

# 13

## SYSTEM REQUIREMENT & TECHNICAL SUPPORT

### Systems Requirement

PC with Pentium Class Processor  
Windows 9x or later  
32 MB RAM (Recommended)  
15 MB Hard Disk Space  
CD-ROM Drive  
VGA or Higher Resolution Monitor

### Technical Queries & Support

For any technical queries or any support please E-mail to us at:

**E-mails:**

support@sensysindia.com

and we will revert back as soon as possible

Or feel free to call us at

**Contact Nos.**

022-64504653 / 54, 65076048/49

**For Latest updates**

Please visit our website at : [www.sensysindia.com](http://www.sensysindia.com)

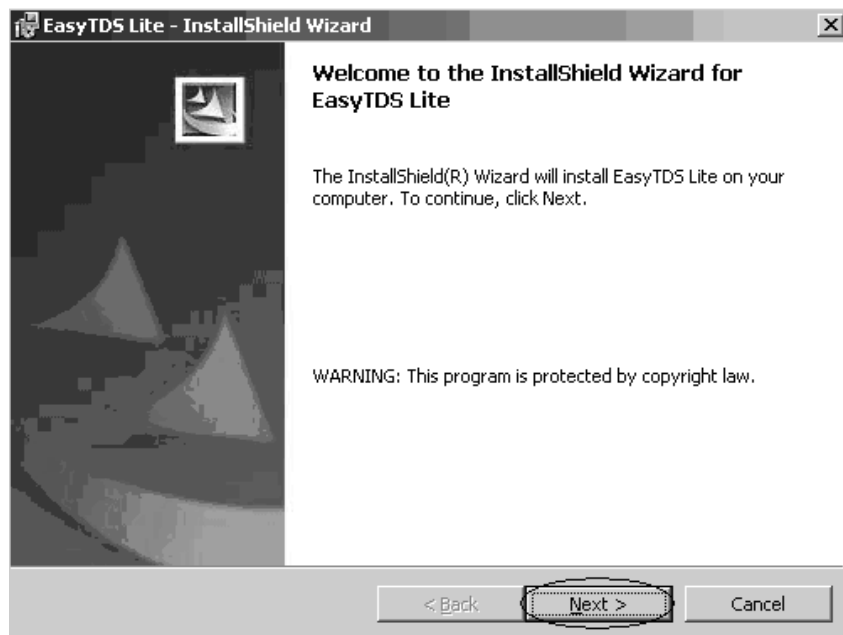
# 14

## USER MANUAL

### Procedure to Install the Software

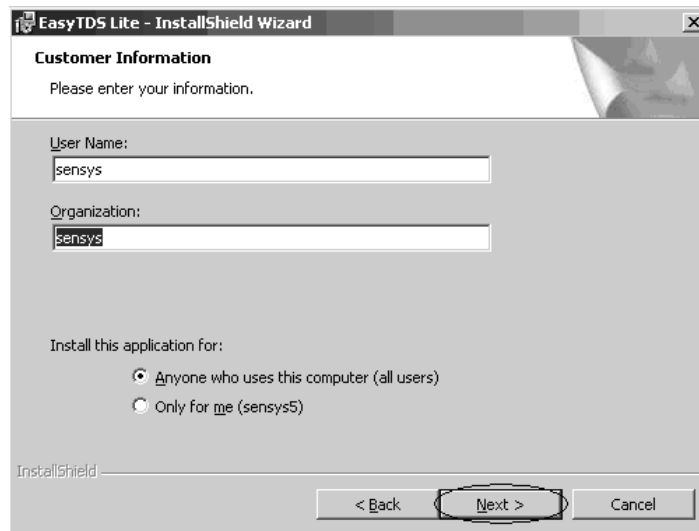
- (1) Insert the **Sensys EasyTDS** Software CD in to the CD Drive.
- (2) Click on Start Button and choose Run or You can browse the CD from **My Computer**
- (3) Choose setup.exe from the CD and click Ok to Run.
- (4) Carefully read and follow the instruction on the screen one by one.

Click on **Next >** as shown in the following screen.

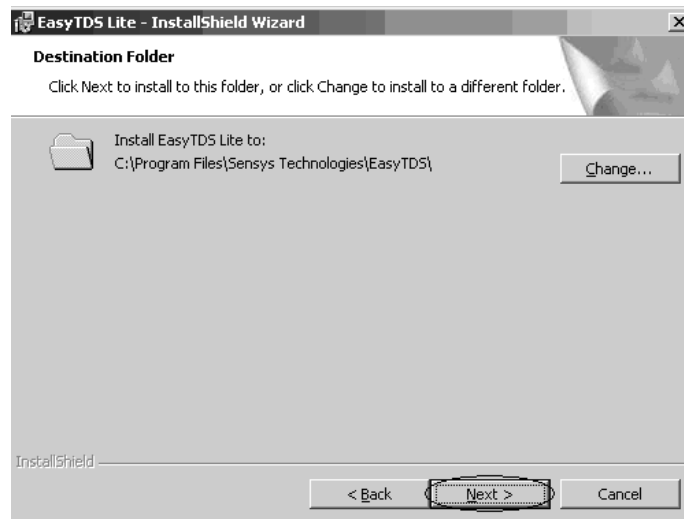


## EASYTDS

Click on **Next >** as shown in the following screen

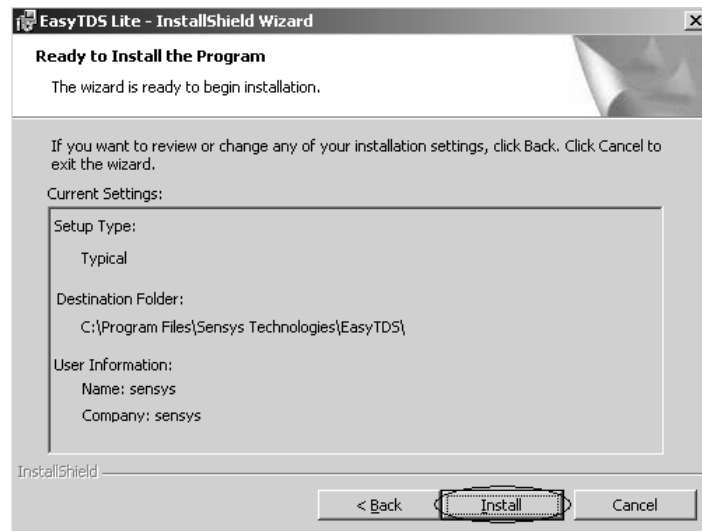


Click on **Next >** as shown in the following screen.



## USER MANUAL

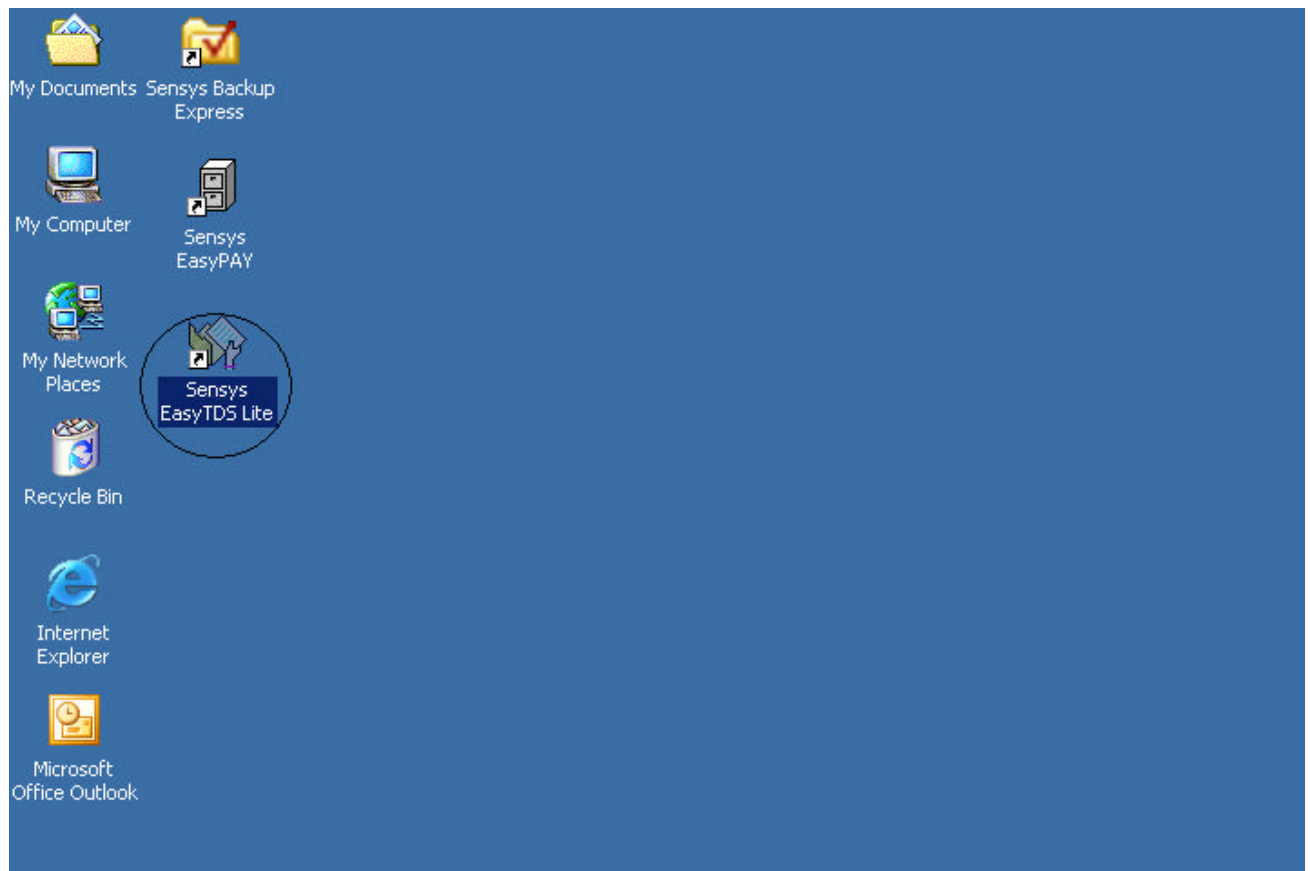
Click on **Install**



Click on **Finish** >

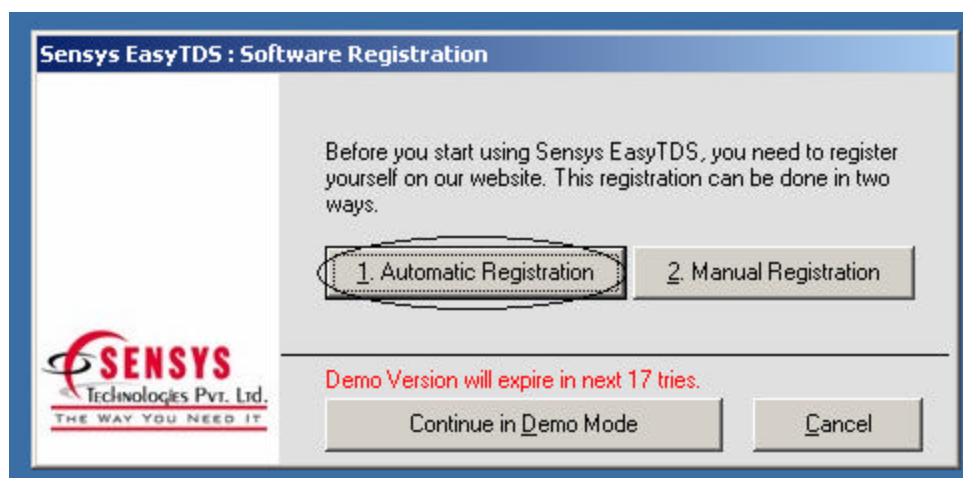


Double click on Sensys EasyTDS Lite Icon on the Desktop.



Registration of the Software

### 1. Automatic Registration



Click on Automatic Registration.

**Sensys EasyTDS Automatic Software Registration**

Enter your software key here :

☒ First time registration

Company Name :

Contact Person :

Address :

City :

State :

Pincode :

STD Code :

Phone 1 :

Phone 2 :

Mobile :

FAX :

Email :

Purchased From :

Installed by :

**Your login details**

User Name :

Password :

Repeat Password :

[Please connect to Internet and Click on Ok to register](#)

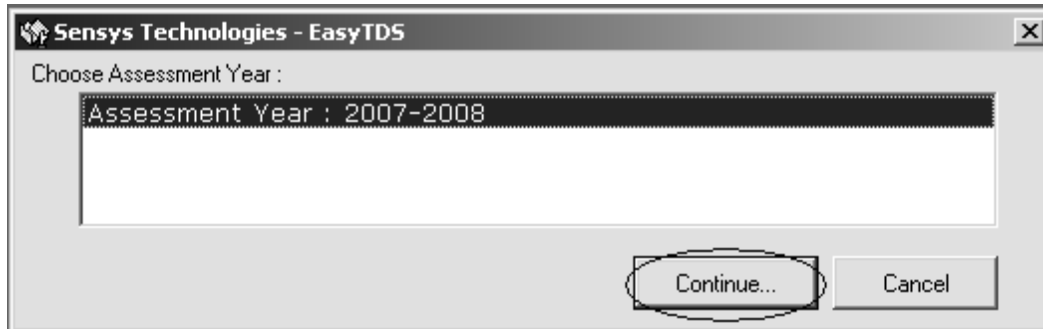
Enter the **Software Key** as mentioned above along with other details.

Once filled with all the inputs. Click on **OK**.

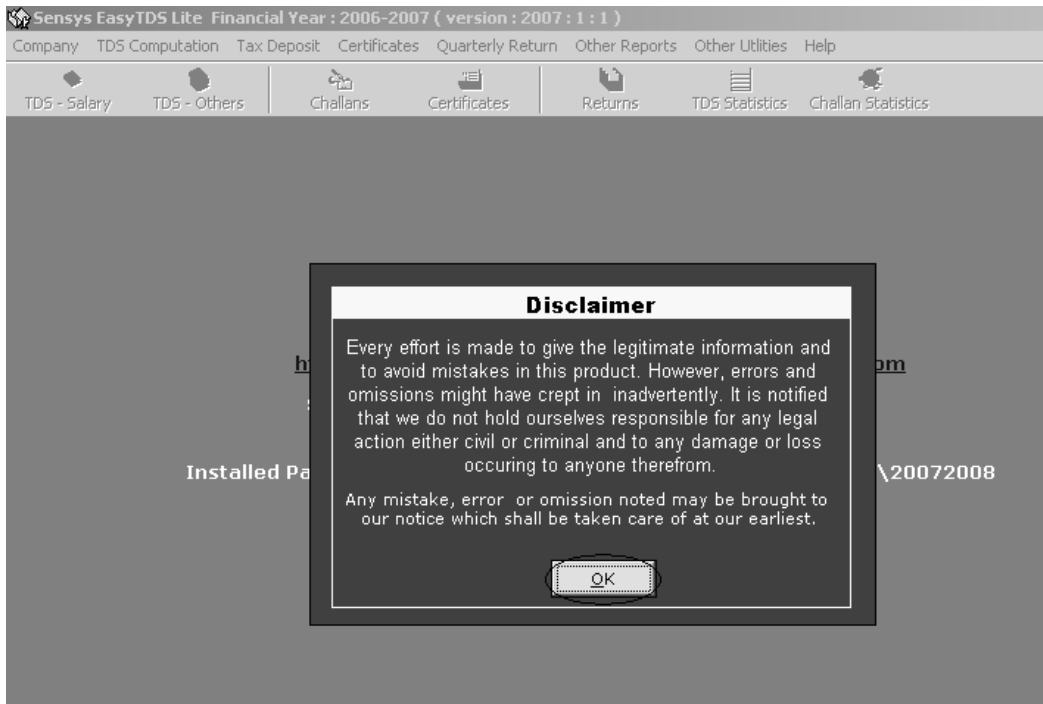
## USER MANUAL

### Sensys EasyTDS - How to operate the Software

Select Assessment Year: 2007-2008 and Click on Continue

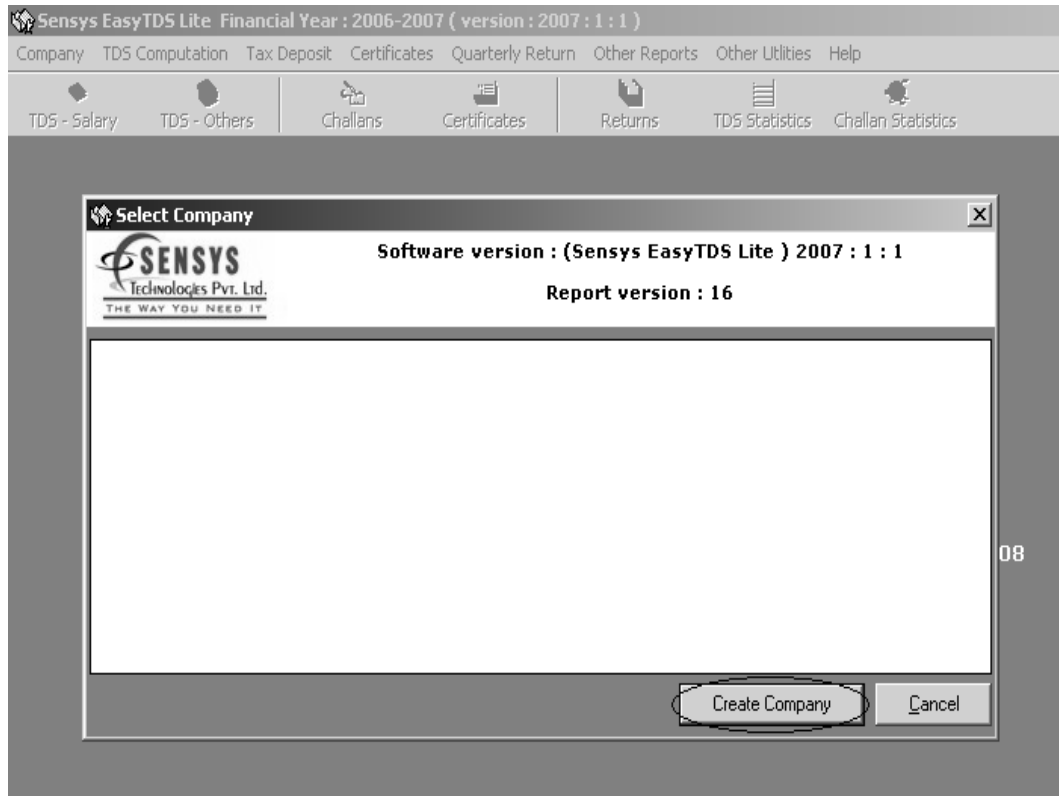


Click **OK** on the Disclaimer Window to start working on the software.



## EASYTDS

Click on **Create Company** to create new company. User can also Create a new company through Company Menu option.





## USER MANUAL

This is the Main Screen of the Software.

Please note Software Version and Report Version is given at the centre of the Screen which changes as and when you update the Software.



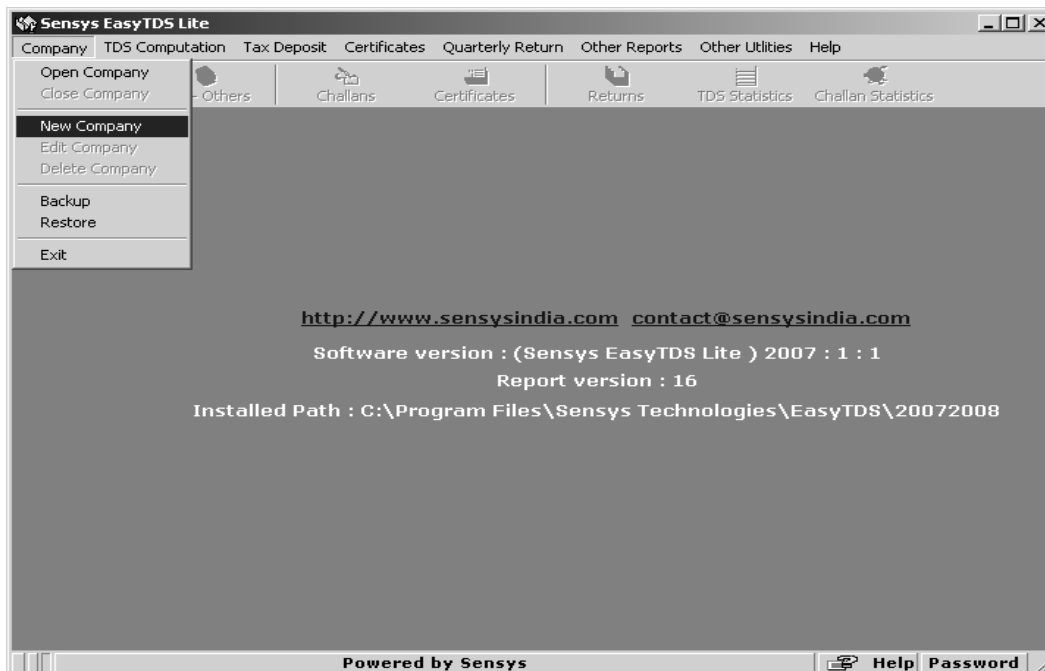
## EASYTDS

Let us Study the Software Main Screen first. Software has got Eight Main Menus followed by their Sub-Menus as Explained Below.

### (I) Company Menu:

- (i) Open Company: To Open Existing Company
- (ii) Close Company: To Close Opened Company
- (iii) New Company: To Create New Company
- (iv) Edit Company: To Make Changes to the data of Existing company
- (v) Delete Company: To Delete the Company which is not in use.
- (vi) Backup: To take Backup of your Company.
- (vii) Restore: To restore the company which you have already backup.

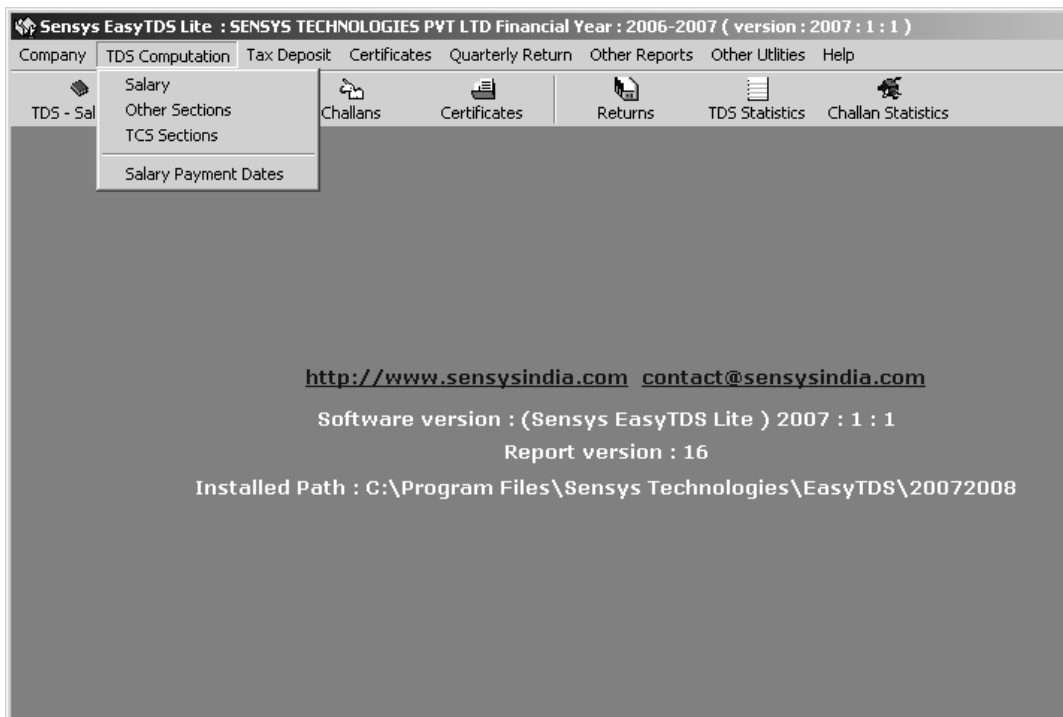
Exit: To Close the Software



## USER MANUAL

### (II) TDS Computation Menu:

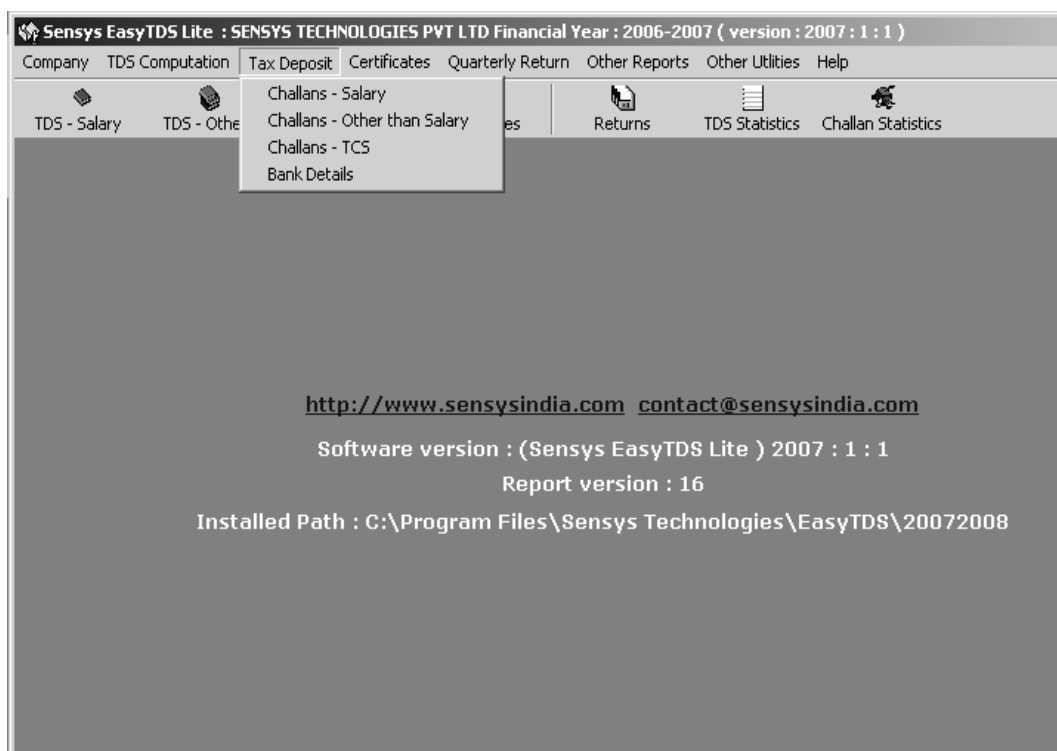
- (i) Salary: To go to Salary Module (To see the Computation of Income & Taxable Salary)
- (ii) Other Sections: To go to Other Than Salary Module: (i.e. Payment / Contractor, Commission etc)
- (iii) TCS Sections: To go to "Tax Collected at Source" (i.e. TCS on Scrap, TCS on Alcoholic Liquor etc.
- (iv) Salary Payment Dates: To Enter Dates on Which Salaries are paid. For instance for the 1<sup>st</sup> Quarter ending 30th June 2006, Date of Salary Payments would be 30/04/2006, 31/05/2006 & 30/06/2006



## EASYTDS

### (III) TDS Deposit Menu:

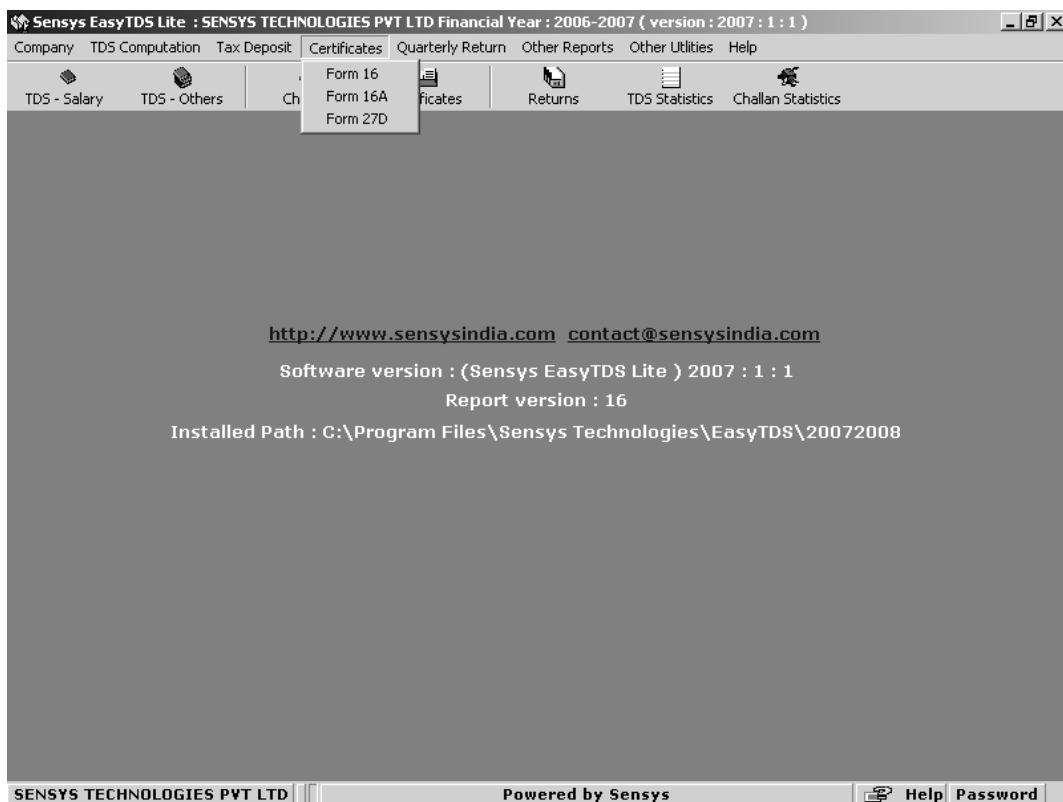
- (i) Challans - Salary : To Deposit Details of Salary Challans
- (ii) Challans - Other than Salary : To Deposit Details of Other than Salary Sections.
- (iii) Challans - TCS : To Deposit Details of TCS Sections
- (iv) Bank Details : To add Details of Bank where Challans are deposited.



## USER MANUAL

### (IV) Certificates Menu:

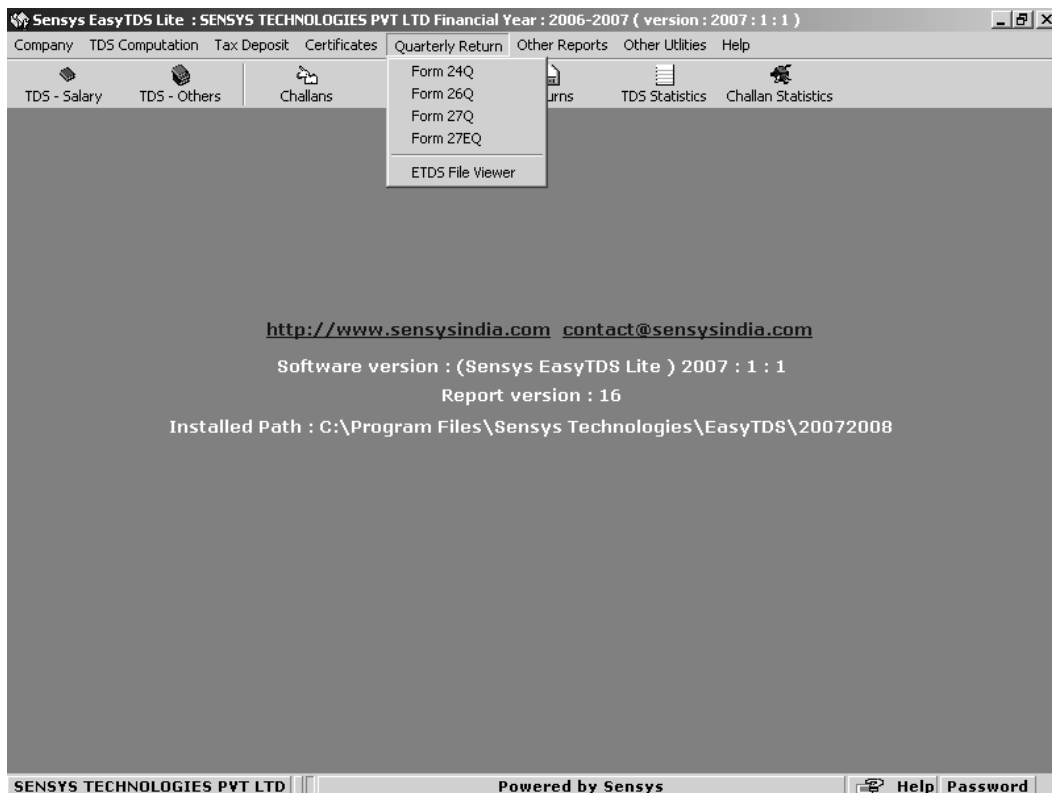
- (i) Form 16: To Generate Form 16 of Salary.
- (ii) Form 16A: To Generate form 16A of Category Other than Salary.
- (iii) Form 27D: To Generate Form 27D of Tax Collected at Source.



## EASYTDS

### (V) Quarterly Return Menu:

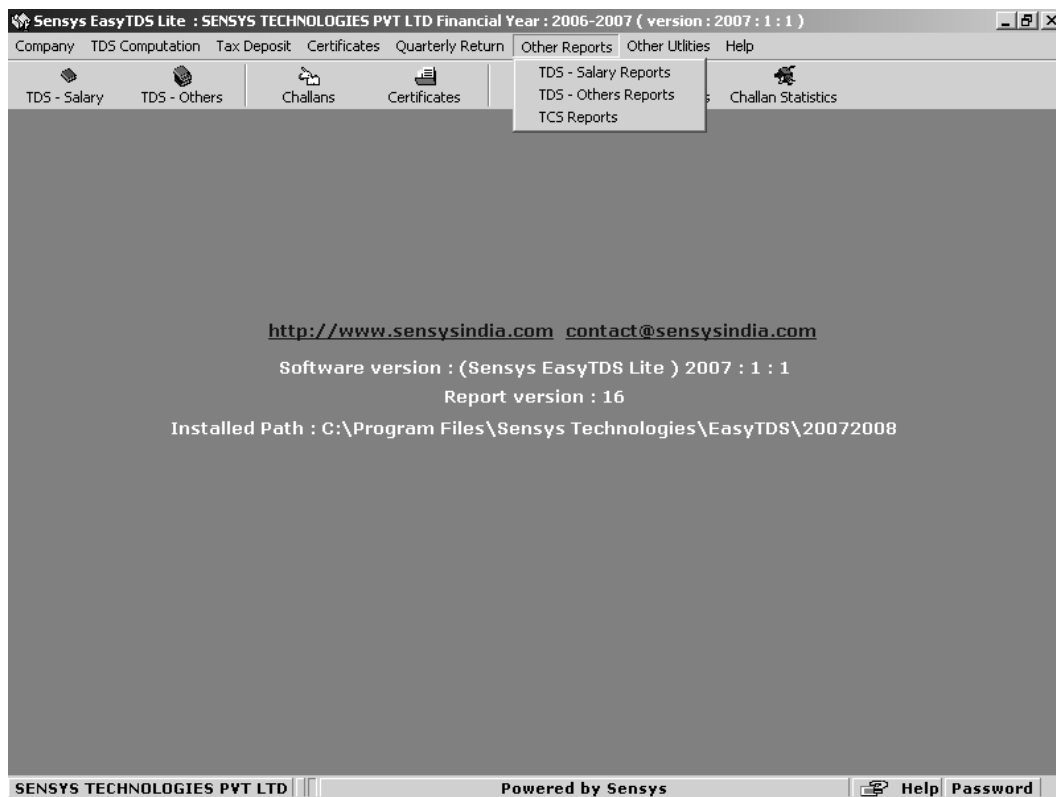
- (i) Form 24Q: To Prepare e-TDS Return of Salary.
- (ii) Form 26Q: To Prepare e-TDS Return of Other than Salary Sections.
- (iii) Form 27Q: To Prepare e-TDS Return of Non – Resident.
- (iv) Form 27EQ: To Prepare e-TCS Return of TCS.
- (v) ETDS File Viewer: This Sub-Menu will allow reading File Validation Utility (FVU) file Format. So that user can understand the actual Data which is being submitted to NSDL.



## USER MANUAL

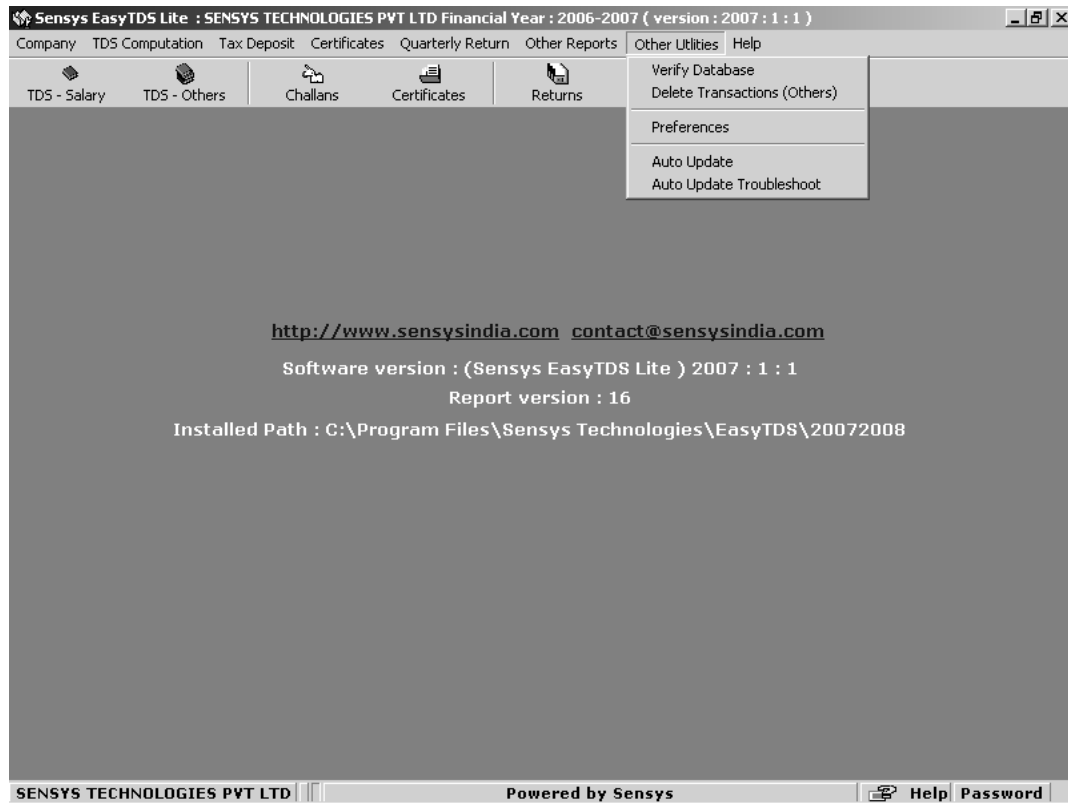
### (VI) Other Reports Menu:

- (i) TDS – Salary Reports: All Salary Reports for your ready reference
- (ii) TDS – Others Reports: All Other than Salary Reports for your ready reference
- (iii) TCS Reports: All TCS Reports for your ready Reference  
(All Reports can be exported to Excel, MSWord & Other Format)



## EASYTDS

### (VII) Other Utilities

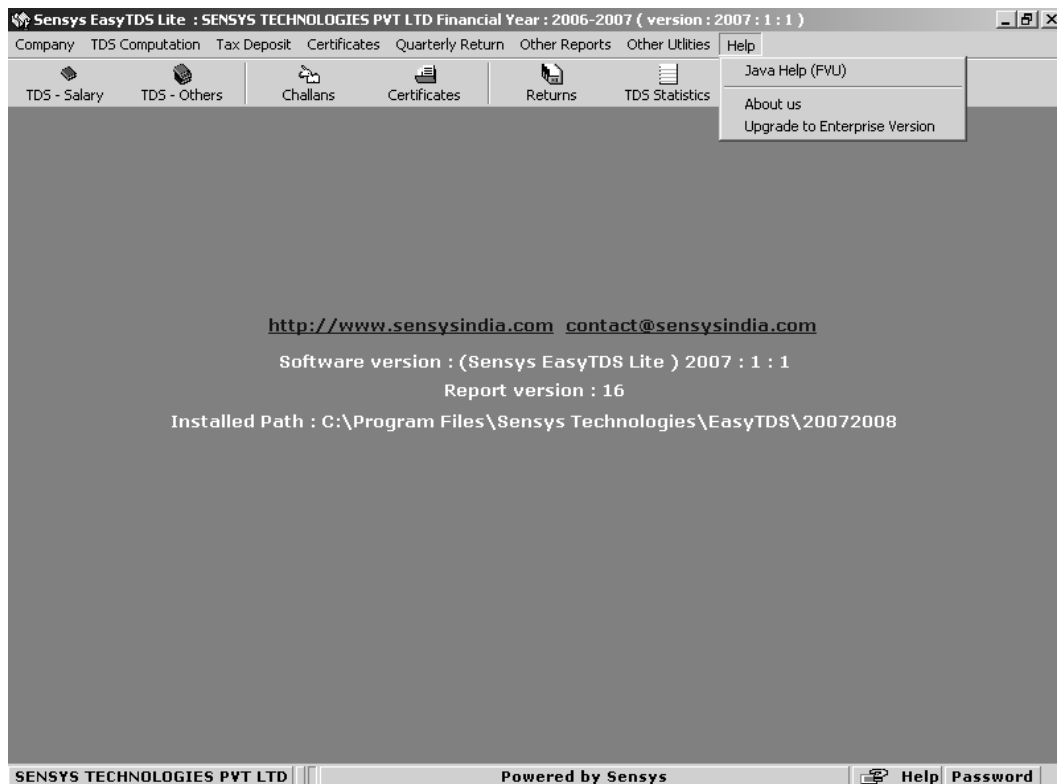




## USER MANUAL

### (VIII) Help Menu:

- (i) Java Help (FVU): It will Show weather Java is Successfully Installed or not.
- (ii) About us: Company Contact Details.
- (iii) Upgrade to enterprise version : It is very advance version of TDS Software where any accounting software can be connected to our TDS software. This software can be upgraded to enterprise version at extra cost.

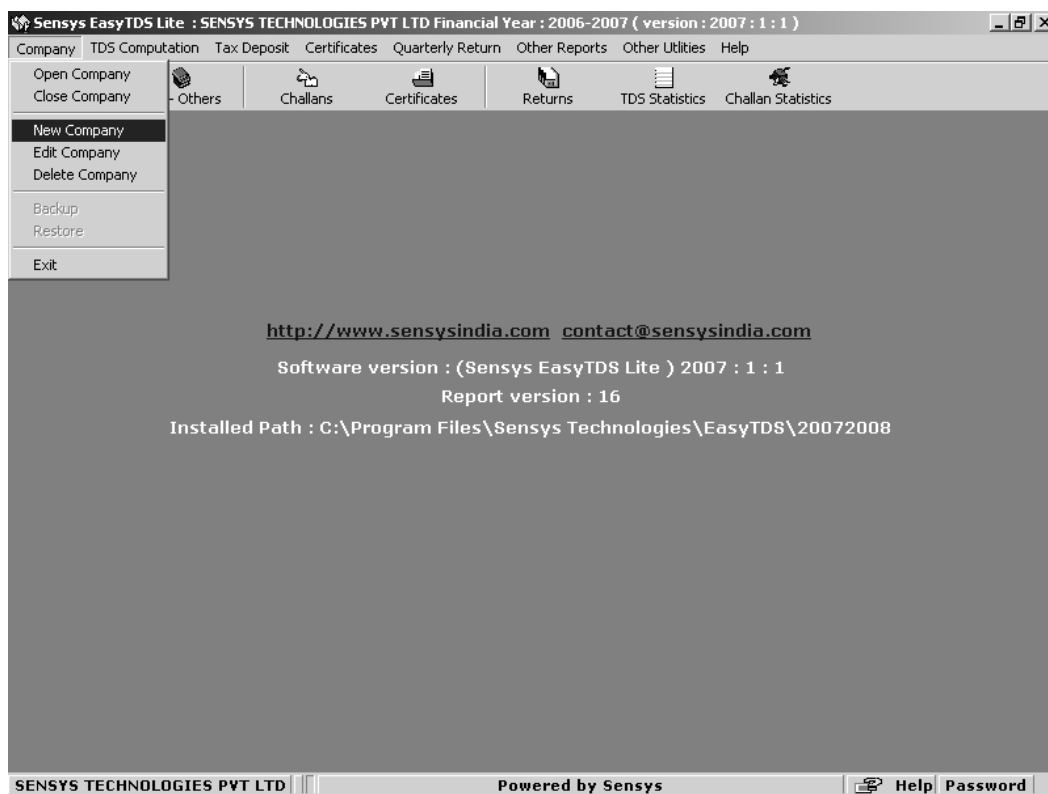


## EASYTDS

### Working on the Software with Example

#### Company Creation

Click on Company Menu –> New Company



## USER MANUAL

### Company Creation

As Shown in the following screen, fill all the Company details —> Click on **Accept**.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

### Creating Deducter....

Deducter Name : <b>SENSYS TECHNOLOGIES PVT LTD</b>	Flat/Door/Block no. : <b>415</b>
Status of Deducter <input type="radio"/> Government <input checked="" type="radio"/> Others	Premise/Bldg./Village : <b>CORPORATE PARK</b>
Applicability of Gratuity Act, 1972 ? <input type="checkbox"/>	Road/Street/Lane/P.O. : <b>S.J. MARG</b>
Date From which applicable	Area/Location/Taluka : <b>DADAR - WEST</b>
PAN : <b>AAACP1234L</b> <input type="checkbox"/> APPLIED	Town/City/District : <b>MUMBAI</b>
Tax Deduction No. : <b>DEL809519F</b>	State/U.T. : <b>19 MAHARASHTRA</b>
TDS Circle : <b>CIRCLE I 1</b>	Country : <b>INDIA</b>
Assessing Officer : <b>ACIT(TDS)</b>	Pin Code : <b>400028</b>
Tax Collection No. : <b>NOT APPLICABLE</b>	Deducter Level Security : Password : <input type="password"/> Confirm : <input type="password"/>
	Module Level Security : Salary : Password : <input type="password"/> Other than Salary : Password : <input type="password"/> Confirm : <input type="password"/> Confirm : <input type="password"/>

**Accept** **Cancel**

## EASYTDS

### Bank Masters

Click on **Add** to fill bank Details.

The screenshot shows the 'EasyTDS Lite' application window. The title bar reads 'EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main window displays 'Deductor : SENSYS TECHNOLOGIES PVT LTD'. Below this, there is a section titled 'Bank A/cs' with a table for entering bank details. The table has two columns: 'Bank Name' and 'Bank Code'. A 'Note' at the bottom states: 'Note : Specify Bank Account details as well as the Authorised bank where TDS is to be deposited.' To the right of the note are buttons for 'Add', 'Edit', and 'Delete'. A 'Done' button is located at the bottom right of the window.

This screenshot shows the same 'EasyTDS Lite' application window, but with a 'Bank Details' dialog box open. The dialog box contains the following fields: 'Bank Name' (filled with 'HDFC BANK LTD'), 'Bank BSR Code' (filled with '0987678'), 'MICR Code' (empty), 'User No.' (empty), and 'Ledger Folio' (empty). At the bottom of the dialog box are 'Update' and 'Cancel' buttons. The background window shows the 'Bank A/cs' table and the 'Add', 'Edit', 'Delete', and 'Done' buttons. The status bar at the bottom of the application window displays 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', and 'Help Password'.

## USER MANUAL

As shown in the following screen,

Add Bank Name where you Deposit Challans and Bank Name from which you Issue Cheque. Here you can add as many Banks Details you want.

Also Enter the 7 Digits BSR Code, Which is mandatory for e-TDS filing

After Adding all Bank Information Click on **Done**

The screenshot displays the 'Sensys EasyTDS Lite' application window. The title bar indicates the user is 'SENSYS TECHNOLOGIES PVT LTD' for the 'Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area shows 'Deductor : SENSYS TECHNOLOGIES PVT LTD' and a 'Bank A/cs' section with a table:

Bank Name	Bank Code
▶ HDFC BANK LTD	0987678

Below the table is a note: 'Note : Specify Bank Account details as well as the Authorised bank where TDS is to be deposited.' To the right of the note are 'Add', 'Edit', and 'Delete' buttons. A 'Done' button is located at the bottom right of the main area. The status bar at the bottom shows 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', 'Help', and 'Password'.

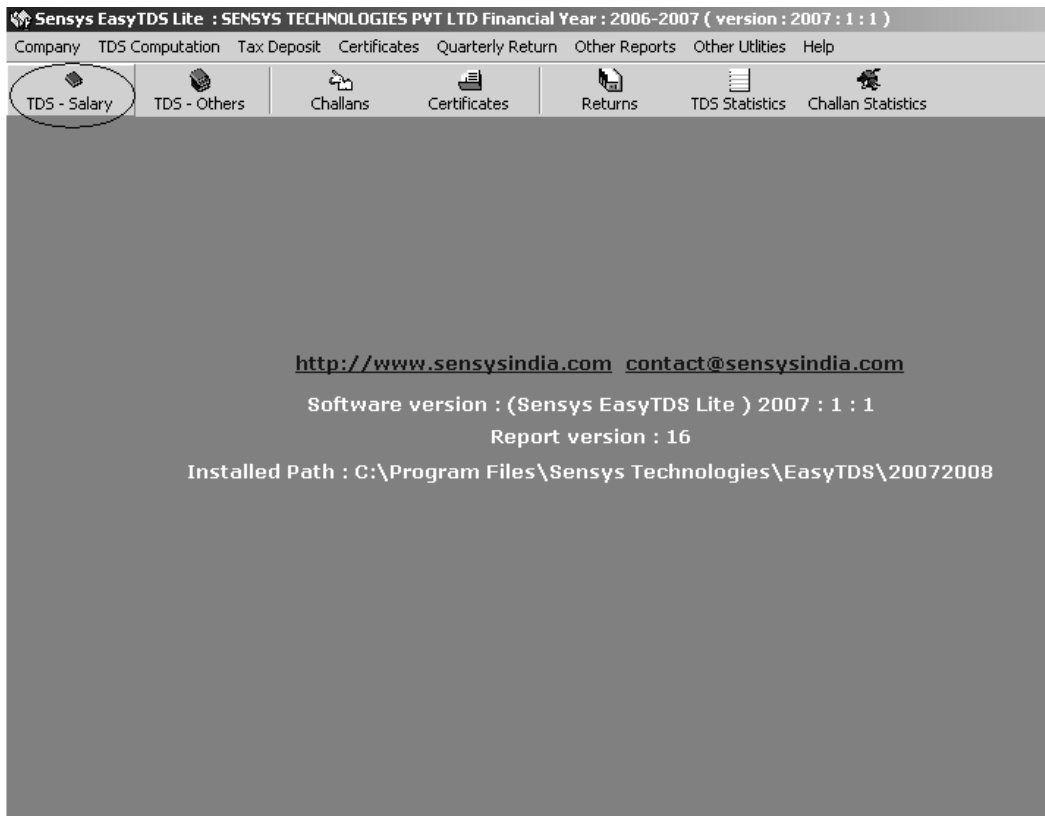
## EASYTDS

Once the Company information and Bank Details are entered you can start working on Salary and Other than Salary Module.

### Let us take an instance of Salary Module first

To Work on salary Module Click on **TDS - Salary** as Shown in the following screen

Or User can go to **TDS Computation** Menu and choose —> **Salary**



## USER MANUAL

Screen Shown Below is Salary Module where user can **Add Employee Details**, **Edit Employee Details** and **Delete Employee Details**

To Add Employee —> Click on **Add Deductee**

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar indicates the company is 'SENSYS TECHNOLOGIES PVT LTD' and the financial year is '2006-2007'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area is titled 'List of Employees' and features a 'Group' dropdown menu set to '<All Groups>'. Below this is a search section with fields for '(Code)', '(First Name)', '(Middle Name)', and '(Last Name)', along with a 'Type to search in Name' label and an 'Find Next' button. A table with columns 'ID', 'Title', 'First Name', 'Middle Name', 'Last Name', 'Gender', 'PAN', and 'Designation' is present but empty. At the bottom, there is a row of buttons: 'Computation', 'Add Deductee' (highlighted with a red circle), 'Edit Deductee', 'Delete Deductee', and 'Close'. To the right of these buttons is a checkbox labeled 'Show Taxable Deductees only'. Below the buttons are three rows of smaller buttons: 'Recalculate Balances', 'Generate Worksheet', 'Investment Declaration', 'Certificate No. Format', 'Generate Projection', and 'Salary Payment Dates'. The status bar at the very bottom displays 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', 'Help', and 'Password'.

## EASYTDS

Fill all the details of Employee as shown in the following screen

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Editing a Deductee under head 'SALARY'**

(First Name)* (Middle Name) (Last Name)	
Deductee Name :	Mr. <b>Rakesh</b> <b>M</b> <b>Sharma</b>
Date of Birth :	<b>01/01/1978</b> * dd/mm/yyyy
Gender :	<input checked="" type="radio"/> Male <input type="radio"/> Female *
Fathers Name :	<b>Mohan Sharma</b>
Husband Name :	
PAN :	<b>AAACD1234P</b> <input type="checkbox"/> APPLIED
Occupation :	Accountants
Designation :	Accountant *
Date of Joining :	<b>01/01/2000</b> * dd/mm/yyyy
Retirement Date :	dd/mm/yyyy
Status :	Resident *
<input type="checkbox"/> Is Director in the company or Has substantial voting rights in the company?	
<input type="checkbox"/> Is eligible for deduction u/s 80U (severe disability)	
<input type="checkbox"/> Is eligible for deduction u/s 80U(for physically handicapped)	
<input type="checkbox"/> Is Deductee an Indian Citizen ?	
<input type="checkbox"/> Is Surcharge Applicable ?	

Keep this deductee in this group : **Salary**

**Address :**

Flat/Door/Block no. :	<b>201</b>
Premise/Bldg./Village :	<b>Shiv Shakti Apt,</b>
Road/Street/Lane/P.O. :	<b>Kasturba Rd,</b>
Area/Location/Taluka :	<b>Malad - East</b>
Town/City/District :	<b>Mumbai</b>
State/U.T. :	<b>MAHARASHTRA</b>
Country :	<b>India</b>
Pin Code :	<b>400097</b>
Remarks :	

**Accept** **Cancel**

**SENSYS TECHNOLOGIES PVT LTD** **Deductee- Mr. Rakesh M Sharma** **Salary** **Powered by Sensys** **Help** **Password**

Similarly user can **add** unlimited no. Employees



## USER MANUAL

To Enter **Salary details of Employees**, Select that particular Employee and Click on **Computation** or Press **ENTER** key on the keyboard as shown in the following screen

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar indicates 'SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area is titled 'List of Employees' and features a 'Group' dropdown menu, a search bar with labels '(Code)', '(First Name)', '(Middle Name)', and '(Last Name)', and an 'End Next' button. Below this is a table with the following data:

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

At the bottom of the main area, there is a row of buttons: 'Computation' (highlighted with a red circle), 'Add Deductee', 'Edit Deductee', 'Delete Deductee', and 'Close'. To the right of these buttons is a checkbox labeled 'Show Taxable Deductees only'. Below the buttons are two rows of smaller buttons: 'Recalculate Balances', 'Generate Worksheet', 'Investment Declaration', 'Certificate No. Format', 'Generate Projection', and 'Salary Payment Dates'. The status bar at the bottom displays 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', 'Help', and 'Password'.

As shown in the above Screen we have selected Employee Mr. Rakesh Sharma and clicked on **Computation**

For instance, we are Entering **Salary Details** of Mr. Rakesh Sharma.

## EASYTDS

Double Click on Salaries or Press **ENTER** Key from Keyboard

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon** Press escape {ESC} to save & close.

Head	Total	Taxable	Net Income	
<b>Salaries</b>	0.00	0.00		0.00
<b>Salary</b>	0.00	0.00	Tax	0.00
<b>Allowances</b>	0.00	0.00	Add : Surcharge	0.00
<b>Perquisites</b>	0.00	0.00	Total : Tax with Surcharge and Edu. Cess	0.00
<b>Gross Salary</b>	0.00	0.00	Less : Relief u/s 89(1)	0
<b>Less : Deductions</b>	0.00	0.00	<b>Net Tax Liability</b>	0.00
<b>Net Salaries</b>	0.00	0.00	Tax deducted by others	0.00 ...
<b>House Property</b>	0.00	0.00	Tax to be deducted by us	0.00
<b>Other Sources Income</b>	0.00	0.00	<b>Monthly Tax Deducted by us</b>	0.00
<b>Gross Total Income</b>	0.00	0.00	April	0
<b>Less : Deductions u/s 80CCC-80U</b>	0.00	0.00	May	0
<b>Net Income</b>	0.00	0.00	June	0
			July	0
			August	0
			September	0
			October	0
			November	0
			December	0
			January	0
			February	0
			March	0
			<b>Balance Tax to be deducted</b>	0.00 ...

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

Salaries is divided in to three parts: - (I) Salary (II) Allowance (III) Perquisites

Click on **Salary** or press **ENTER** Key on the Keyboard it will take you to detail section of Salary like (Basic Salary, DA, Bonus etc.)

## USER MANUAL

Enter the Basic Salary for each month and press **ESC Key** on the keyboard to return to main screen. Pressing **ESC Key** will save the Data

For instance, If 13000 is entered in the Month of April and pressed **ENTER Key** on the keyboard, then same amount will be copied to all the months from May to March.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon** Press escape {ESC} to save & close.

Head	Mr. Rakesh M Sharma	
<b>Salaries</b>		0.00
<b>Salary</b>		0.00
Basic Salary	First Quarter	
Dearness Al	April	13000
Dearness Pe	May	13000
Advance Sal	June	13000
Arrears of S	Second Quarter	
Fees	July	
Commission	August	
Bonus	September	
Overtime	Third Quarter	
Gratuity	October	
Leave Salar	November	
Leave Salar	December	
Commuted f	Fourth Quarter	
Retrenchme	January	
Voluntary Pa	February	
Compensati	March	
Salary recei	Total :	39000
Tax on Perq	Taxable :	39000
User Define		0.00
User Define		0.00
User Define		0.00
User Define		0.00
User Define		0.00
User Defined Salary - 6		0.00
User Defined Salary - 7		0.00

**SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password**

## EASYTDS

Similarly Enter the Details of **Allowances** as Shown in the following Screen.

### House Rent Allowance

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma

Head HRA

First Quarter

	Amount Recieved:	Rent Paid:
April	3300	3000
May	3300	3000
June	3300	3000

Second Quarter

July	0	0
August	0	0
September	0	0

Third Quarter

October	0	0
November	0	0
December	0	0

Fourth Quarter

January	0	0
February	0	0
March	0	0

Total : 9900.00 9000

Taxable : 4800.00

Manually ☐

Select City for HRA Calculations MUMBAI (50%)

Amount equal to 50% of salary 19500

House Rent allowance received by employee 9900

Excess of Rent paid over 10% of salary 5100

User Defined Exempt Allow 2 0.00 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

## USER MANUAL

### Transport Allowance Residence – and the place of his duty.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon** Press escape {ESC} to save & close.

Head	Mr. Rakesh M Sharma	
Salaries	Transport Allowance Residence - and the place of his duty	43800.00
Salary		0.00
Allowances		
HRA		0.00
City Compensatory Allowance		0.00
Medical Allowance		0.00
Servant Allowance		0.00
Lunch Allowance/Tiffin Allowance		0.00
Transport Allowance Residence - and the place of his duty		0.00
Children Education Allowance		0.00
Children Hostel Expenditure		0.00
Allowance to Transport Employee		0.00
Travel Allowance		0.00
Uniform Allowance		0.00
Conveyance Allowance		0.00
User Defined Allowance -1		0.00
User Defined Allowance -2		0.00
User Defined Allowance -3		0.00
User Defined Allowance -4		0.00
User Defined Allowance -5		0.00
User Defined Allowance -6		0.00
User Defined Allowance -7		0.00
User Defined Allowance -8		0.00
User Defined Allowance -9		0.00
User Defined Allowance -10		0.00
User Defined Exempt Allow 1		0.00
User Defined Exempt Allow 2		0.00

**First Quarter**

April 900

May 900

June 900

**Second Quarter**

July 0

August 0

September 0

**Third Quarter**

October 0

November 0

December 0

**Fourth Quarter**

January 0

February 0

March 0

**Total : 2700**

**Taxable : 300**

**Deducted by us**

0.00

**to be deducted 0.00**

**SEN SYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password**

[illegible]

# USER MANUAL

### House Property Income (Interest Deduction u/s 24)

**Senssys EasyTDS Lite** : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

### Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon

Press escape {ESC} to save & close.

Head	Total	Taxable	Net Income
<b>Salaries</b>			43500.00
+ Salary			0.00
+ Allowances			0.00
+ Perquisites			0.00
Gross Salary			0
- Less : Deductions			0.00
Net Salaries			0.00 ...
House Property			0.00
Other Sources Income			0.00
Gross Total Income			0
+ Less : Deductions u/s 24			0
Net Income			0

**Mr. Rakesh M Sharma**  
 House Property  
 Self Occupied Property  
     Interest Amt Paid on borrowed capital (eligible for deduction u/s 24)      **15000**  
 Let out Property  
     Rent Received (Gross Amount)      **-15000**  
     Municipal Taxes Paid(if paid by deductee)  
     Interest Amt Paid on borrowed capital (eligible for deduction u/s 24)  
     TDS deducted on above amount Rs. :  
     Total :      **-15000**  
     Taxable :      **-15000**

**Balance Tax to be deducted**      0.00 ...

**SENSYS TECHNOLOGIES PVT LTD** | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Senssys | Help | Password

## EASYTDS

### Deduction u/s Section 80D (Medi Claim)

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon** Press escape {ESC} to save & close.

Head	Total	Taxable	Net Income	
<b>Salaries</b>	51000.00	43500.00		28500.00
Salary	39000.00	39000.00	Tax	0.00
Allowances	12600.00	5100.00	Add : Surcharge	0.00
Perquisites	0.00	0.00	Total : Tax with Surcharge and Edu. Cess	0.00
Gross Salary	51600.00	44100.00	Less : Relief u/s 89(1)	0
Less : Deductions	600.00	600.00	<b>Net Tax Liability</b>	0.00
Net Salaries	51000.00	43500.00	Tax deducted by others	0.00 ...
<b>House Property</b>				0.00
<b>Other Sources Income</b>				0.00
<b>Gross Total Income</b>				0.00
<b>Less : Deductions u/</b>				
Section 80D				0
Section 80DD				0
Section 80DDB				0
Section 80E				0
<b>Section 80G</b>				0
Section 80GG				0
Section 80L	0.00	0.00	October	0
Section 80U	0.00	0.00	November	0
Section 80GGA	0.00	0.00	December	0
<b>Section 80C</b>	0.00	0.00	January	0
Section 80CCC(Pension Fund)	0.00	0.00	February	0
Section 80CCD(Pension Sch Central Go...)	0.00	0.00	March	0
<b>Net Income</b>	28500.00	28500.00	<b>Balance Tax to be deducted</b>	0.00 ...

**Mr. Rakesh M Sharma**

**Section 80D**

Own Mediclaim :

Others Mediclaim :

Senior Citizen Mediclaim :

**Amount of Deduction :**

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password



## USER MANUAL

### Section 80C - Life Insurance Premium

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon** Press escape {ESC} to save & close.

Head	Mr. Rakesh M Sharma			
	Life Insurance Premium			
	Description	Premium Paid	Sum assured	
Section 80DDB				3500.00
Section 80E				0.00
<b>Section 80G</b>				0.00
Section 80GG				0.00
Section 80L				0.00
Section 80U				0.00
Section 80GGA				0.00
<b>Section 80C</b>				0.00
Life Insurance P	Life Insurance	15000	0	0.00
Statutory Provid		0	0	0.00
Recognised Prov		0	0	0.00
15-Year Public P		0	0	0.00
10 or 15 year A		0	0	0.00
National Savings		0	0	0.00
ULIP of Unit Trus		0	0	0.00
Annuity Plan of I		0	0	0.00
Jeevan Dhara (A		0	0	0.00
Jeevan Akshay		0	0	0.00
Notified units of		0	0	0.00
Education Expen				0.00
Equity Linked Sa				0.00
Purchase / Cons				0.00
Home Loan Acco				0.00
Fixed Deposits				0.00
Group Insurance				0.00
Housing Finance Scheme		0.00	0.00	0.00
Investment in Infrastructure		0.00	0.00	0.00
<b>Total :</b>		<b>15000</b>		
<b>Deduction:</b>		<b>15000</b>		

**SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password**

[illegible]

## USER MANUAL

Please carefully see the area highlighted in rectangle

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon** Press escape {ESC} to save & close.

Head	Total	Taxable
<b>Salaries</b>	51000.00	43500.00
<b>Salary</b>	39000.00	39000.00
<b>Allowances</b>	12600.00	5100.00
<b>Perquisites</b>	0.00	0.00
<b>Gross Salary</b>	51600.00	44100.00
<b>Less : Deductions</b>	600.00	600.00
<b>Net Salaries</b>	51000.00	43500.00
<b>House Property</b>	-15000.00	-15000.00
<b>Other Sources Income</b>	0.00	0.00
<b>Gross Total Income</b>	36000.00	28500.00
<b>Less : Deductions u/s 80CCC-80U</b>	28500.00	28500.00
<b>Net Income</b>	0.00	0.00

<b>Net Income</b>	0.00
<b>Tax</b>	0.00
<b>Add : Surcharge</b>	0.00
<b>Total : Tax with Surcharge and Edu. Cess</b>	0.00
<b>Less : Relief u/s 89(1)</b>	0
<b>Net Tax Liability</b>	0.00
<b>Tax deducted by others</b>	0.00 ...
<b>Tax to be deducted by us</b>	0.00
<b>Monthly Tax Deducted by us</b>	228.00
April	228
May	0
June	0
July	0
August	0
September	0
October	0
November	0
December	0
January	0
February	0
March	0
<b>Balance Tax to be deducted</b>	0.00 ...

As shown in the screen above, user has to enter the **TDS Amount** Deducted from the Employees Salaries, month wise, to arrive at the monthly figure of TDS; there is a facility to generate **Projection of TDS** which is explained in the following screen.

## EASYTDS

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**List of Employees**

Group : <All Groups> Type to search in Name (Code) (First Name) (Middle Name) (Last Name) Find Next

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

Computation Add Deductee Edit Deductee Delete Deductee Close ☐ Show Taxable Deductees only

Recalculate Balances Generate Worksheet Investment Declaration  
Certificate No. Format **Generate Projection** Salary Payment Dates

Click on the **Process** button to generate projection report all the employees.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Prepare Tax report for :  
☒ All Employee ☐ Selected Employee

Tax report type :  
☒ Projected ☐ Accurate

Report Coverage  
☒ Detailed ☐ Summary

Date of Revision 08/04/2006

Include Left Employees also ☐

Generate New Projection Report ☒

Select Base Month ☐

**Process** Close

## USER MANUAL

### Report Coverage option

- (i) **Detailed:** This will give **Detailed** Projection of Salary, Allowances, Investments and Exemptions if any, & Projected TDS for the entire year. Here to arrive at a **Monthly TDS Amount** user has to divide the Total TDS / Balance no. of months in a year
- (ii) **Summary:** Generates monthly tax to be deducted from the Employees Salary

As shown in the following screen, User can print the Investment Declaration form which can be given to Employees to show their Investment Plan

The screenshot displays the 'Sensys EasyTDS Lite' application window. The title bar indicates the financial year is 2006-2007. The menu bar includes Company, TDS Computation, Tax Deposit, Certificates, Quarterly Return, Other Reports, Other Utilities, and Help. The toolbar contains icons for TDS - Salary, TDS - Others, Challans, Certificates, Returns, TDS Statistics, and Challan Statistics. The main area is titled 'List of Employees' and features a search bar with a dropdown for 'Group' (set to '<All Groups>') and a search field for 'Name' with sub-fields for (Code), (First Name), (Middle Name), and (Last Name). Below the search bar is a table with columns: ID, Title, First Name, Middle Name, Last Name, Gender, PAN, and Designation. The table contains one entry: ID 11, Title Mr., First Name Rakesh, Middle Name M, Last Name Sharma, Gender M, PAN AAACD1234P, and Designation Accountant. At the bottom, there are buttons for Computation, Add Deductee, Edit Deductee, Delete Deductee, and Close. A checkbox labeled 'Show Taxable Deductees only' is also present. Below these buttons are three groups of buttons: Recalculate Balances, Generate Worksheet, and Investment Declaration (which is circled); Certificate No. Format, Generate Projection; and Salary Payment Dates.

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

## EASYTDS

As shown in the following screen, Recalculate Balance can be used to Rebuild the Balances, Use this option if any mismatch found in the Income & Tax Figures.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**List of Employees**

Group : <All Groups> (Code) (First Name) (Middle Name) (Last Name)

Type to search in Name Find Next

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

Computation Add Deductee Edit Deductee Delete Deductee Close ☐ Show Taxable Deductees only

Recalculate Balances Generate Worksheet Investment Declaration

Certificate No. Format Generate Projection Salary Payment Dates

## USER MANUAL

As shown in the following screen, **Salary Payment Dates** must be entered, as it is mandatory for e-TDS Filing. This option is basically to enter Dates on Which Salaries are paid. For instance for the 1st Quarter ending 30th June 2006, Date of Salary Payments should be the last date of that particular month



ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

For instance, enter the Date for the month of April and press **ENTER** Key on the keyboard to copy the same date to other Employees

**Note:** Salary Payment Date has to be the last date of that month

## EASYTDS

**Note :** Salary payment date has to be the last date of that particular month.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Please put Date of Payment of Salary to the Employees for Each Month (Format - dd/MM/yyyy)**

ID	Name	April	May	June	July	August	September
11	Rakesh M Sharma	30/04/2006	31/05/2006	30/06/2006			

Tips: Press Enter to fill same date of payment for all the employees. Date of Payment for Quarter ending months can not be greater than last date of that quarter.

Ok

To Work on **Challans Module** Click on Challans as Shown on the screen below.  
Or User can go to **Tax Deposit Menu** and choose → **Challans - Salary**

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16

Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password



## USER MANUAL

As shown in the following screen, Select the category Salary & click on Add

The screenshot displays the 'Sensys EasyTDS Lite' application window for 'SENSYS TECHNOLOGIES PVT LTD' with the financial year '2006-2007'. The interface includes a menu bar with options like 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. Below the menu bar is a toolbar with icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area features a 'Choose Head' dropdown menu that is open, showing a list of categories: 'Salary', 'Interest on Securities', 'Interest other than Interest on Securities', 'Payment to Contractors / Sub-Contractors', 'Rent', 'Fees for Professional or Technical Services', 'Winning From Lotteries & Puzzles', and 'Winning from Horse Races'. The 'Salary' option is currently selected. To the right of the dropdown is a table with columns: 'Income Tax', 'Surcharge', 'Ecess', 'Interest Amount', 'Other Tax', 'Total Amount', and 'Un-adjusted Amount'. At the bottom of the window, there are buttons for 'Print Challan', 'Add', 'Edit', 'Delete', and 'Close'. A note at the bottom states: '\*\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.' The status bar at the very bottom shows 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', 'Help', and 'Password'.

Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	Un-adjusted Amount

## EASYTDS

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Challan Details : TDS Section** Salary (s.192)

⇒ Enter challan amount you are depositing: 228

⇒ Please match the Amount being deposited with following transactions :

Deductee Name	Month Name	TDS Deducted	TDS Deposited	TDS yet to be deposited	TDS depositing
Rakesh M Sharma	April	228	0	228	228
<b>Total :</b>		228	0	228	228

Adjust your Challan amount against these parties and enter your challan details below

⇒ **Challan Details (Bifurcation of Challan Gross Amount and other details)**

☒ Cheque / DD ☐ Cash

Date of Cheque : 05/05/2006 Date of Deposit : 05/05/2006 Cheque No. : 234567

Challan Type : 281 - Non Company

Drawn on : HDFC BANK LTD Bank where depositing: HDFC BANK LTD

Income Tax 224 224 Surcharge 0 - Edu. Cess 4 4 Interest 0 Other Tax 0 Gross Amount 228

Challan No./Serial No. given by Bank 09879

☐ Is Transfer Voucher (For Govt. Deductors)

**Ok Cancel**

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

Enter the Challans details as show in the screen above,  
Enter the Challan amount you are depositing as shown in the above screen,  
marked in circle

Amount once entered will get automatically distributed to the Employees  
automatically; if any month has to be filtered than click on Filter and choose the  
month you want to select.

If any Excess amount of Challan is to be issued, it will automatically adjust the  
amount against Employees and balance will be adjusted in Income Tax column

Once the necessary details as shown in the above screen is entered, click on Ok  
to print the Challan

## USER MANUAL

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

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TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : Salary

	Deposi ID	Date of Cheque/Dd	Deposit Date	Challan No	Paid In	Cheque No.	Income Tax	urcharge	Ecess	Interest Amount	Other Tax	Total Amount	n-adjusted Amount
▶	1	05/05/2006	05/05/2006		HDFC BAN	234967	224	0	4	0	0	228	0

Print Challan Add Edit Delete Close

\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

**SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password**

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**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans **Certificates** Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16  
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

**SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password**

Click on Certificate to print Form 16, 16A, 12BA.

## EASYTDS

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Issue Certificates & Challans :

Choose Head : Salary

Form 16

Title	First Name	Middle Name	Last Name	Designation
Mr.	Rakesh	M	Sharma	Accountant

**Details : Issue of Form 16**

Date of Issue : 31/03/2007

Place of Issue : Mumbai

Signatory : Mr Rajpal

Father's Name : Kumar

Designation : Director

Certificate No.: 11

For the Period :

Proceed... Cancel

Form 16 Form 12BA

(First Name) (M Name) (L Name) Find Next

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

For Filing Electronic TDS Return click option return as shown in screen below.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1

Report version : 16

Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

## USER MANUAL

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Quarterly Reports**

Choose Report : **Form 24Q (TDS-Salary)**

Choose Quarter : **Quarter 1 (Apr-Jun)**

Return Type : **Regular Return for the quarter**

**Electronic Return** Hard - Copy : For your reference Validation Utility - For Manual Validation Close

**Java Help** Dear Customer

**Please read carefully :** For Quarterly Returns, Validation Utility provided by NSDL is a Java based. After Making ereturn file, it can not be tested for validations, unless and until JRE (Java Run-time Environment) is installed on your system. JRE is freely downloadable from <http://java.sun.com>. This File may be present in the cd provided to you by us. If it is not present, you need to download it from said website, and install it on your system.

Thank you

Test if Java is present on your system. Download & Install Java Trouble Shoot

**SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password**

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Regular Quarterly Return : Form 24Q (TDS-Salary)**

Choose period for Return filing **Quarter 1 (Apr-Jun)**

Name of the Deducter **SENSYS TECHNOLOGIES PVT LT**

TDS Circle **CIRCLE 11**

File Creation Date **05/04/2006**

Tax Deduction Account Number **DEL809519F**

Permanent Account Number **AAACP1234L**

**Particulars of the deductor**

Branch / Division

Address 1 **415**

Address 2 **CORPORATE PARK**

Address 3 **S.J. MARG**

Address 4 **DADAR - WEST**

Address 5 **MUMBAI**

State Code **19 MAHARASHTRA**

Pin Code **400028**

Email Id **email@emailid.com**

STD Code **022**

Telephone **56076048**

Status of Deducter **Others**

Change of Address of Deducter Since last return ☐

**Particulars of the person responsible for deduction of tax**

Name **Mr. Naresh Sehgal**

Designation **Accounts Officer**

Address 1 **415**

Address 2 **CORPORATE PARK**

Address 3 **S.J. MARG**

Address 4 **DADAR - WEST**

Address 5 **MUMBAI**

State Code **19 MAHARASHTRA**

Pin Code **400028**

Email Id **email@emailid.com**

STD Code **022**

Telephone **56076048**

Place **Mumbai**

Change of Address of Responsible Person Since last return ☐

**Ok Cancel**

**SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password**

Check the Filled Information properly and click OK to proceed.

## EASYTDS

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Regular Quarterly Return : Form 24Q (TDS-Salary)**

Choose period for Return filing: Quarter 1 (Apr-Jun) File Creation Date: 08/04/2007

Name of the Deductor: SENSYS TECHNOLOGIES PVT LT Tax Deduction Account Number: DELB09519F

TDS Circle: CIRCLE I 1 Permanent Account Number: AAACP1234L

**Particulars of the deductor**

Branch / Division: Address 1: 415 Address 2: CORPORATE PARK Address 3: S J MARG Address 4: DADAR - WE Address 5: MUMBAI State Code: 19 MAHARA Pin Code: 400028 Email Id: email@email STD Code: 022 Telephone: 56076048 Status of Deductor: Others

**Particulars of the person responsible for deduction of tax**

Name: Mr. Naresh Sehgal Designation: Accounts Officer Address 1: 415 Address 2: CORPORATE PARK

**Prepare E-return File**

Please Provide a name for ereturn file. ( like xyz, abc etc. )

sensysQ1

☐ Manual Validation

**Finish** **Cancel**

Change of Address of Deductor Since last return: ☐ Place: Mumbai

Change of Address of Responsible Person Since last return: ☐

**Ok** **Cancel**

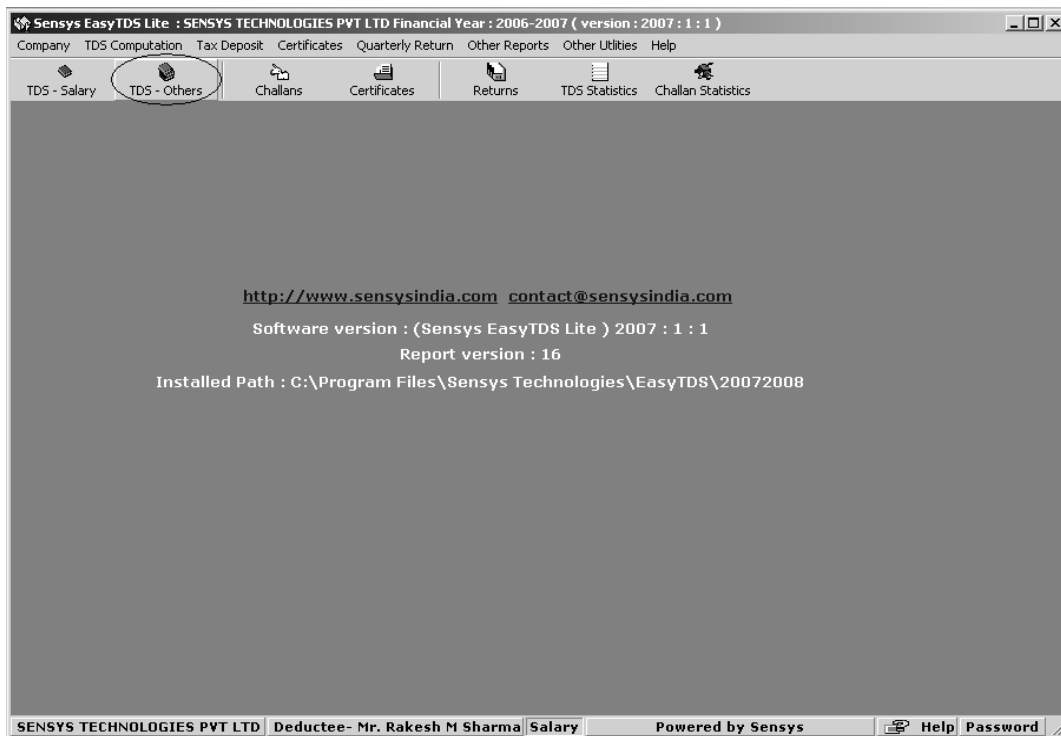
SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

On clicking on **Finish** as shown in the screen above,

If the file is **Valid**, it will give the path where the e-TDS FVU file is created and will prompt to Generate **Form 27A**, Click on **Yes** to view Form 27A

If the file is **Invalid**, List of errors would be displayed on the screen, rectify the error and repeat the same procedure again

To Work on **Others Module** Click on **TDS - Others** as Shown on the screen below:



## EASYTDS

As shown in the following screen, Select the Category of your choice and click on **Add Deductee**

The first screenshot shows the 'Add Deductee' dialog box. The 'Choose Head' dropdown is open, displaying a list of categories. The 'Payment to Contractors / Sub-Contractors' category is selected. The 'Group' dropdown is set to 'this list'. The 'Party Code' field is empty. The 'Gross Amt Paid' is 50000.00 and the 'TDS Amt Deducted' is 8415.00. The 'Add Deductee' button is highlighted.

The second screenshot shows the 'Add Deductee' dialog box after the category has been selected. The 'Choose Head' dropdown is now set to 'Payment to Contractors / Sub-Contractors'. The 'Group' dropdown is set to '<All Groups>'. The 'Party Code' field is empty. The 'Gross Amt Paid' is 0.00 and the 'TDS Amt Deducted' is 0.00. The 'Add Deductee' button is highlighted.



## USER MANUAL

Fill the deductee details.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Adding a Deductee under head 'Payment to Contractors / Sub-Contractors'**

Party Code :

Deductee Type : Domestic Company \*

Deductee Name : **A K Techno Pvt Ltd** \*

PAN : **AAACD1266T** ☐ APPLIED

☐ Is Lower Rate

Type of Company :

- ☒ Contactor
- ☐ Sub-Contractor
- ☐ Advertising Company

Address :

Flat/Door/Block no. : **405**

Premise/Bldg./Village : **M G Road**

Road/Street/Lane/P.O. : **Opp Shivam**

Area/Location/Taluka : **Dadar - West**

Town/City/District : **Mumbai**

State/U.T. : **19 MAHARASHTRA** **MAHARASHTRA**

Country : **India** Pin Code : **400028**

Remarks :

Keep this deductee in this group :

**SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help | Password**

Click on computation to make payment entry.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : **Payment to Contractors / Sub-Contractors** Group : **<All Groups>** Filter

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town
	A K Techno Pvt Ltd	Domestic Comp	AAACD1266T		Mumbai

Code :  End Next Name :  End Next

Consolidated Letter Issue 15G Certificate No.

Gross Amt Paid  0.00

TDS Amt Deducted  0.00

**SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help |**

## EASYTDS

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Filter on Date

Date of Payment	Amount	Tax Rate	Surcharge Rate	Education Cess	TDS Deductible	TDS Deducted	Date of Issue of Certificate	Place of Issue of Certificate	Signature

Add Edit Delete Close

Gross Amount 0.00  
TDS Amount 0.00

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors wered by Sens Help

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Filter on Date

Date of Payment

**Adding Payment**

Date of Crediting / payment (whichever is earlier) : 01/06/2006

Amount : 20000

Tax Rate : 2

Surcharge Rate 10

Education Cess 2

TDS Deductible 449

TDS Deducted : 449

Net Amount : 19551

Reason for low rate deduction : Write 'A' if the lower deduction, 'B' for no deduction. Leave blank if Normal Deduction

	IT	SC	EC	NET
Company	2/1	10/10	2/2	2,244/1,122
Firm	2/1	10/10	2/2	2,244/1,122
Individual/HUF Total Payments > 10 Lacs	2/1	10/10	2/2	2,244/1,122
Individual/HUF Total Payments < 10 Lacs	2/1	0/0	2/2	2,040/1,020

'/' = rates for Contractors/Sub-Contract,Advt

Extra Details :  
Ref No. Invoice No. Invoice Date  
Narration :

Add Edit Ok Cancel

Gross Amount 0.00  
TDS Amount 0.00

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors wered by Sens Help

## USER MANUAL

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : **Payment to Contractors / Sub-Contractors** Group : **<All Groups>** Filter

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town
	A K Techno Pvt Ltd	Domestic Comp	AAACD1266T		Mumbai

Code :  Find Next Name :  Find Next

Gross Amt Paid 20000.00  
TDS Amt Deducted 449.00

**SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sensys | Help**

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit **Challans** Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16

Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

**SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sensys | Help**

## EASYTDS

Select category and click on add to make the challan detail.

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head :

Depositor ID	Head	Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	Un-adjusted Amount
	Salary							
	Interest on Securities							
	Interest other than Interest on Securities							
	Payment to Contractors / Sub-Contractors							
	Rent							
	Fees for Professional or Technical Services							
	Winning From Lotteries & Puzzles							
	Winning from Horse Races							

Print Challan Add Edit Delete Close

\*\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | Created by Sensys | Help

## USER MANUAL

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Challan Details : TDS Section** Payment to Contractors / Sub-Contractors (s.194C)

☒ Corporate deductees ☐ Non-corporate deductees ☐ All Deductees

⇒ Enter challan amount you are depositing **449**

⇒ Please match the Amount being deposited with following transactions :

Deductee Name	Date of Deduction	Gross Amount	TDS Deducted	TDS Deposited	TDS yet to be deposited	TDS depositing
A K Techno Pvt Ltd	01/06/2006	20000	449	0	449	449
<b>Total :</b>		<b>20000</b>	<b>449</b>	<b>0</b>	<b>449</b>	<b>449</b>

Adjust your Challan amount against these parties and enter your challan details below

⇒ **Challan Details (Bifurcation of Challan Gross Amount and other details)**

☒ Cheque / DD ☐ Cash

Date of Cheque : 05/07/2006  
 Date of Deposit : 05/07/2006  
 Cheque No. : 909876  
 Challan Type : 281 - Companies  
 Drawn on : HDFC BANK LTD  
 Bank where depositing : HDFC BANK LTD

Income Tax : 400  
 Surcharge : 40  
 Edu. Cess : 9  
 Interest :  
 Other Tax :  
 Gross Amount : 449

Challan No./Serial No. : 09878  
 given by Bank  
☐ Is Transfer Voucher (For Govt. Deductors)

Details

**Ok Cancel**

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors wered by Sens Help

Enter the Challan details as show in the screen above,

Enter the Challan amount you are depositing as shown in the above screen, marked in circle.

Amount once entered will get automatically distributed to the Party/Parties automatically; if any month has to be filtered than click on Filter and choose the month you want to select. (only transaction for the month selected will be shown) If any Excess amount of Challan is to be issued, it will automatically adjust the amount against Party/Parties and balance will be adjusted in Income Tax column.

Once the necessary details as shown in the above screen is entered, click on Ok to print the Challan.

## EASYTDS

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

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Choose Head: **Payment to Contractors / Sub-Contractors**

Deposited ID	Date of Cheque/Dt	Deposit Date	Challan No	Paid In	Cheque No.	Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	Un-adjusted Amount
1	05/07/2006	05/07/2006	09878	HDFC BANK	909876	400	40	9	0	0	449	0

Print Challan Add Edit Delete Close

\*\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors Generated by Sensys Help

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans **Certificates** Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16  
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors Generated by Sensys Help

## USER MANUAL

Click Issue Form 16A to generate Form 16A of the selected party as shown in the screen.

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar indicates the company is 'SENSYS TECHNOLOGIES PVT LTD' and the financial year is '2006-2007'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main window is titled 'Issue Certificates & Challans :'. Below this, there is a 'Choose Head :' dropdown menu set to 'Payment to Contractors / Sub-Contractors'. A 'Form 16A' window is open, showing a 'Saved Certificates' tab. Inside this window, there is a 'Group :' dropdown menu and a table with the following data:

Title	Name	Type	PAN	Status
	A K Techno Pvt Ltd	Domestic Company	AAACD1266T	

Below the table, there is an 'Issue Form 16A' button (circled in red), a 'Payment Annexure' button, a 'Type Name to search :' text box, and a 'Find Next' button. A checkbox labeled 'Show only those deductees where certificate is not issued.' is also present. The status bar at the bottom shows 'SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help |'.

[illegible]



## USER MANUAL

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Issue Certificates & Challans :

Choose Head : **Payment to Contractors / Sub-Contractors**

**Form 16A** **Saved Certificates**

Title	Name
	A K Techno Pvt

**Please Choose transactions to issue Form 16A**

**Type : Payment to Contractors / Sub-Contractors**

**Deductee Name**

**Details : Issue of Form 16A**

Date of Deduction : ☒ 01/06/2006

Date of Issue : **08/04/2007**

Place of Issue : **Mumbai**

Signatory : **Mr Rajpal**

Father's Name :

Designation : **Director**

Certificate No.: **1**

For the Period : **01/04/2006 To 31/03/2007**

**Proceed...** **Cancel**

☐ Show Payment details in a separate annexure

☐ Consolidate Month wise TDS Certificate

**Saved Certificates** ☐ Temporary View **Issue Certificate** **Cancel**

**Issue Form 16A** **Payment Annexure** Type Name to search : **Find Next**

☐ Show only those deductees where certificate is not issued.

**SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wered by Sensys | Help**

## EASYTDS

Follow the same Steps as discussed in case of Salary Electronic Return

The screenshot displays the Sensys EasyTDS Lite application window. The title bar reads "Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )". The menu bar includes "Company", "TDS Computation", "Tax Deposit", "Certificates", "Quarterly Return", "Other Reports", "Other Utilities", and "Help". The toolbar contains icons for "TDS - Salary", "TDS - Others", "Challans", "Certificates", "Returns" (highlighted with a red circle), "TDS Statistics", and "Challan Statistics".

The main window area displays the following text:

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)  
Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16  
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

The status bar at the bottom shows: "SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help |".

The "Quarterly Reports" form is visible, showing:

Choose Report :   
Choose Quarter :   
Return Type :

A "Java Help" dialog box is open at the bottom, titled "Please read carefully :". It contains the following text:

Dear Customer  
For Quarterly Returns, Validation Utility provided by NSDL is a Java based. After Making ereturn file, it can not be tested for validations, unless and until JRE (Java Run-time Environment) is installed on your system. JRE is freely downloadable from <http://java.sun.com>. This File may be present in the cd provided to you by us. If it is not present, you need to download it from said website, and install it on your system.

Thank you

The status bar at the bottom of the dialog box shows: "SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help |".

## Backup & Restore

For taking a backup of the company user should close the company first. For this user has to go to Menu **Company** → Close Company

And then go to Menu **Company** → Backup

Following screen will be displayed

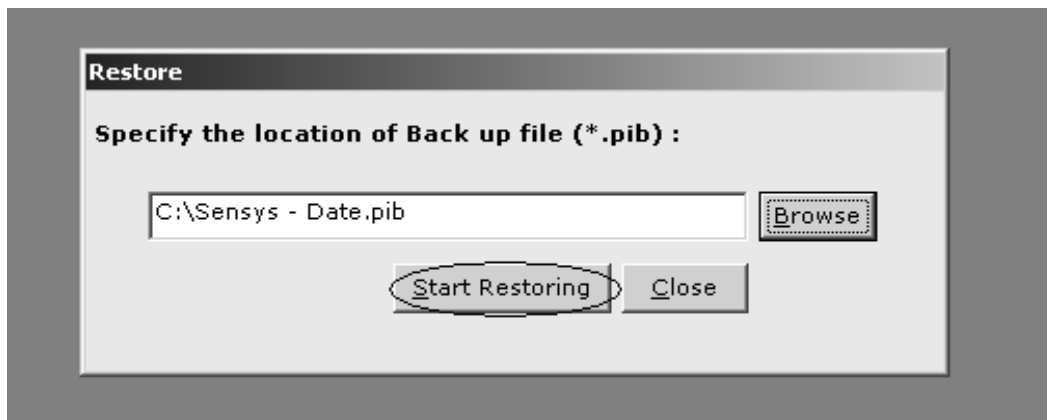


Choose the Company and click on **Start Backup**, it will ask for the File Name to be Saved on which drive or directory, specify the drive or the directory and click on Save

### Restore file

And then go to Menu **Company** → Restore

Following screen will be displayed



Click on **Browse** to locate for the Backup file already taken. And click on **Start Restoring**, A new company will be created.

### Deletion of Data from the Software

#### Salary Module

Go to Menu **Other Utilities** → Delete Transaction (Salary)

#### Others Module

Go to Menu **Other Utilities** → Delete Transaction (Others)