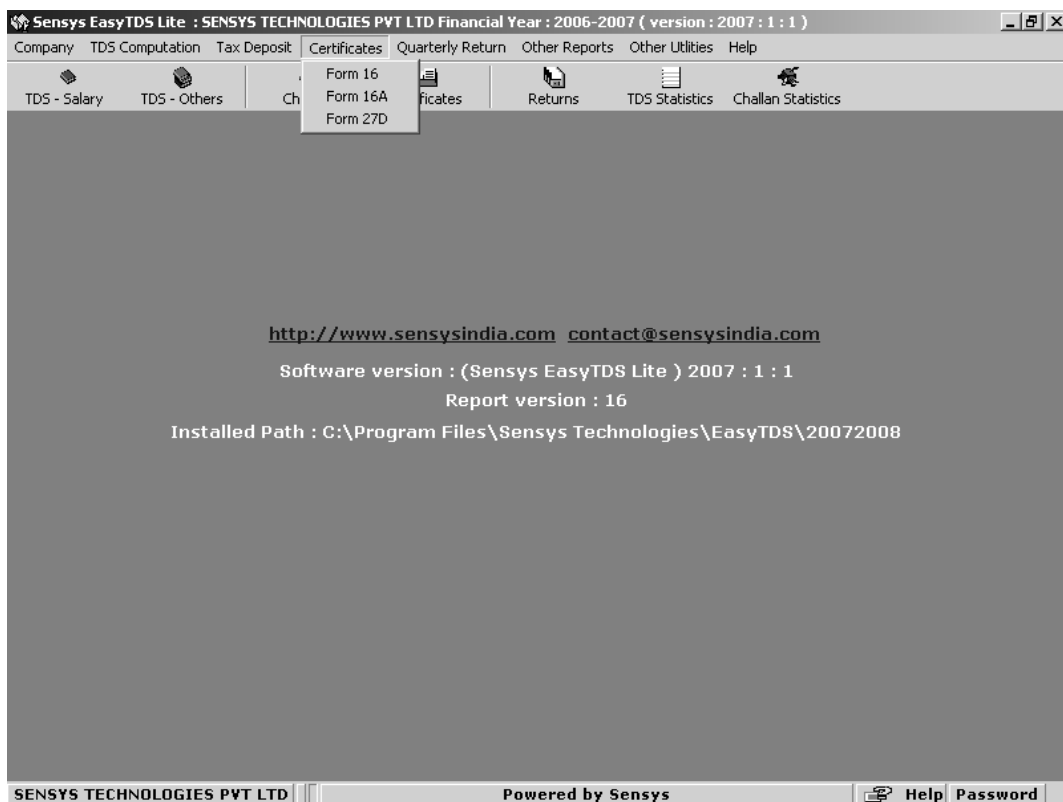
- (i) Challans - Salary : To Deposit Details of Salary Challans
- (ii) Challans - Other than Salary : To Deposit Details of Other than Salary Sections.
- (iii) Challans - TCS : To Deposit Details of TCS Sections
- (iv) Bank Details : To add Details of Bank where Challans are deposited.



USER MANUAL

(IV) Certificates Menu:

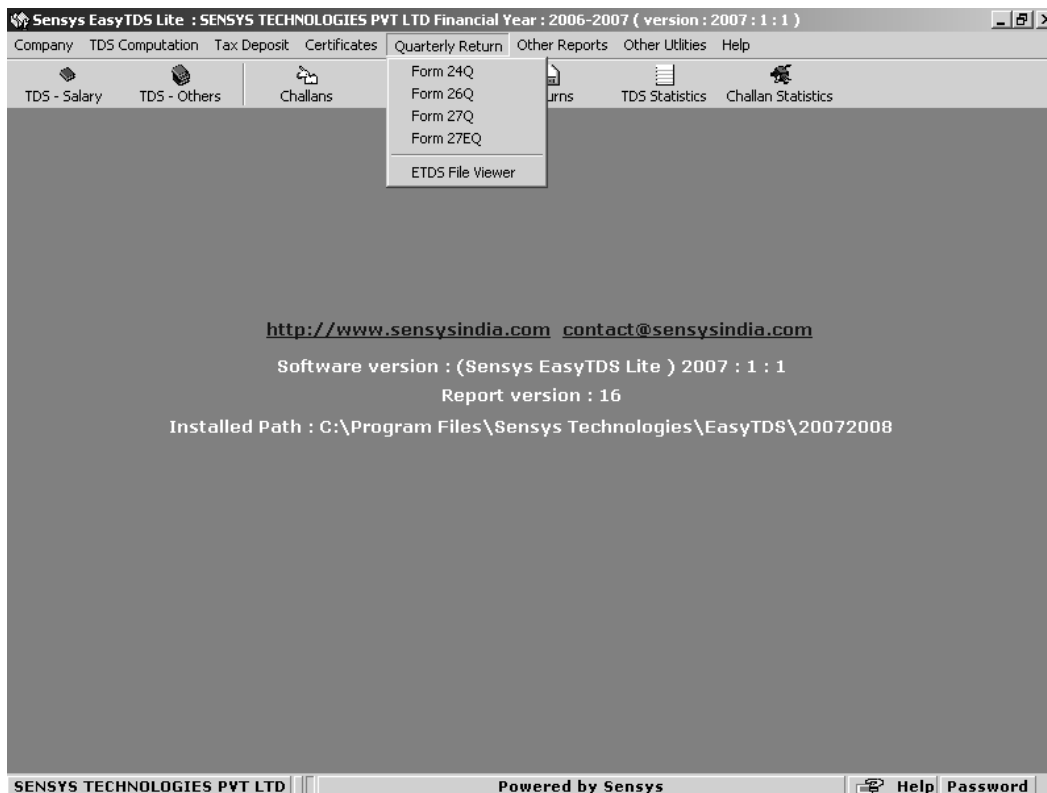
- (i) Form 16: To Generate Form 16 of Salary.
- (ii) Form 16A: To Generate form 16A of Category Other than Salary.
- (iii) Form 27D: To Generate Form 27D of Tax Collected at Source.



EASYTDS LITE

(V) Quarterly Return Menu:

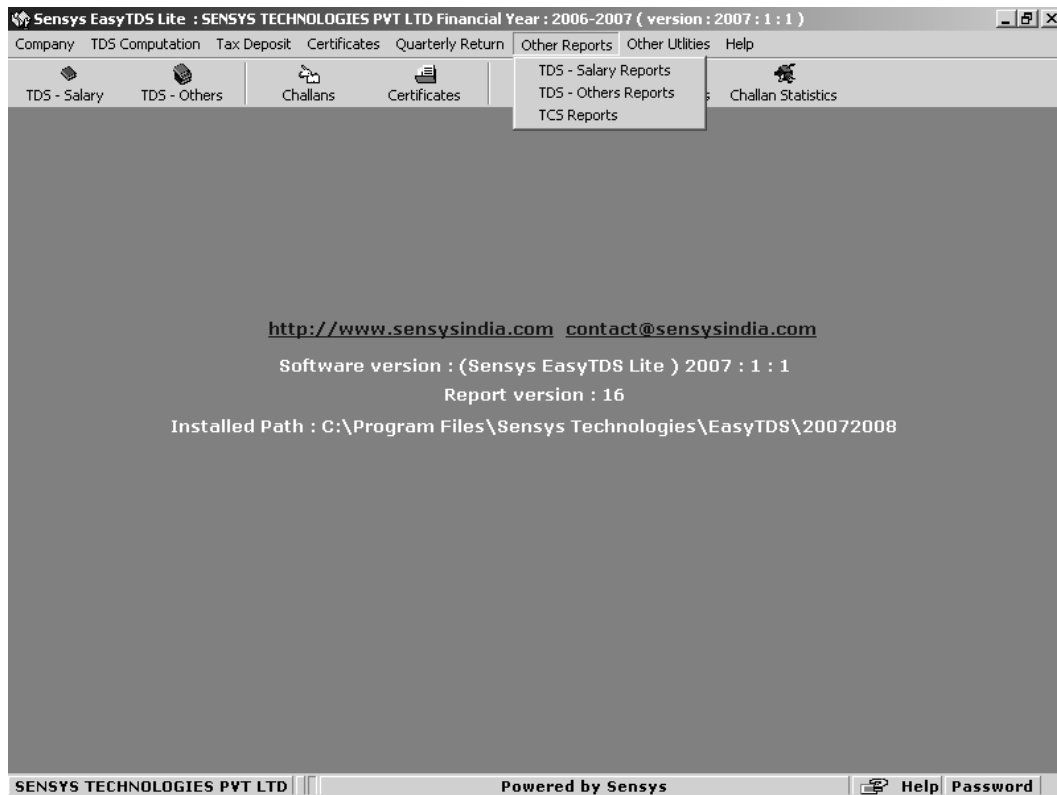
- (i) Form 24Q: To Prepare e-TDS Return of Salary.
- (ii) Form 26Q: To Prepare e-TDS Return of Other than Salary Sections.
- (iii) Form 27Q: To Prepare e-TDS Return of Non - Resident.
- (iv) Form 27EQ: To Prepare e-TCS Return of TCS.
- (v) ETDS File Viewer: This Sub-Menu will allow reading File Validation Utility (FVU) file Format. So that user can understand the actual Data which is being submitted to NSDL.



USER MANUAL

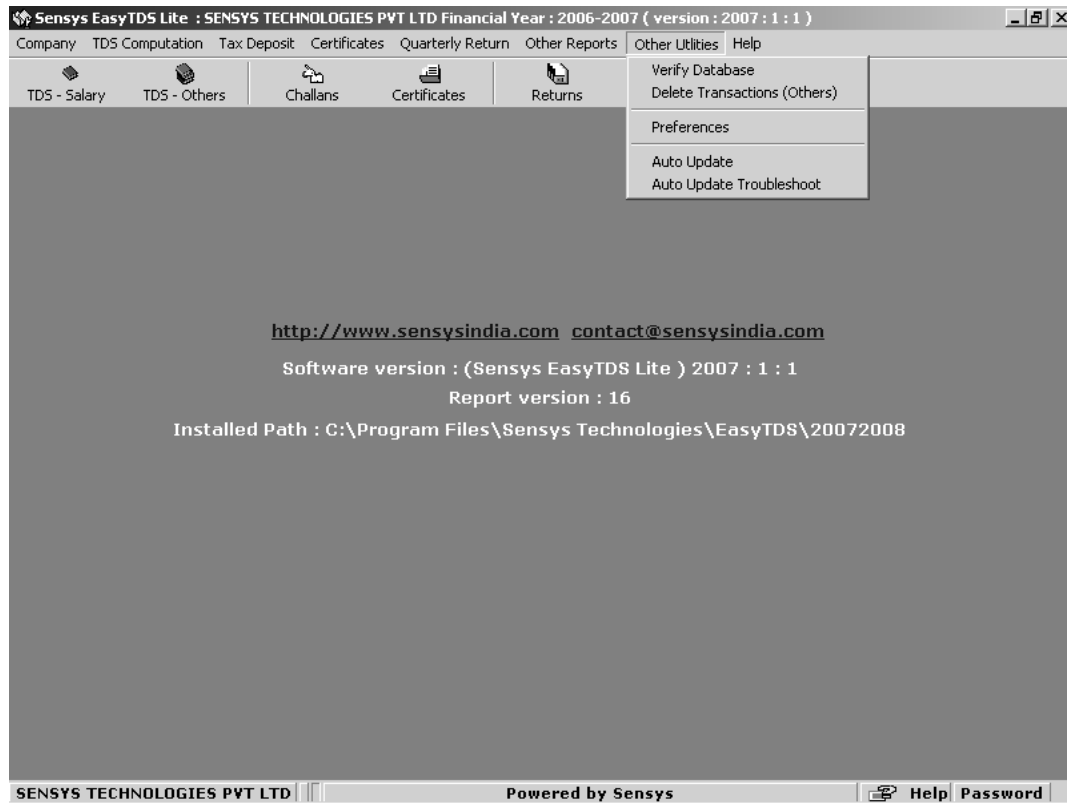
(VI) Other Reports Menu:

- (i) TDS – Salary Reports: All Salary Reports for your ready reference
- (ii) TDS – Others Reports: All Other than Salary Reports for your ready reference
- (iii) TCS Reports: All TCS Reports for your ready Reference
(All Reports can be exported to Excel, MSWord & Other Format)



EASYTDS LITE

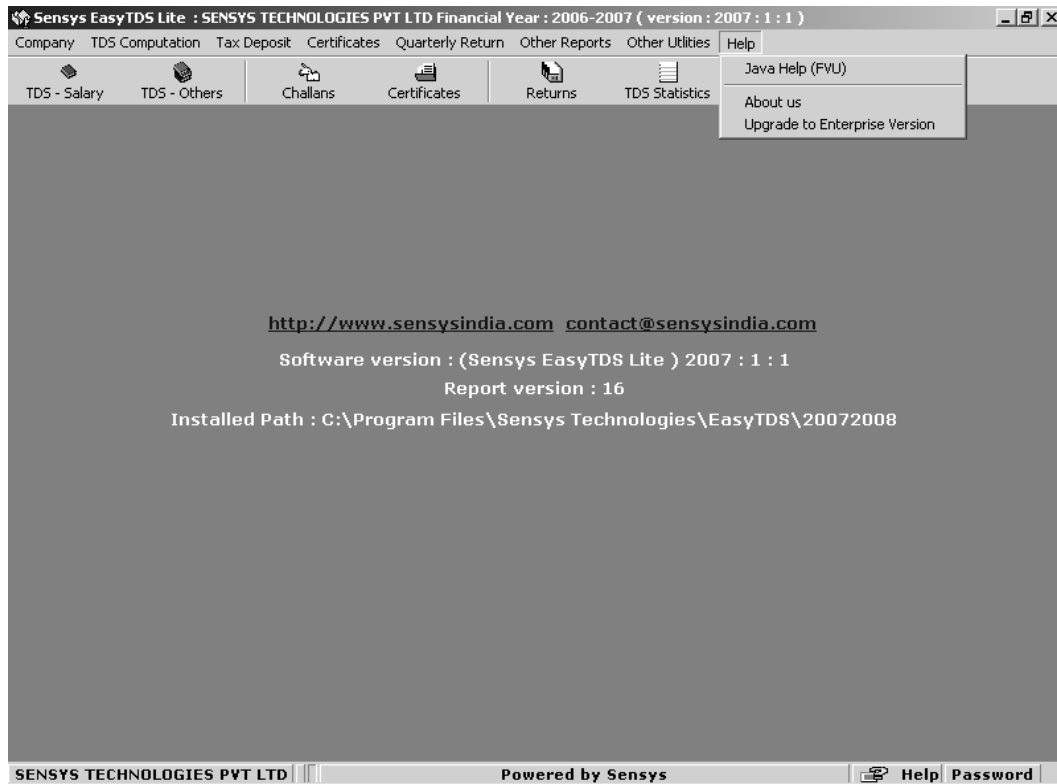
(VII) Other Utilities



USER MANUAL

(VIII) Help Menu:

- (i) Java Help (FVU): It will Show weather Java is Successfully Installed or not.
- (ii) About us: Company Contact Details.
- (iii) Upgrade to enterprise version : It is very advance version of TDS Software where any accounting software can be connected to our TDS software. This software can be upgraded to enterprise version at extra cost.

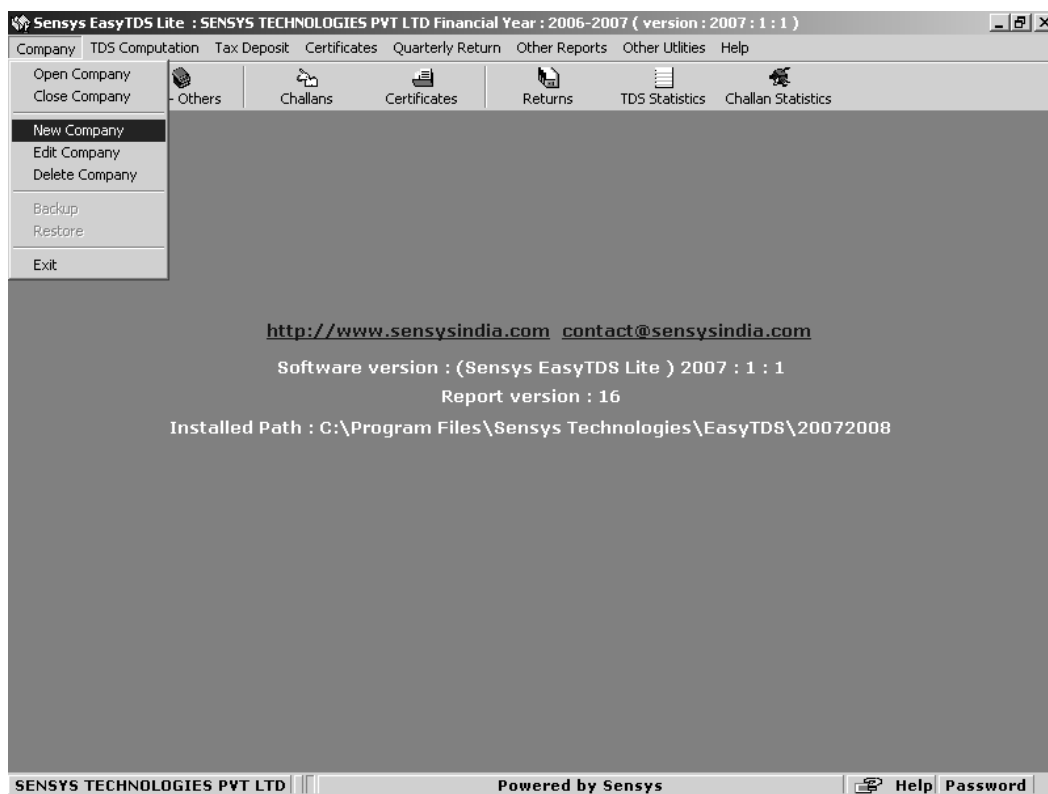


EASYTDS LITE

Working on the Software with Example

Company Creation

Click on Company Menu –> New Company



USER MANUAL

Company Creation

As Shown in the following screen, fill all the Company details –> Click on **Accept**.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Creating Deducter....

Deducter Name : **SENSYS TECHNOLOGIES PVT LTD**

Status of Deducter
 @Government @others

Applicability of Gratuity Act, 1972 ?
Date From which applicable

PAN : **AAACP1234L** APPLIED

Tax Deduction No. : **DELB09519F**

TDS Circle : **CIRCLE I 1**

Assessing Officer : **ACIT(TDS)**

Tax Collection No. : **NOT APPLICABLE**

Flat/Door/Block no. : **415**

Premise/Bldg./Village : **CORPORATE PARK**

Road/Street/Lane/P.O. : **S.J. MARG**

Area/Location/Taluka : **DADAR - WEST**

Town/City/District : **MUMBAI**

State/U.T. : **19 MAHARASHTRA**

Country : **INDIA**

Pin Code : **400028**

Deducter Level Security :
Password
Confirm

Module Level Security :
Salary : Password Other than Salary : Password
Confirm Confirm

Accept

EASYTDS LITE

Bank Masters

Click on **Add** to fill bank Details.

The screenshot shows the 'Bank A/cs' window in EasyTDS Lite. The window title is 'EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area displays 'Deductee : SENSYS TECHNOLOGIES PVT LTD' and a table with columns 'Bank Name' and 'Bank Code'. The table is currently empty. Below the table, there is a note: 'Note : Specify Bank Account details as well as the Authorised bank where TDS is to be deposited.' At the bottom right, there are buttons for 'Add', 'Edit', and 'Delete', with the 'Add' button circled. A 'Done' button is located at the bottom center.

The screenshot shows the 'Bank Details' dialog box in EasyTDS Lite. The window title is 'Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area displays 'Deductee : SENSYS TECHNOLOGIES PVT LTD'. The 'Bank Details' dialog box is open, showing fields for 'Bank Name' (HDFC BANK LTD), 'Bank BSR Code' (0987678), 'MICR Code', 'User No.', and 'Ledger Folio'. There are 'Update' and 'Cancel' buttons at the bottom of the dialog box. The 'Add', 'Edit', and 'Delete' buttons from the previous screenshot are still visible in the background, with the 'Add' button circled. A 'Done' button is located at the bottom center.

USER MANUAL

As shown in the following screen,

Add Bank Name where you Deposit Challans and Bank Name from which you Issue Cheque. Here you can add as many Banks Details you want.

Also Enter the 7 Digits BSR Code, Which is mandatory for e-TDS filing

After Adding all Bank Information Click on **Done**

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar indicates the user is 'SENSYS TECHNOLOGIES PVT LTD' for the 'Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area displays 'Deducter : SENSYS TECHNOLOGIES PVT LTD' and a table titled 'Bank A/cs'.

Bank Name	Bank Code
HDFC BANK LTD	0987678

Note : Specify Bank Account details as well as the Authorised bank where TDS is to be deposited.

Buttons: Add, Edit, Delete, Done

Footer: SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

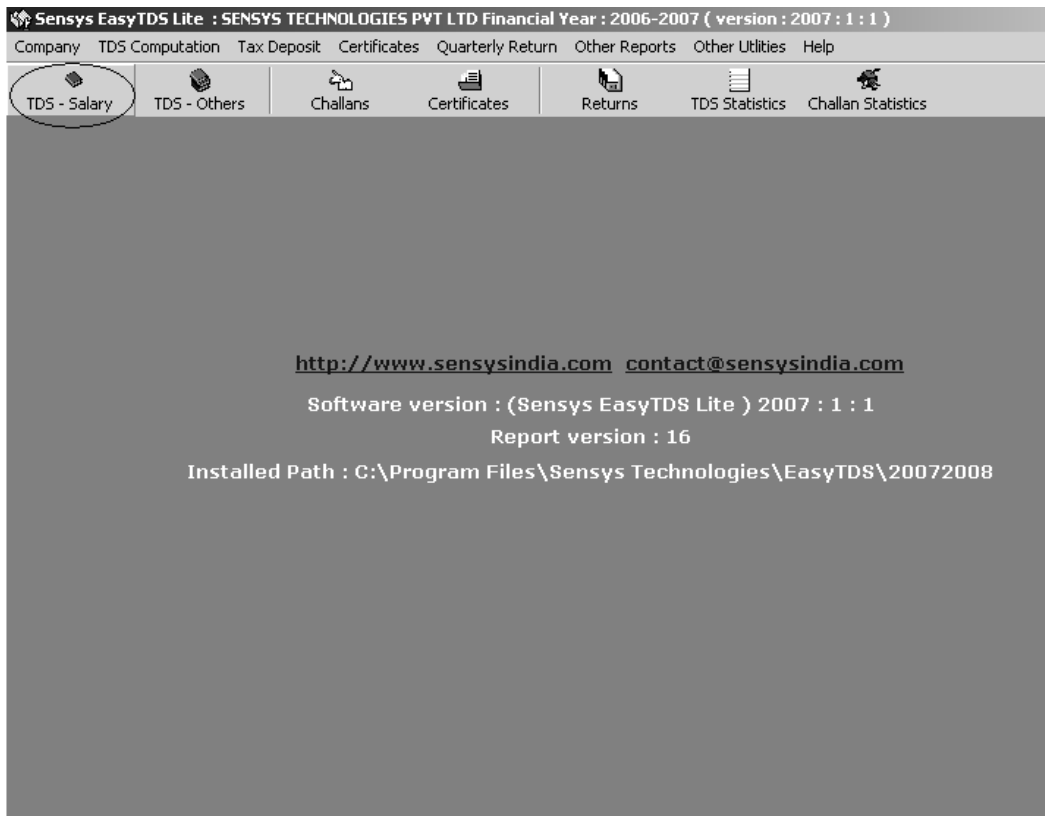
EASYTDS LITE

Once the Company information and Bank Details are entered you can start working on Salary and Other than Salary Module.

Let us take an instance of Salary Module first

To Work on salary Module Click on **TDS - Salary** as Shown in the following screen

Or User can go to **TDS Computation** Menu and choose -> **Salary**



USER MANUAL

Screen Shown Below is Salary Module where user can **Add Employee Details**, **Edit Employee Details** and **Delete Employee Details**

To Add Employee → Click on **Add Deductee**

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar reads 'Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area is titled 'List of Employees' and features a 'Group' dropdown menu set to '<All Groups>'. Below this is a search section with the text 'Type to search in Name' and four input fields labeled '(Code)', '(First Name)', '(Middle Name)', and '(Last Name)', followed by an 'End Next' button. A table with the following headers is displayed: ID, Title, First Name, Middle Name, Last Name, Gender, PAN, and Designation. The table body is currently empty. At the bottom of the window, there is a row of buttons: 'Computation', 'Add Deductee' (circled in red), 'Edit Deductee', 'Delete Deductee', and 'Close'. To the right of these buttons is a checkbox labeled 'Show Taxable Deductees only'. Below this row are two rows of smaller buttons: 'Recalculate Balances', 'Generate Worksheet', 'Investment Declaration', 'Certificate No. Format', 'Generate Projection', and 'Salary Payment Dates'. The status bar at the very bottom shows 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', 'Help', and 'Password'.

EASYTDS LITE

Fill all the details of Employee as shown in the following screen

Sensys EasyTDS Lite - SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Editing a Deductee under head 'SALARY'

Deductee Name : Mr.
(First Name)* (Middle Name) (Last Name)

Date of Birth : * dd/mm/yyyy

Gender : Male Female *

Fathers Name :

Husband Name :

PAN : APPLIED

Occupation :

Designation : *

Date of Joining : * dd/mm/yyyy

Retirement Date : dd/mm/yyyy

Status : *

Is Director in the company or Has substantial voting rights in the company?
 Is eligible for deduction u/s 80U (severe disability)
 Is eligible for deduction u/s 80U(for physically handicapped)
 Is Deductee an Indian Citizen ?
 Is Surcharge Applicable ?

Address :

Flat/Door/Block no. :

Premise/Bldg./Village :

Road/Street/Lane/P.O. :

Area/Location/Taluka :

Town/City/District :

State/U.T. :

Country : Pin Code :

Remarks :

Keep this deductee in this group :

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

Similarly user can **add** unlimited no. Employees

USER MANUAL

To Enter **Salary details of Employees**, Select that particular Employee and Click on **Computation** or Press **ENTER** key on the keyboard as shown in the following screen



As shown in the above Screen we have selected Employee Mr. Rakesh Sharma and clicked on **Computation**

For instance, we are Entering **Salary Details** of Mr. Rakesh Sharma.

EASYTDS LITE

Double Click on Salaries or Press **ENTER** Key from Keyboard

Head	Total	Taxable	Net Income	
Salaries	0.00	0.00		0.00
+ Salary	0.00	0.00	Tax	0.00
+ Allowances	0.00	0.00	Add : Surcharge	0.00
+ Perquisites	0.00	0.00	Total : Tax with Surcharge and Edu. Cess	0.00
Gross Salary	0.00	0.00	Less : Relief u/s 89(1)	0
+ Less : Deductions	0.00	0.00	Net Tax Liability	0.00
Net Salaries	0.00	0.00	Tax deducted by others	0.00 ...
House Property	0.00	0.00	Tax to be deducted by us	0.00
+ Other Sources Income	0.00	0.00	Monthly Tax Deducted by us	0.00
Gross Total Income	0.00	0.00	April	0
+ Less : Deductions u/s 80CCC-80U	0.00	0.00	May	0
Net Income	0.00	0.00	June	0
			July	0
			August	0
			September	0
			October	0
			November	0
			December	0
			January	0
			February	0
			March	0
			Balance Tax to be deducted	0.00 ...

Salaries is divided in to three parts: - (I) Salary (II) Allowance (III) Perquisites

Click on **Salary** or press **ENTER** Key on the Keyboard it will take you to detail section of Salary like (Basic Salary, DA, Bonus etc.)

USER MANUAL

Enter the Basic Salary for each month and press **ESC Key** on the keyboard to return to main screen. Pressing **ESC Key** will save the Data

For instance, If 13000 is entered in the Month of April and pressed **ENTER Key** on the keyboard, then same amount will be copied to all the months from May to March.

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon

Head	Mr. Rakesh M Sharma	
Salaries		0.00
Salary		0.00
Basic Salary	First Quarter	
Dearness Al	April	13000
Dearness Pe	May	13000
Advance Sal	June	13000
Arrears of S	Second Quarter	
Fees	July	
Commission	August	
Bonus	September	
Overtime	Third Quarter	
Gratuity	October	
Leave Salar	November	
Leave Salar	December	
Commuted f	Fourth Quarter	
Retrenchme	January	
Voluntary Pa	February	
Compensati	March	
Salary recei	Total :	39000
Tax on Perq	Taxable :	39000
User Define		
User Define		
User Define		
User Define		
User Define		
User Define		
User Defined Salary - 6		0.00
User Defined Salary - 7		0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

EASYTDS LITE

Similarly Enter the Details of **Allowances** as Shown in the following Screen.

House Rent Allowance

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. R: Mr. Rakesh M Sharma

Head HRA

	Amount Received:	Rent Paid:	
First Quarter			Select City for HRA Calculations: MUMBAI (50%)
April	3300	3000	
May	3300	3000	
June	3300	3000	
Second Quarter			
July	0	0	
August	0	0	
September	0	0	
Third Quarter			
October	0	0	
November	0	0	
December	0	0	
Fourth Quarter			
January	0	0	Amount equal to 50% of salary: 19500
February	0	0	House Rent allowance received by employee: 9900
March	0	0	Excess of Rent paid over 10% of salary: 5100
Total :	9900.00	9000	
Taxable :	4800.00	Manually <input type="checkbox"/>	

User Defined Exempt Allow 2 0.00 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

USER MANUAL

Transport Allowance Residence - and the place of his duty.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon Press escape {ESC} to save & close.

Head	Mr. Rakesh M Sharma	
Salaries	Transport Allowance Residence - and the place of his duty	43800.00
Salary		0.00
Allowances		
HRA		0.00
City Compensatory Allowance		0.00
Medical Allowance		0.00
Servant Allowance		0.00
Lunch Allowance/Tiffin Allowance		0.00
Transport Allowance Residence -	First Quarter	
Children Education Allowance	April	900
Children Hostel Expenditure	May	900
Allowance to Transport Employee	June	900
Travel Allowance	Second Quarter	
Uniform Allowance	July	0
Conveyance Allowance	August	0
User Defined Allowance -1	September	0
User Defined Allowance -2	Third Quarter	
User Defined Allowance -3	October	0
User Defined Allowance -4	November	0
User Defined Allowance -5	December	0
User Defined Allowance -6	Fourth Quarter	
User Defined Allowance -7	January	0
User Defined Allowance -8	February	0
User Defined Allowance -9	March	0
User Defined Allowance -10	Total :	2700
User Defined Exempt Allow 1	Taxable :	300
User Defined Exempt Allow 2		

Surcharge and Edu. Cess 0.00

Section 89(1) 0

Net Taxability 0.00

deducted by others 0.00

deducted by us 0.00

Deducted by us 0.00

to be deducted 0.00

SENSEY TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

EASYTDS LITE

Deduction u/s Section 80D (Medi Claim)

Sensys EasyTDS Lite : SENSY TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon Press escape {ESC} to save & close.

Head	Total	Taxable	Net Income	
Salaries	51000.00	43500.00	28500.00	
Salary	39000.00	39000.00	Tax	0.00
Allowances	12600.00	5100.00	Add : Surcharge	0.00
Perquisites	0.00	0.00	Total : Tax with Surcharge and Edu. Cess	0.00
Gross Salary	51600.00	44100.00	Less : Relief u/s 89(1)	0
Less : Deductions	600.00	600.00	Net Tax Liability	0.00
Net Salaries	51000.00	43500.00	Tax deducted by others	0.00 ...
House Property				0.00
Other Sources Income				0.00
Gross Total Income				0.00
Less : Deductions u/				
Section 80D				
Section 80DD				
Section 80DDB				
Section 80E				
Section 80G				
Section 80GG				
Section 80L	0.00	0.00	October	0
Section 80U	0.00	0.00	November	0
Section 80GGA	0.00	0.00	December	0
Section 80C	0.00	0.00	January	0
Section 80CCC(Pension Fund)	0.00	0.00	February	0
Section 80CCD(Pension Sch Central Go...)	0.00	0.00	March	0
Net Income	28500.00	28500.00	Balance Tax to be deducted	0.00 ...

Mr. Rakesh M Sharma

Section 80D

Own Mediclaim :

Others Mediclaim :

Senior Citizen Mediclaim :

Amount of Deduction :

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

USER MANUAL

Section 80C - Life Insurance Premium

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon Press escape {ESC} to save & close.

Head	Mr. Rakesh M Sharma			3500.00
	Life Insurance Premium			0.00
	Description	Premium Paid	Sum assured	0.00
Section 80DDB				0.00
Section 80E				0.00
Section 80G				0.00
Section 80GG				0.00
Section 80L				0.00
Section 80U				0.00
Section 80GGA				0.00
Section 80C				0.00
Life Insurance P	Life Insurance	15000	0	0.00
Statutory Provid		0	0	0.00
Recognised Prov		0	0	0.00
15-Year Public P		0	0	0.00
10 or 15 year A		0	0	0.00
National Savings		0	0	0.00
ULIP of Unit Trus		0	0	0.00
Annuity Plan of I		0	0	0.00
Jeevan Dhara (A		0	0	0.00
Jeevan Akshay		0	0	0.00
Notified units of		0	0	0.00
Education Expen				0.00
Equity Linked Sa				0.00
Purchase / Cons				0.00
Home Loan Accc				0.00
Fixed Deposits				0.00
Group Insurance				0.00
Housing Finance Scheme		0.00	0.00	0.00
Investment in Infrastructure		0.00	0.00	0.00
Total :		15000		
Deduction:		15000		

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

USER MANUAL

Please carefully see the area highlighted in rectangle

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon

Head	Total	Taxable
Salaries	51000.00	43500.00
Salary	39000.00	39000.00
Allowances	12600.00	5100.00
Perquisites	0.00	0.00
Gross Salary	51600.00	44100.00
Less : Deductions	600.00	600.00
Net Salaries	51000.00	43500.00
House Property	-15000.00	-15000.00
Other Sources Income	0.00	0.00
Gross Total Income	36000.00	28500.00
Less : Deductions u/s 80CCC-80U	28500.00	28500.00
Net Income	0.00	0.00

Net Income	0.00
Tax	0.00
Add : Surcharge	0.00
Total : Tax with Surcharge and Edu. Cess	0.00
Less : Relief u/s 89(1)	0
Net Tax Liability	0.00
Tax deducted by others	0.00 ...
Tax to be deducted by us	0.00
Monthly Tax Deducted by us	228.00
April	228
May	0
June	0
July	0
August	0
September	0
October	0
November	0
December	0
January	0
February	0
March	0
Balance Tax to be deducted	0.00 ...

As shown in the screen above, user has to enter the **TDS Amount** Deducted from the Employees Salaries, month wise, to arrive at the monthly figure of TDS; there is a facility to generate **Projection of TDS** which is explained in the following screen.

EASYTDS LITE

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

List of Employees

Group : < All Groups > Type to search in Name (Code) (First Name) (Middle Name) (Last Name) End Next

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

Computation Add Deductee Edit Deductee Delete Deductee Close Show Taxable Deductees only

Recalculate Balances Generate Worksheet Investment Declaration
Certificate No. Format Generate Projection Salary Payment Dates

Click on the **Process** button to generate projection report all the employees.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Prepare Tax report for :
 All Employee Selected Employee

Tax report type :
 Projected Accurate

Report Coverage
 Detailed Summary

Date of Revision 08/04/2006

Include Left Employees also

Generate New Projection Report

Select Base Month

Process Close

USER MANUAL

Report Coverage option

- (i) **Detailed:** This will give **Detailed** Projection of Salary, Allowances, Investments and Exemptions if any, & Projected TDS for the entire year. Here to arrive at a **Monthly TDS Amount** user has to divide the Total TDS / Balance no. of months in a year
- (ii) **Summary:** Generates monthly tax to be deducted from the Employees Salary

As shown in the following screen, User can print the Investment Declaration form which can be given to Employees to show their Investment Plan

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

EASYTDS LITE

As shown in the following screen, Recalculate Balance can be used to Rebuild the Balances, Use this option if any mismatch found in the Income & Tax Figures.

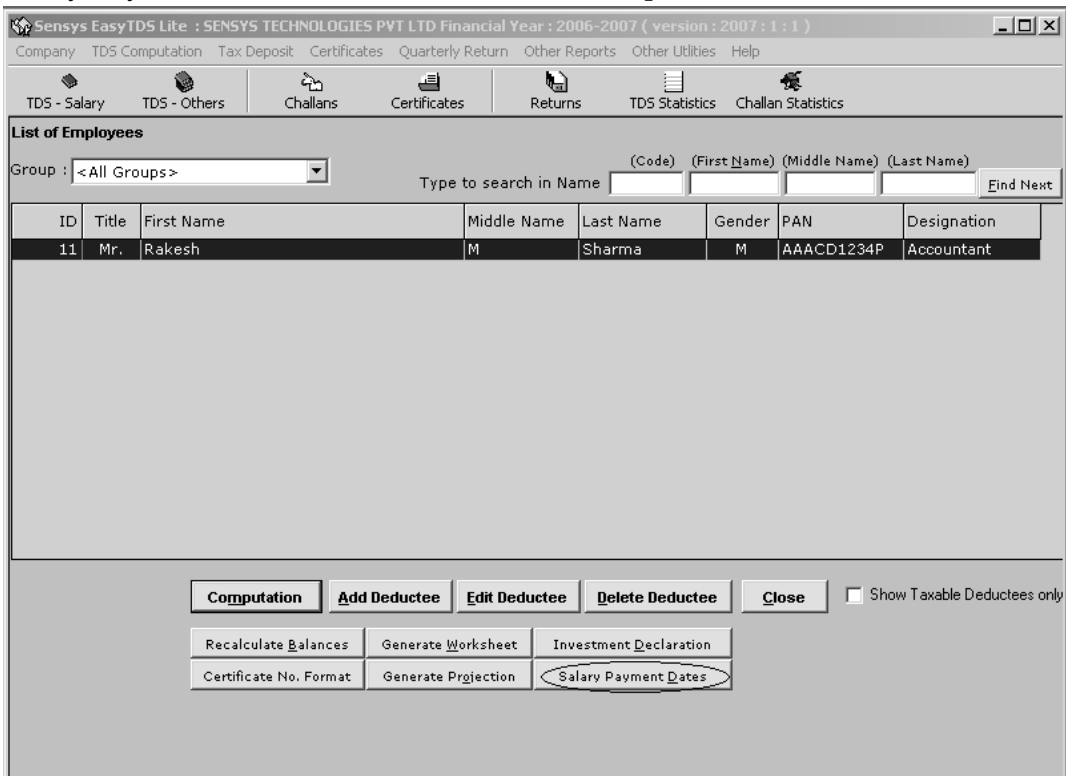
The screenshot shows the 'Sensys EasyTDS Lite' application window for 'SENSYS TECHNOLOGIES PVT LTD' for the financial year 2006-2007. The interface includes a menu bar with options like 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. Below the menu is a toolbar with icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area is titled 'List of Employees' and features a 'Group' dropdown menu set to '<All Groups>'. There are search fields for '(Code)', '(First Name)', '(Middle Name)', and '(Last Name)', along with a 'Find Next' button. A table lists employee details:

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

At the bottom, there is a row of buttons: 'Computation', 'Add Deductee', 'Edit Deductee', 'Delete Deductee', and 'Close'. A checkbox labeled 'Show Taxable Deductees only' is also present. Below these buttons is a grid of action buttons: 'Recalculate Balances' (circled in red), 'Generate Worksheet', 'Investment Declaration', 'Certificate No. Format', 'Generate Projection', and 'Salary Payment Dates'.

USER MANUAL

As shown in the following screen, **Salary Payment Dates** must be entered, as it is mandatory for e-TDS Filing. This option is basically to enter Dates on Which Salaries are paid. For instance for the 1st Quarter ending 30th June 2006, Date of Salary Payments should be the last date of that particular month



ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

For instance, enter the Date for the month of April and press **ENTER** Key on the keyboard to copy the same date to other Employees

Note: Salary Payment Date has to be the last date of that month

EASYTDS LITE

Note : Salary payment date has to be the last date of that particular month.

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar reads 'Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main window displays a dialog box titled 'Please put Date of Payment of Salary to the Employees for Each Month (Format - dd/MM/yyyy)'. The dialog box has a table with the following data:

ID	Name	April	May	June	July	August	September
11	Rakesh M Sharma	30/04/2006	31/05/2006	30/06/2006			

Below the table, there is a text box for entering a date. A tip at the bottom of the dialog box reads: 'Tips. Press Enter to fill same date of payment for all the employees. Date of Payment for Quarter ending months can not be greater than last date of that quarter.' An 'OK' button is located at the bottom right of the dialog box.

To Work on **Challans Module** Click on Challans as Shown on the screen below.
Or User can go to **Tax Deposit Menu** and choose → **Challans - Salary**

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar reads 'Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The 'Challans' icon in the toolbar is circled in red. The main window displays the following text:

<http://www.sensysindia.com> contact@sensysindia.com
Software version : (Sensys EasyTDS Lite) 2007 : 1 : 1
Report version : 16
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

The status bar at the bottom of the window displays: 'SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password'.

USER MANUAL

As shown in the following screen, Select the category Salary & click on Add

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar indicates the user is 'SENSYS TECHNOLOGIES PVT LTD' for the 'Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. A 'Choose Head' dropdown menu is open, listing categories such as 'Salary', 'Interest on Securities', 'Interest other than Interest on Securities', 'Payment to Contractors / Sub-Contractors', 'Rent', 'Fees for Professional or Technical Services', 'Winning From Lotteries & Puzzles', and 'Winning from Horse Races'. Below the dropdown is a table with columns: 'Income Tax', 'Surcharge', 'Ecess', 'Interest Amount', 'Other Tax', 'Total Amount', and 'Un-adjusted Amount'. At the bottom, there are buttons for 'Print Challan', 'Add', 'Edit', 'Delete', and 'Close'. A note at the bottom states: '**Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.' The status bar at the very bottom shows 'SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password'.

Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	Un-adjusted Amount

EASYTDS LITE

Challan Details : TDS Section Salary (s.192)

⇒ Enter challan amount you are depositing:

⇒ Please match the Amount being deposited with following transactions :

Deductee Name	Month Name	TDS Deducted	TDS Deposited	TDS yet to be deposited	TDS depositing
Rakesh M Sharma	April	228	0	228	228
Total :		228	0	228	228

Adjust your Challan amount against these parties and enter your challan details below

⇒ **Challan Details (Bifurcation of Challan Gross Amount and other details)**

Cheque / DD Cash

Date of Cheque : Income Tax 224
 Date of Deposit : Surcharge -
 Cheque No. : Edu. Cess 4
 Challan Type : Interest 0
 Drawn on : Add Bank Other Tax 0
 Bank where depositing: Gross Amount

Challan No./Serial No. given by Bank
 Is Transfer Voucher (For Govt. Deductors)

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

Enter the Challans details as show in the screen above,
 Enter the Challan amount you are depositing as shown in the above screen,
 marked in circle

Amount once entered will get automatically distributed to the Employees automatically; if any month has to be filtered than click on Filter and choose the month you want to select.

If any Excess amount of Challan is to be issued, it will automatically adjust the amount against Employees and balance will be adjusted in Income Tax column

Once the necessary details as shown in the above screen is entered, click on Ok to print the Challan

USER MANUAL

The screenshot displays the Sensys EasyTDS Lite application window. The title bar reads "Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)". The menu bar includes "Company", "TDS Computation", "Tax Deposit", "Certificates", "Quarterly Return", "Other Reports", "Other Utilities", and "Help". The toolbar contains icons for "TDS - Salary", "TDS - Others", "Challans", "Certificates", "Returns", "TDS Statistics", and "Challan Statistics".

The "Choose Head" dropdown is set to "Salary". Below it is a table with the following data:

Depositor ID	Date of Cheque/DD	Deposit Date	Challan No.	Paid In	Cheque No.	Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	Un-adjusted Amount
1	05/05/2006	05/05/2006		HDFC BAN	234567	224	0	4	0	0	228	0

Below the table are buttons for "Print Challan", "Add", "Edit", "Delete", and "Close". A note states: "Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans."

The status bar shows "SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password".

The second screenshot shows the same application window with the "Certificates" menu item circled in the toolbar. The main area displays the following text:

<http://www.sensysindia.com> contact@sensysindia.com
 Software version : (Sensys EasyTDS Lite) 2007 : 1 : 1
 Report version : 16
 Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

The status bar remains the same as in the first screenshot.

Click on Certificate to print Form 16, 16A, 12BA.

EASYTDS LITE

The screenshot shows the 'Issue Certificates & Challans' window in EASYTDS LITE. The 'Choose Head' dropdown is set to 'Salary'. A 'Form 16' dialog box is open, displaying the following details:

Title	First Name	Middle Name	Last Name	Designation
Mr.	Rakesh	M	Sharma	Accountant

Additional details in the dialog box:

- Date of Issue : 31/03/2007
- Place of Issue : Mumbai
- Signatory : Mr Rajpal
- Father's Name : Kumar
- Designation : Director
- Certificate No.: 11
- For the Period :

Buttons: Proceed..., Cancel

Form 16 Form 12BA (First Name) (M Name) (L Name) End Next

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

For Filing Electronic TDS Return click option return as shown in screen below.

The screenshot shows the main menu of EASYTDS LITE. The 'Returns' option is highlighted with a red circle. The menu items are: Company, TDS Computation, Tax Deposit, Certificates, Quarterly Return, Other Reports, Other Utilities, Help, TDS - Salary, TDS - Others, Challans, Certificates, Returns, TDS Statistics, Challan Statistics.

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

<http://www.sensysindia.com> contact@sensysindia.com
Software version : (Sensys EasyTDS Lite) 2007 : 1 : 1
Report version : 16
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

USER MANUAL

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Quarterly Reports

Choose Report : **Form 24Q (TDS-Salary)**

Choose Quarter : **Quarter 1 (Apr-Jun)**

Return Type : **Regular Return for the quarter**

Electronic Return Hard - Copy : For your reference Validation Utility - For Manual Validation Close

Java Help Dear Customer

Please read carefully : For Quarterly Returns, Validation Utility provided by NSDL is a Java based. After Making ereturn file, it can not be tested for validations, unless and until JRE (Java Run-time Environment) is installed on your system. JRE is freely downloadable from <http://java.sun.com>. This File may be present in the cd provided to you by us. If it is not present, you need to download it from said website, and install it on your system.

Thank you

Test if Java is present on your system. Download & Install Java Trouble Shoot

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Regular Quarterly Return : Form 24Q (TDS-Salary)

Choose period for Return filing **Quarter 1 (Apr-Jun)** File Creation Date **06/04/2006**

Name of the Deducter **SENSYS TECHNOLOGIES PVT LT** Tax Deduction Account Number **DELB09519F**

TDS Circle **CIRCLE 11** Permanent Account Number **AAACP1234L**

Particulars of the deductor		Particulars of the person responsible for deduction of tax	
Branch / Division		Name	Mr. Naresh Sehgal
Address 1	415	Designation	Accounts Officer
Address 2	CORPORATE PARK	Address 1	415
Address 3	S. J. MARG	Address 2	CORPORATE PARK
Address 4	DADAR - WEST	Address 3	S. J. MARG
Address 5	MUMBAI	Address 4	DADAR - WEST
State Code	19 MAHARASHTRA	Address 5	MUMBAI
Pin Code	400028	State Code	19 MAHARASHTRA
Email Id	email@emailid.com	Pin Code	400028
STD Code	022	Email Id	email@emailid.com
Telephone	56076048	STD Code	022
Status of Deducter	Others	Telephone	56076048
Change of Address of Deducter Since last return	<input type="checkbox"/>	Place	Mumbai
		Change of Address of Responsible Person Since last return	<input type="checkbox"/>

Ok Cancel

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

Check the Filled Information properly and click OK to proceed.

EASYTDS LITE

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Regular Quarterly Return : Form 24Q (TDS-Salary)

Choose period for Return filing: Quarter 1 (Apr-Jun) File Creation Date: 08/04/2007

Name of the Deducter: SENSYS TECHNOLOGIES PVT LT Tax Deduction Account Number: DELB09519F

TDS Circle: CIRCLE I 1 Permanent Account Number: AAACP1234L

Particulars of the deductor

Branch / Division: []

Address 1: 415

Address 2: CORPORATE PARK

Address 3: S.J. MARG

Address 4: DADAR - WE

Address 5: MUMBAI

State Code: 19 MAHARA

Pin Code: 400028

Email Id: email@email

STD Code: 022

Telephone: 56076048

Status of Deducter: Others

Change of Address of Deducter Since last return:

Particulars of the person responsible for deduction of tax

Name: Mr. Naresh Sehgal

Designation: Accounts Officer

Address 1: 415

Address 2: CORPORATE PARK

Change of Address of Responsible Person Since last return:

Place: Mumbai

Ok Cancel

Prepare E-return File

Please Provide a name for ereturn file. (like xyz, abc etc.)

sensysQ1

Manual Validation

Finish Cancel

Ok Cancel

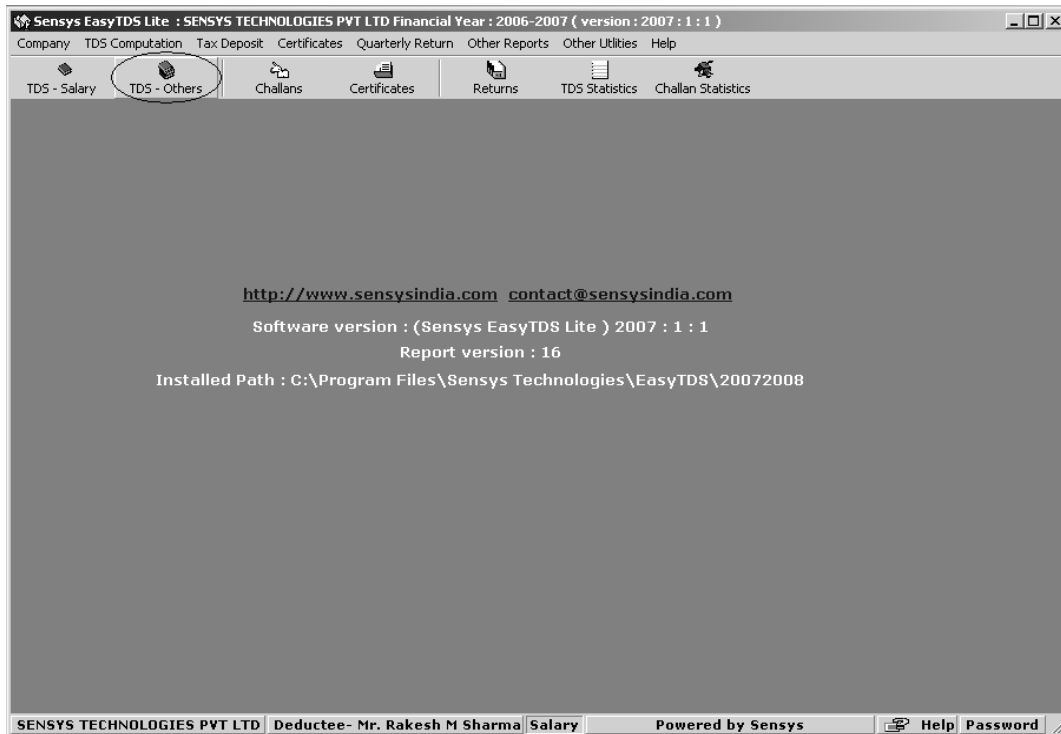
SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

On clicking on **Finish** as shown in the screen above,

If the file is **Valid**, it will give the path where the e-TDS FVU file is created and will prompt to Generate **Form 27A**, Click on **Yes** to view Form 27A

If the file is **Invalid**, List of errors would be displayed on the screen, rectify the error and repeat the same procedure again

To Work on **Others Module** Click on **TDS - Others** as Shown on the screen below:



EASYTDS LITE

As shown in the following screen, Select the Category of your choice and click on **Add Deductee**

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head: Group :

- Interest on Securities
- Interest other than Interest on Securities
- Payment to Contractors / Sub-Contractors**
- Rent
- Fees for Professional or Technical Services
- Winning From Lotteries & Puzzles
- Winning from Horse Races
- Insurance Commission

Party Code	Name	Type	PAN	Status	Town

Gross Amt Paid: 50000.00
TDS Amt Deducted: 8415.00

SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help | Password

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head: Group : Filter

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town

Code : Find Next Name : Find Next

Gross Amt Paid: 0.00
TDS Amt Deducted: 0.00

SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help | Password

USER MANUAL

Fill the deductee details.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Adding a Deductee under head 'Payment to Contractors / Sub-Contractors'

Party Code :

Deductee Type : Domestic Company *

Deductee Name : **A K Techno Pvt Ltd** *

PAN : **AAACD1266T** APPLIED

Is Lower Rate

Type of Company :

- Contactor
- Sub-Contractor
- Advertising Company

Address :

Flat/Door/Block no. : **405**

Premise/Bldg./Village : **M G Road**

Road/Street/Lane/P.O. : **Opp Shivam**

Area/Location/Taluka : **Dadar - West**

Town/City/District : **Mumbai**

State/U.T. : 19 MAHARASHTRA **MAHARASHTRA**

Country : **India** Pin Code : **400028**

Remarks :

Keep this deductee in this group :

SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help Password

Click on computation to make payment entry.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : Payment to Contractors / Sub-Contractors Group : <All Groups> Filter

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town
A K Techno Pvt Ltd	A K Techno Pvt Ltd	Domestic Comp	AAACD1266T		Mumbai

Code : End Next Name : End Next

Consolidated Letter Issue 15G Certificate No.

Gross Amt Paid 0.00
TDS Amt Deducted 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help

EASYTDS LITE

Sensys EasyTDS Lite - SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Filter on Date

Date of Payment	Amount	Tax Rate	Surcharge Rate	Education Cess	TDS Deductible	TDS Deducted	Date of Issue of Certificate	Place of Issue of Certificate	Signature

Gross Amount 0.00
TDS Amount 0.00

Add Edit Delete Close

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wered by Sens Help

Sensys EasyTDS Lite - SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Filter on Date

Date of Payment

Adding Payment

Date of Crediting / payment (whichever is earlier) : 01/06/2006

Amount : 20000

Tax Rate : 2

Surcharge Rate : 10

Education Cess : 2

TDS Deductible : 449

TDS Deducted : 449

Net Amount : 19551

Reason for low rate deduction : Write 'A' if the lower deduction, 'B' for no deduction. Leave blank if Normal Deduction

	IT	SC	EC	NET
Company	2/1	10/10	2/2	2,244/1,122
Firm	2/1	10/10	2/2	2,244/1,122
Individual/HUF Total Payments > 10 Lacs	2/1	10/10	2/2	2,244/1,122
Individual/HUF Total Payments < 10 Lacs	2/1	0/0	2/2	2,040/1,020

'/' = rates for Contractors/Sub-Contract,Advt

Extra Details :
Ref No. Invoice No. Invoice Date

Narration :

Add Edit Ok Cancel

Gross Amount 0.00
TDS Amount 0.00

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wered by Sens Help

USER MANUAL

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : Payment to Contractors / Sub-Contractors Group : <All Groups> Filter

Party Code	Name	Type	PAN	Status	Town
	A K Techno Pvt Ltd	Domestic Comp	AAACD1266T		Mumbai

Code : Find Next Name : Find Next

Gross Amt Paid: 20000.00
TDS Amt Deducted: 449.00

Computation Add Deductee Edit Deductee Delete Deductee Close

Consolidated Letter Issue 15G Certificate No.

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> contact@sensysindia.com

Software version : (Sensys EasyTDS Lite) 2007 : 1 : 1
Report version : 16
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help

EASYTDS LITE

Select category and click on add to make the challan detail.

The screenshot shows the 'EASYSYS EasyTDS Lite' application window. The title bar indicates the user is 'SENSYS TECHNOLOGIES PVT LTD' for the 'Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. A 'Choose Head' dropdown menu is open, listing categories such as 'Salary', 'Interest on Securities', 'Interest other than Interest on Securities', 'Payment to Contractors / Sub-Contractors', 'Rent', 'Fees for Professional or Technical Services', 'Winning From Lotteries & Puzzles', and 'Winning from Horse Races'. Below the menu is a table with columns: 'Income Tax', 'Surcharge', 'Ecess', 'Interest Amount', 'Other Tax', 'Total Amount', and 'n-adjusted Amount'. At the bottom of the window, there are buttons for 'Print Challan', 'Add', 'Edit', 'Delete', and 'Close'. The 'Add' button is circled in red. A note at the bottom states: '**Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.' The status bar at the very bottom shows 'SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help |'.

USER MANUAL

Challan Details : TDS Section Payment to Contractors / Sub-Contractors (s.194C)

Corporate deductees Non-corporate deductees All Deductees

⇒ Enter challan amount you are depositing

⇒ Please match the Amount being deposited with following transactions :

Deductee Name	Date of Deduction	Gross Amount	TDS Deducted	TDS Deposited	TDS yet to be deposited	TDS depositing
A K Techno Pvt Ltd	01/06/2006	20000	449	0	449	449
Total :		20000	449	0	449	449

Adjust your Challan amount against these parties and enter your challan details below

⇒ **Challan Details (Bifurcation of Challan Gross Amount and other details)**

Cheque / DD Cash

Date of Cheque : Income Tax Challan No./Serial No.

Date of Deposit : Surcharge given by Bank

Cheque No. : Edu. Cess Is Transfer Voucher (For Govt. Deductors)

Challan Type : Interest

Drawn on : Other Tax Details

Bank where depositing: Add Bank

Gross Amount

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wored by Sens | Help |

Enter the Challan details as show in the screen above,

Enter the Challan amount you are depositing as shown in the above screen, marked in circle.

Amount once entered will get automatically distributed to the Party/Parties automatically; if any month has to be filtered than click on Filter and choose the month you want to select. (only transaction for the month selected will be shown) If any Excess amount of Challan is to be issued, it will automatically adjust the amount against Party/Parties and balance will be adjusted in Income Tax column.

Once the necessary details as shown in the above screen is entered, click on Ok to print the Challan.

EASYTDS LITE

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head: **Payment to Contractors / Sub-Contractors**

Deposit ID	Date of Cheque/Dt	Deposit Date	Challan No	Paid In	Cheque No.	Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	n-adjusted Amount
1	05/07/2006	05/07/2006	09878	HDFC BAN	909876	400	40	9	0	0	449	0

Print Challan Add Edit Delete Close

*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | Created by Sensys | Help

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans **Certificates** Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> contact@sensysindia.com
 Software version : (Sensys EasyTDS Lite) 2007 : 1 : 1
 Report version : 16
 Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | Created by Sensys | Help

USER MANUAL

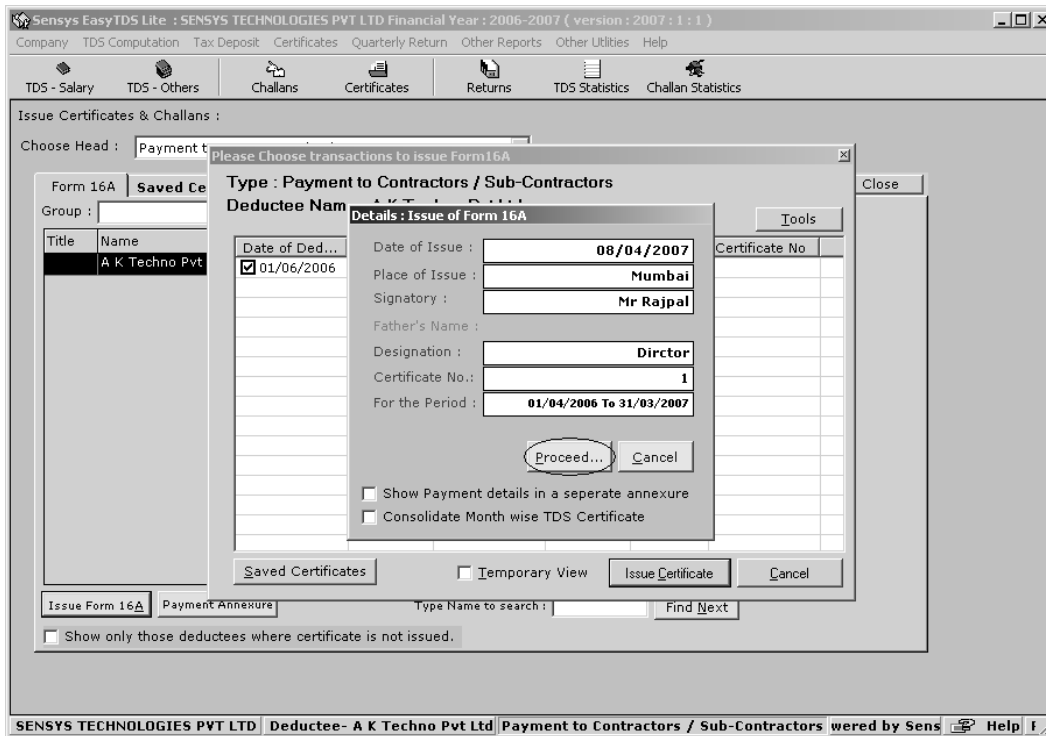
Click Issue Form 16A to generate Form 16A of the selected party as shown in the screen.

The screenshot shows the 'Issue Certificates & Challans' window in Sensys EasyTDS Lite. The window title is 'SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 (version : 2007 : 1 : 1)'. The main menu includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The 'Choose Head' dropdown is set to 'Payment to Contractors / Sub-Contractors'. The 'Form 16A' window is open, showing a 'Group' dropdown and a table with the following data:

Title	Name	Type	PAN	Status
	A K Techno Pvt Ltd	Domestic Company	AAACD1266T	

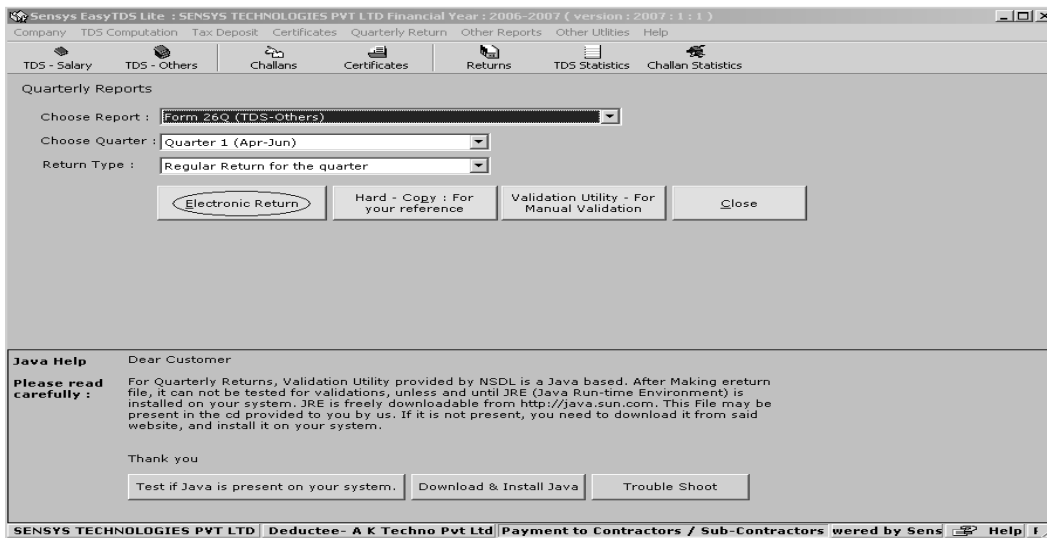
Below the table, there is a search field 'Type Name to search :', a 'Find Next' button, and a checkbox labeled 'Show only those deductees where certificate is not issued.' The 'Issue Form 16A' button is circled in red. The status bar at the bottom reads 'SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wored by Sens | Help |'.

USER MANUAL



EASYTDS LITE

Follow the same Steps as discussed in case of Salary Electronic Return



Backup & Restore

For taking a backup of the company user should close the company first. For this user has to go to Menu **Company** → Close Company

And then go to Menu **Company** → Backup

Following screen will be displayed



Choose the Company and click on **Start Backup**, it will ask for the File Name to be Saved on which drive or directory, specify the drive or the directory and click on Save

Restore file

And then go to Menu **Company** → Restore

Following screen will be displayed



Click on **Browse** to locate for the Backup file already taken. And click on **Start Restoring**, A new company will be created.

Deletion of Data from the Software

Salary Module

Go to Menu **Other Utilities** → Delete Transaction (Salary)

Others Module

Go to Menu **Other Utilities** → Delete Transaction (Others)