

EASYTDS



## SYSTEM REQUIREMENT & TECHNICAL SUPPORT

### Systems Requirement

PC with Pentium Class Processor  
Windows 9x or later  
32 MB RAM (Recommended)  
15 MB Hard Disk Space  
CD-ROM Drive  
VGA or Higher Resolution Monitor

### Technical Queries & Support

For any technical queries or any support please E-mail to us at:

**E-mails:**

support@sensysindia.com

and we will revert back as soon as possible

Or feel free to call us at

**Contact Nos.**

022-64504653 / 54, 65076048/49

**For Latest updates**

Please visit our website at : [www.sensysindia.com](http://www.sensysindia.com)

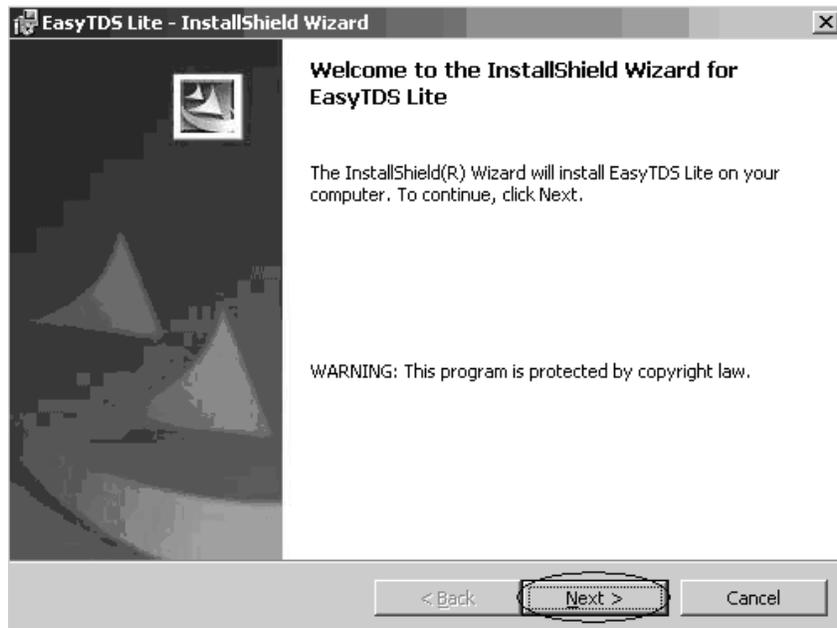
# 14

## USER MANUAL

### Procedure to Install the Software

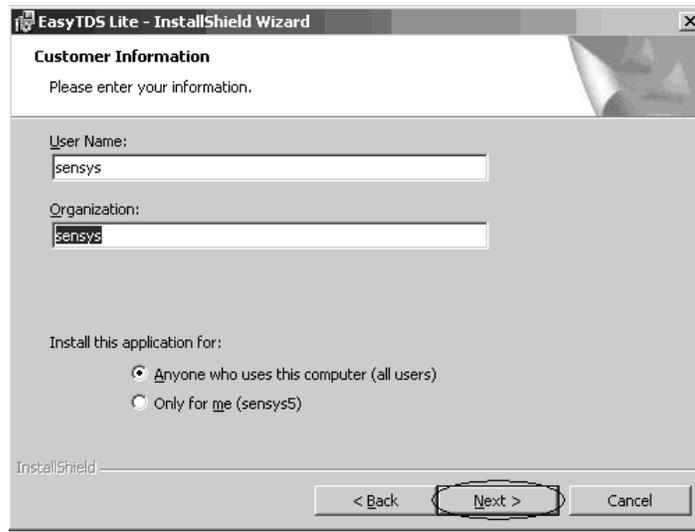
- (1) Insert the **Sensys EasyTDS** Software CD in to the CD Drive.
- (2) Click on Start Button and choose Run or You can browse the CD from **My Computer**
- (3) Choose setup.exe from the CD and click Ok to Run.
- (4) Carefully read and follow the instruction on the screen one by one.

Click on **Next >** as shown in the following screen.

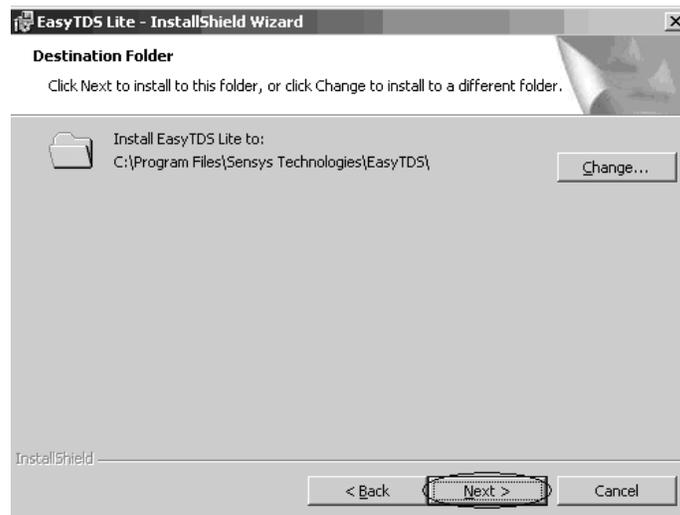


## EASYTDS

Click on **Next >** as shown in the following screen



Click on **Next >** as shown in the following screen.



## USER MANUAL

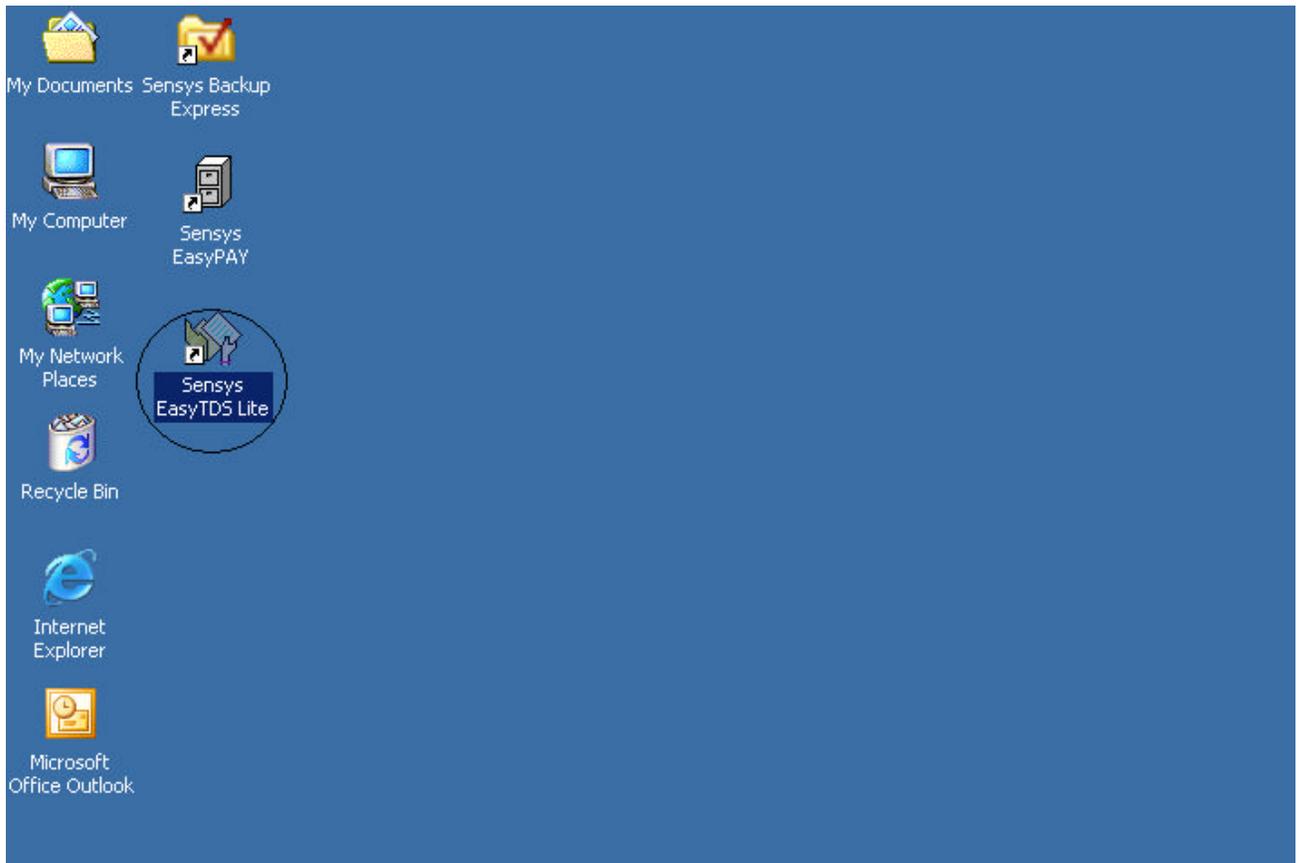
Click on **Install**



Click on **Finish >**

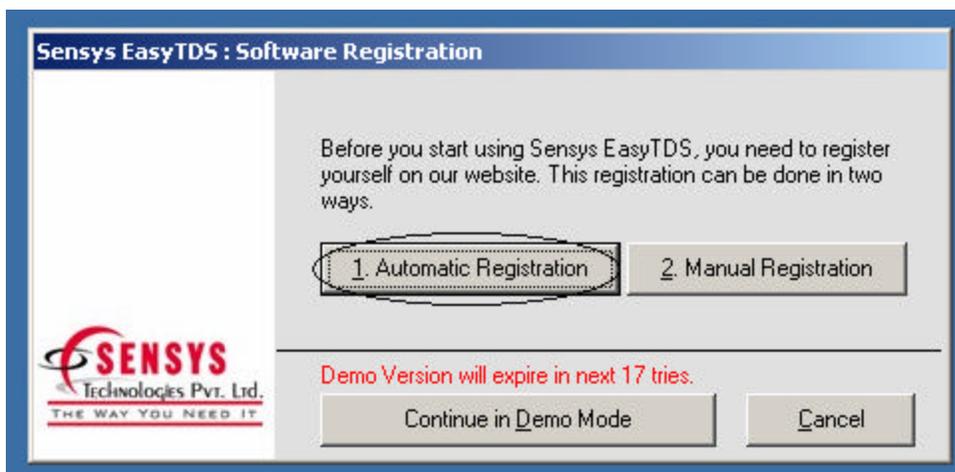


Double click on Sensys EasyTDS Lite Icon on the Desktop.



Registration of the Software

### 1. Automatic Registration



Click on Automatic Registration.

**Sensys EasyTDS Automatic Software Registration**

Enter your software key here :

First time registration

Company Name :

Contact Person :

Address :

City :

State :

Pincode :

STD Code :

Phone 1 :

Phone 2 :

Mobile :

FAX :

Email :

Purchased From :

Installed by :

**Your login details**

User Name :

Password :

Repeat Password :

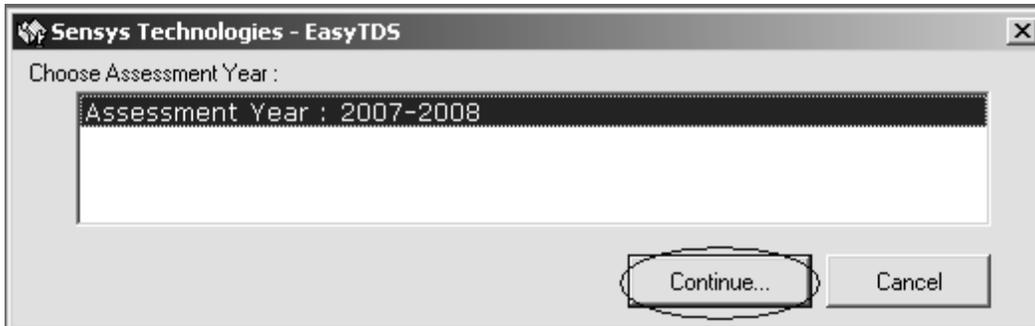
Please connect to Internet and Click on Ok to register

Enter the **Software Key** as mentioned above along with other details.

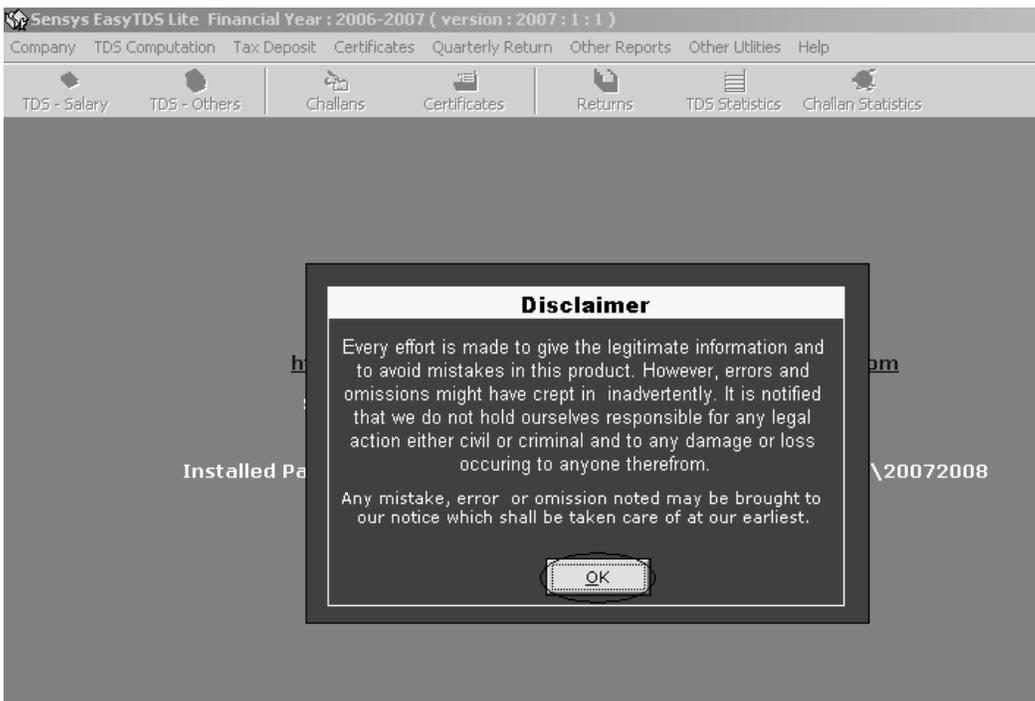
Once filled with all the inputs. Click on **OK**.

## Sensys EasyTDS - How to operate the Software

Select Assessment Year: 2007-2008 and Click on Continue

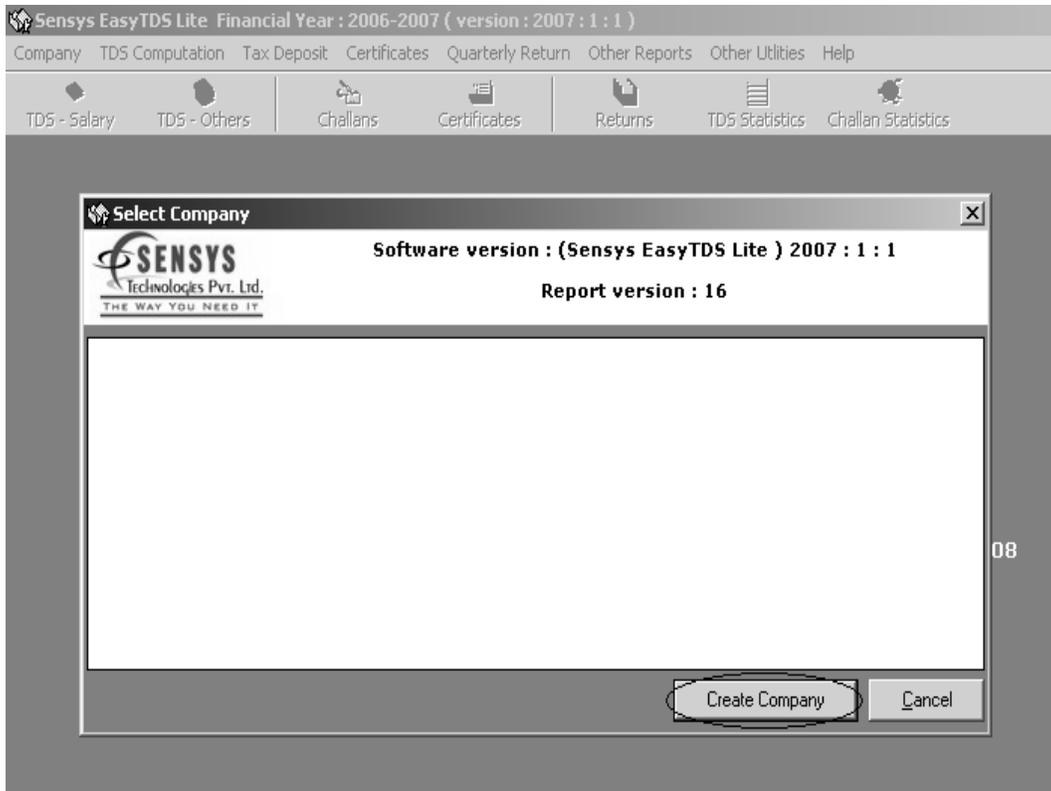


Click **OK** on the Disclaimer Window to start working on the software.



## EASYTDS

Click on **Create Company** to create new company. User can also Create a new company through Company Menu option.



## USER MANUAL

This is the Main Screen of the Software.

Please note Software Version and Report Version is given at the centre of the Screen which changes as and when you update the Software.



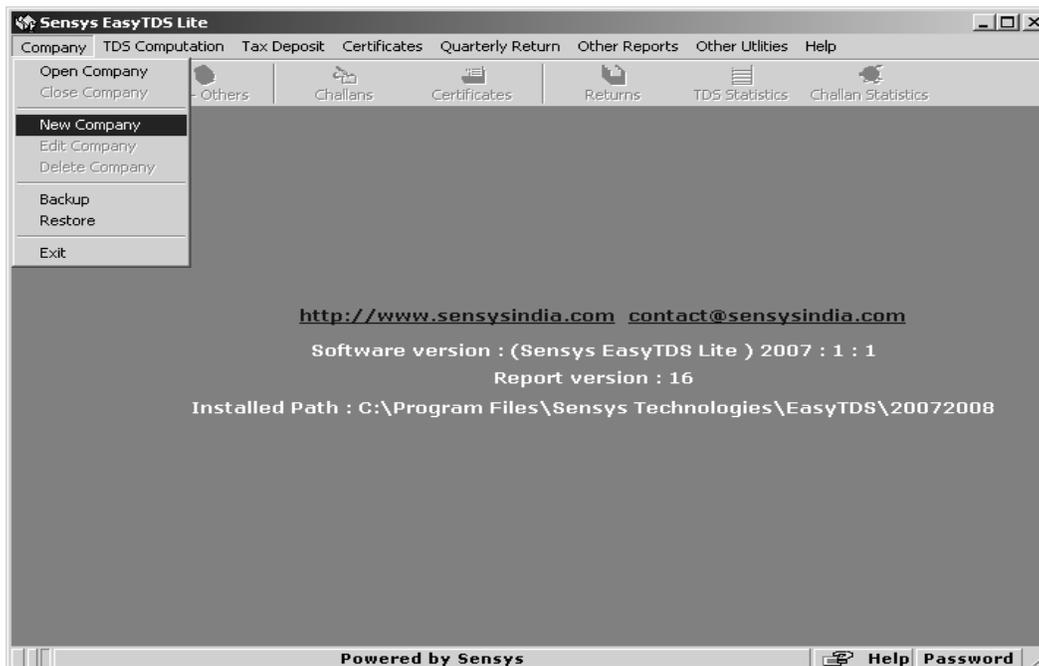
## EASYTDS

Let us Study the Software Main Screen first. Software has got Eight Main Menus followed by their Sub-Menus as Explained Below.

### (I) Company Menu:

- (i) Open Company: To Open Existing Company
- (ii) Close Company: To Close Opened Company
- (iii) New Company: To Create New Company
- (iv) Edit Company: To Make Changes to the data of Existing company
- (v) Delete Company: To Delete the Company which is not in use.
- (vi) Backup: To take Backup of your Company.
- (vii) Restore: To restore the company which you have already backup.

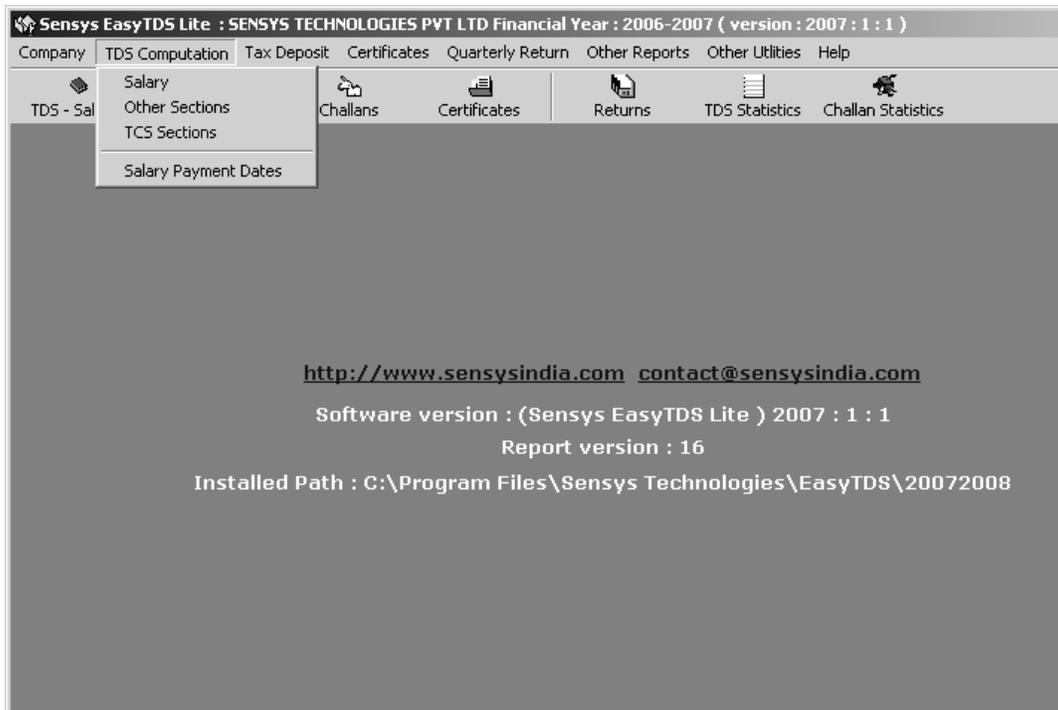
Exit: To Close the Software



## USER MANUAL

### (II) TDS Computation Menu:

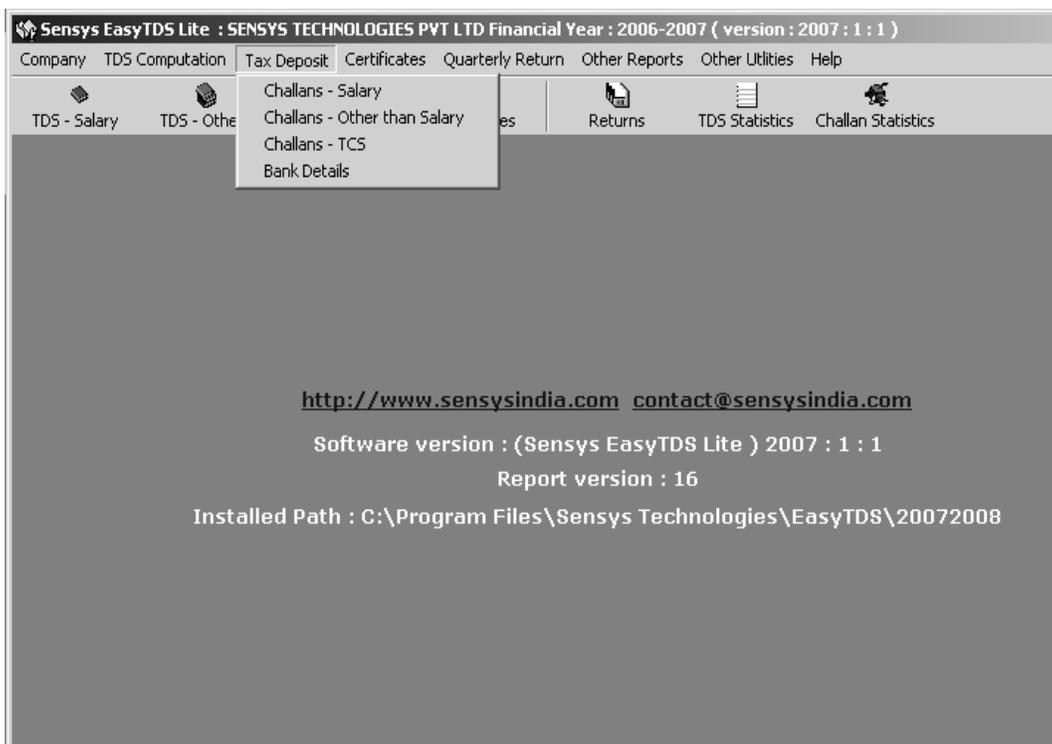
- (i) Salary: To go to Salary Module (To see the Computation of Income & Taxable Salary)
- (ii) Other Sections: To go to Other Than Salary Module: (i.e. Payment / Contractor, Commission etc)
- (iii) TCS Sections: To go to "Tax Collected at Source" (i.e. TCS on Scrap, TCS on Alcoholic Liquor etc.
- (iv) Salary Payment Dates: To Enter Dates on Which Salaries are paid. For instance for the 1<sup>st</sup> Quarter ending 30th June 2006, Date of Salary Payments would be 30/04/2006, 31/05/2006 & 30/06/2006



## EASYTDS

### (III) TDS Deposit Menu:

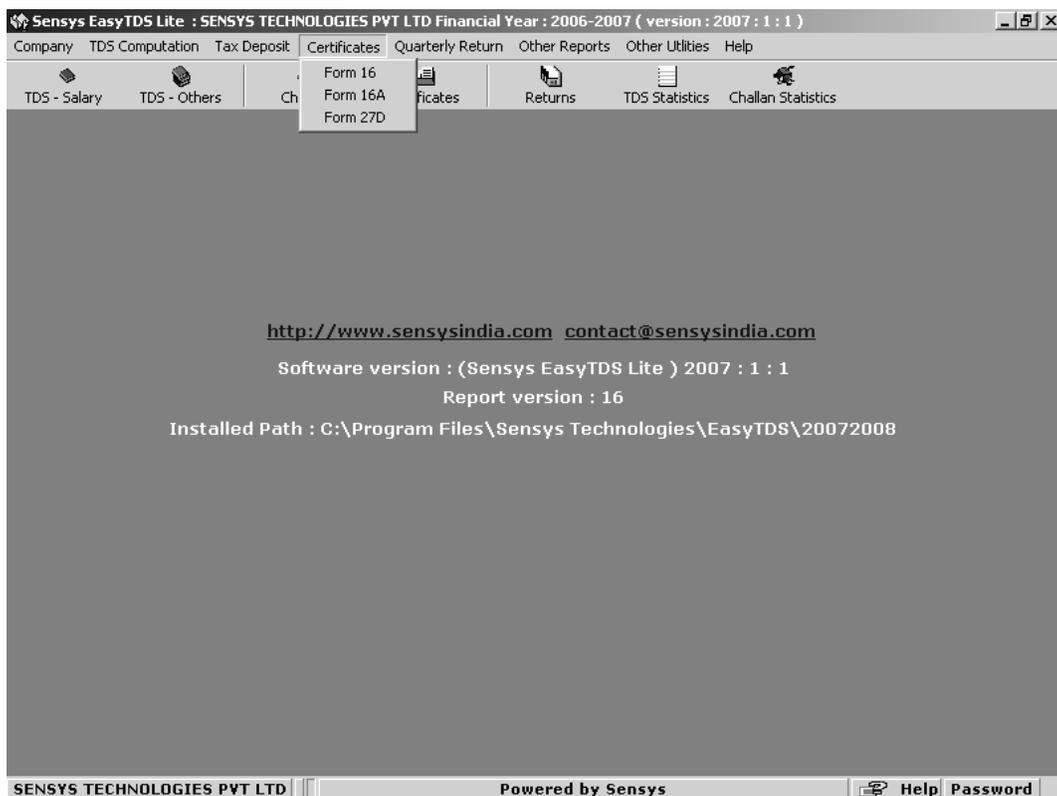
- (i) Challans - Salary : To Deposit Details of Salary Challans
- (ii) Challans - Other than Salary : To Deposit Details of Other than Salary Sections.
- (iii) Challans - TCS : To Deposit Details of TCS Sections
- (iv) Bank Details : To add Details of Bank where Challans are deposited.



## USER MANUAL

### (IV) Certificates Menu:

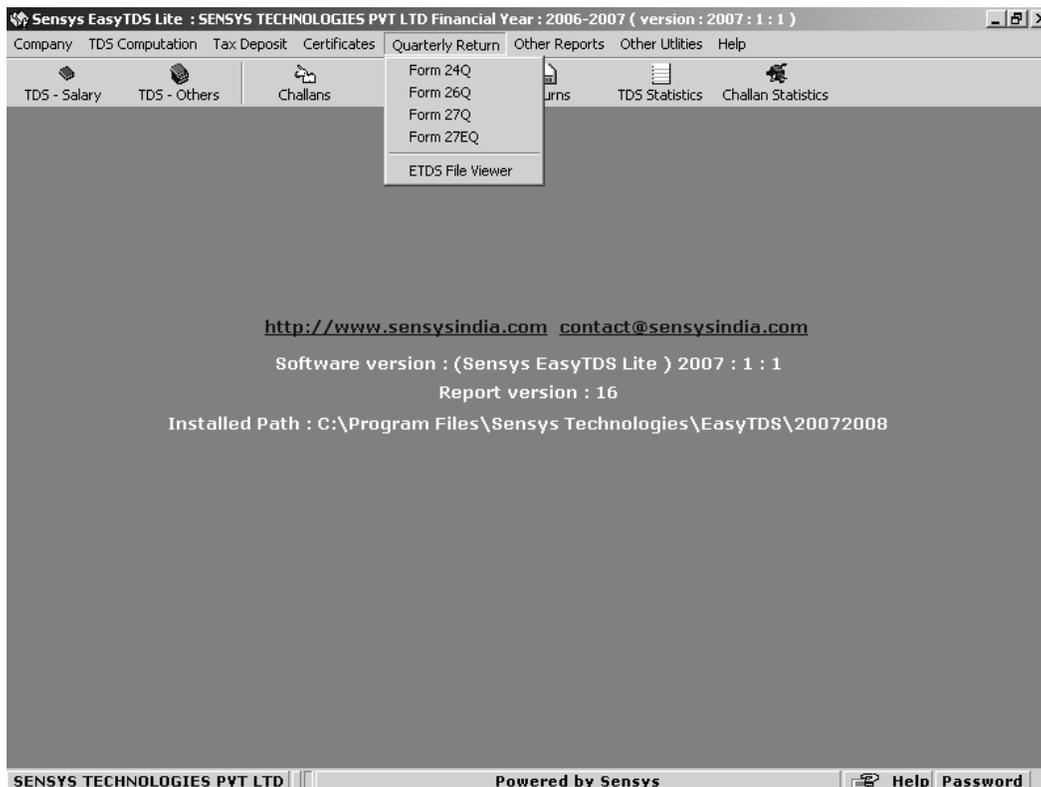
- (i) Form 16: To Generate Form 16 of Salary.
- (ii) Form 16A: To Generate form 16A of Category Other than Salary.
- (iii) Form 27D: To Generate Form 27D of Tax Collected at Source.



## EASYTDS

### (V) Quarterly Return Menu:

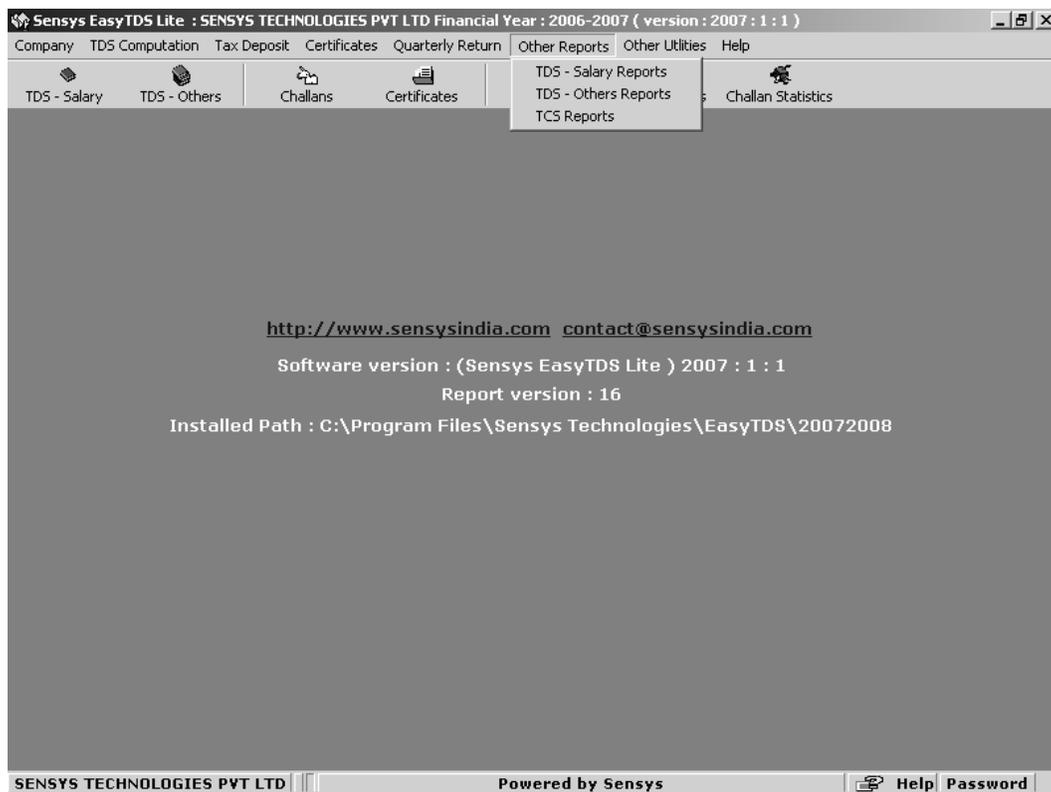
- (i) Form 24Q: To Prepare e-TDS Return of Salary.
- (ii) Form 26Q: To Prepare e-TDS Return of Other than Salary Sections.
- (iii) Form 27Q: To Prepare e-TDS Return of Non - Resident.
- (iv) Form 27EQ: To Prepare e-TCS Return of TCS.
- (v) ETDS File Viewer: This Sub-Menu will allow reading File Validation Utility (FVU) file Format. So that user can understand the actual Data which is being submitted to NSDL.



## USER MANUAL

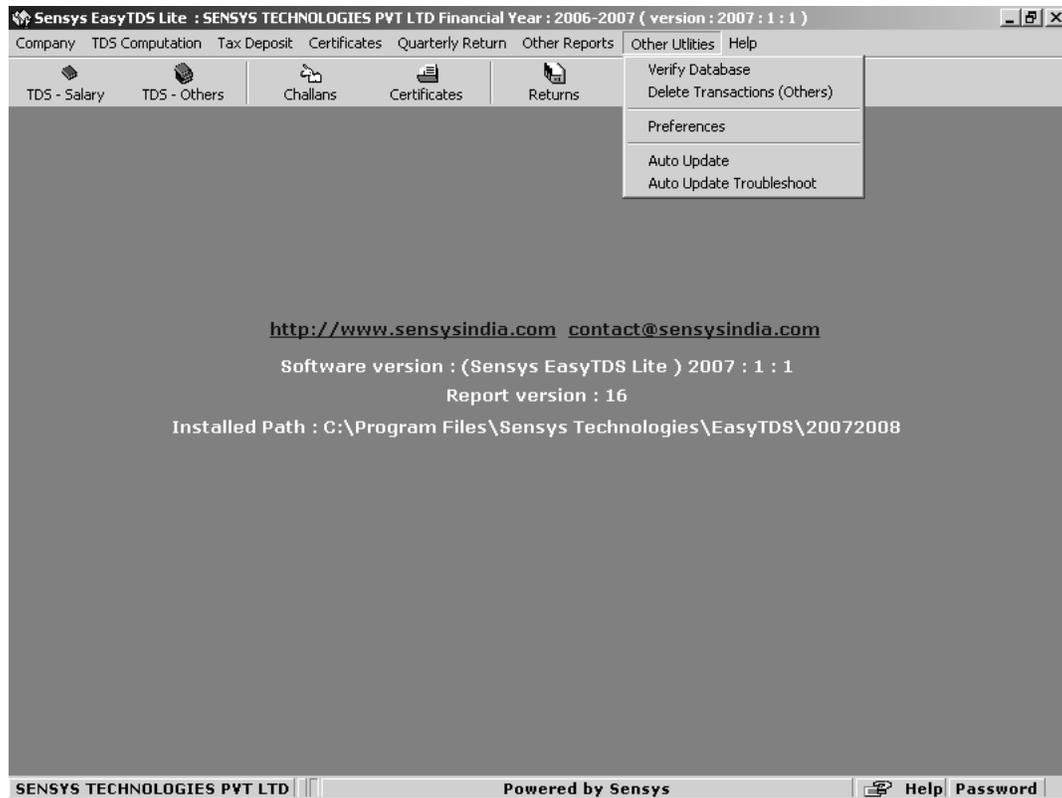
### (VI) Other Reports Menu:

- (i) TDS – Salary Reports: All Salary Reports for your ready reference
- (ii) TDS – Others Reports: All Other than Salary Reports for your ready reference
- (iii) TCS Reports: All TCS Reports for your ready Reference  
(All Reports can be exported to Excel, MSWord & Other Format)



## EASYTDS

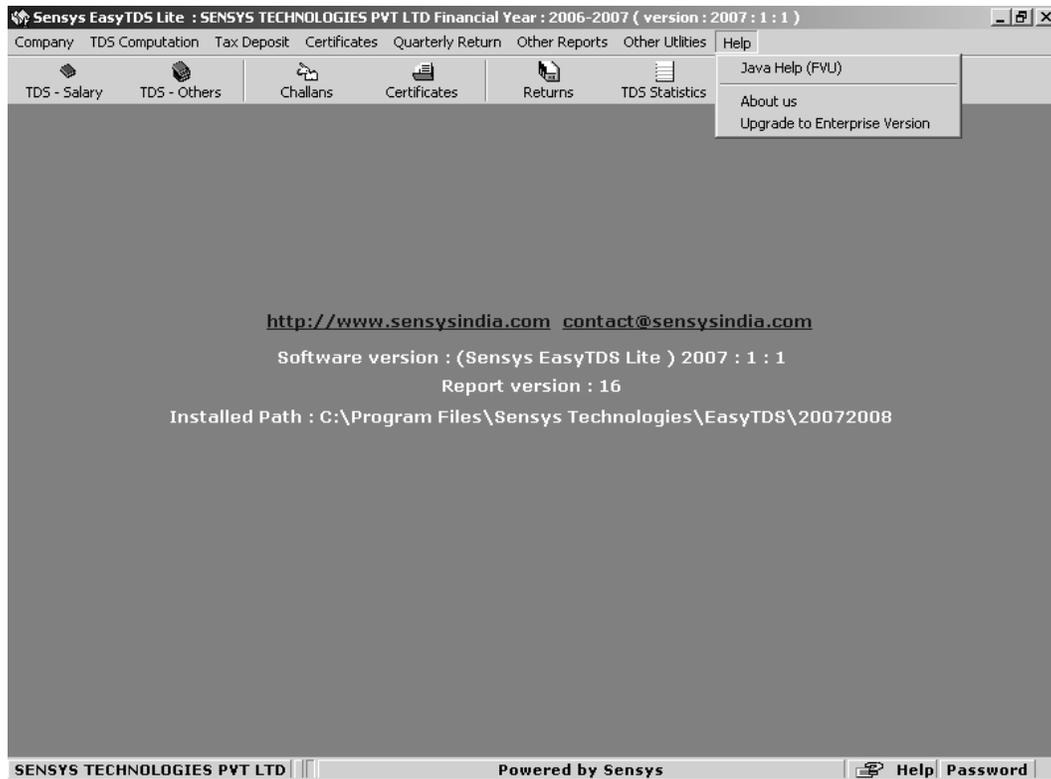
### (VII) Other Utilities



## USER MANUAL

### (VIII) Help Menu:

- (i) Java Help (FVU): It will Show weather Java is Successfully Installed or not.
- (ii) About us: Company Contact Details.
- (iii) Upgrade to enterprise version : It is very advance version of TDS Software where any accounting software can be connected to our TDS software. This software can be upgraded to enterprise version at extra cost.

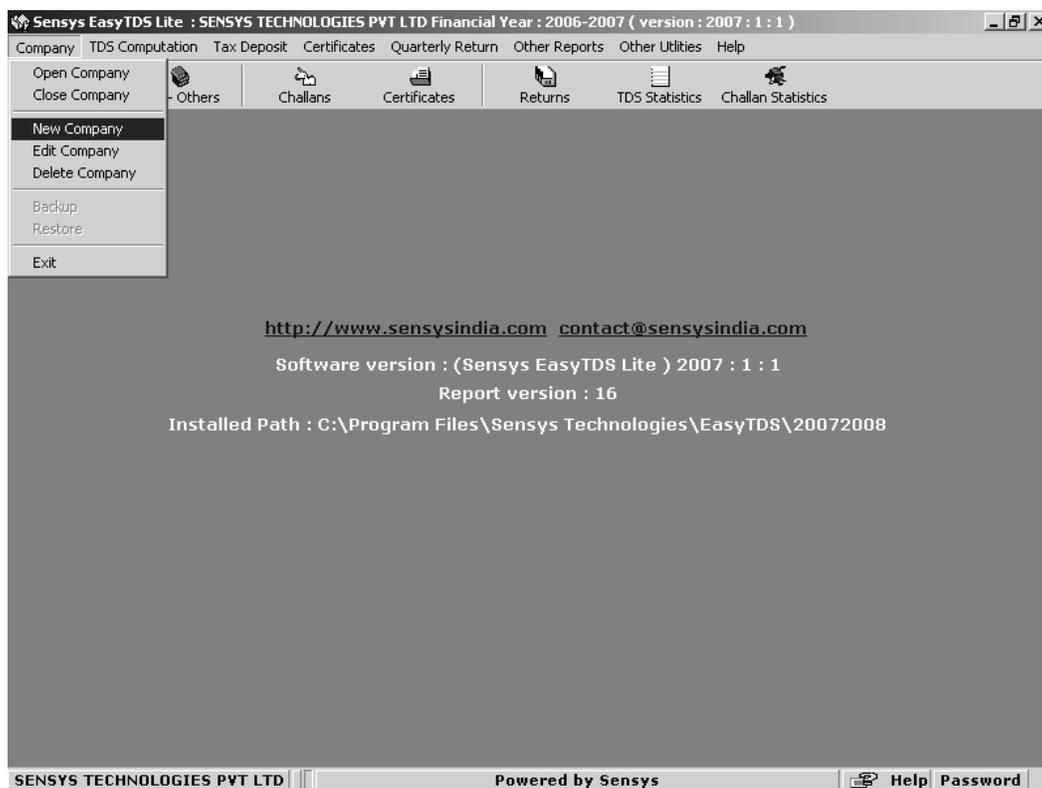


## EASYTDS

### Working on the Software with Example

#### Company Creation

Click on Company Menu –> New Company



## USER MANUAL

### Company Creation

As Shown in the following screen, fill all the Company details –> Click on **Accept**.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

### Creating Deducter....

Deducter Name : **SENSYS TECHNOLOGIES PVT LTD**

Status of Deducter  
 @Government  @others

Applicability of Gratuity Act, 1972 ?   
Date From which applicable

PAN : **AAACP1234L**  APPLIED

Tax Deduction No. **DELB09519F**

TDS Circle : **CIRCLE I 1**

Assessing Officer : **ACIT(TDS)**

Tax Collection No. **NOT APPLICABLE**

Flat/Door/Block no. : **415**

Premise/Bldg./Village : **CORPORATE PARK**

Road/Street/Lane/P.O. : **S.J. MARG**

Area/Location/Taluka : **DADAR - WEST**

Town/City/District : **MUMBAI**

State/U.T. : **19 MAHARASHTRA**

Country : **INDIA**

Pin Code : **400028**

Deducter Level Security :  
Password   
Confirm

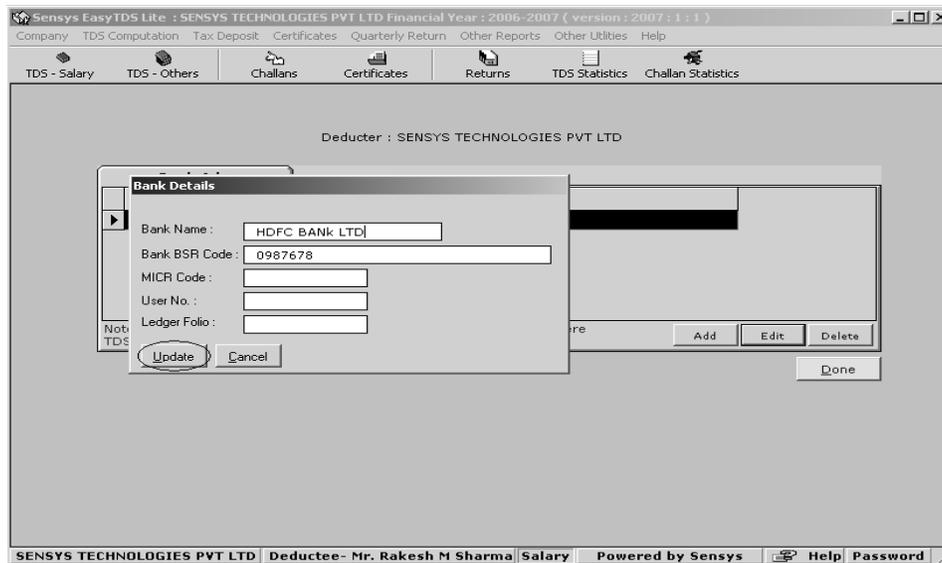
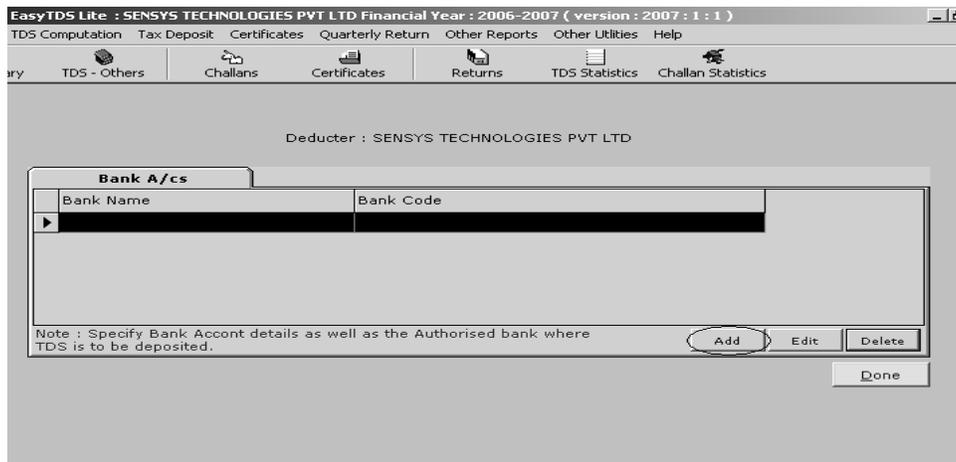
Module Level Security :  
Salary : Password  Confirm   
Other than Salary : Password  Confirm

**Accept** **Cancel**

# EASYTDS

## Bank Masters

Click on **Add** to fill bank Details.



## USER MANUAL

As shown in the following screen,

Add Bank Name where you Deposit Challans and Bank Name from which you Issue Cheque. Here you can add as many Banks Details you want.

Also Enter the 7 Digits BSR Code, Which is mandatory for e-TDS filing

After Adding all Bank Information Click on **Done**

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar indicates the user is 'SENSYS TECHNOLOGIES PVT LTD' for the 'Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area displays 'Deducter : SENSYS TECHNOLOGIES PVT LTD' and a table titled 'Bank A/cs'.

Bank Name	Bank Code
HDFC BANK LTD	0987678

Note : Specify Bank Account details as well as the Authorised bank where TDS is to be deposited.

Buttons: Add, Edit, Delete, Done

Footer: SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

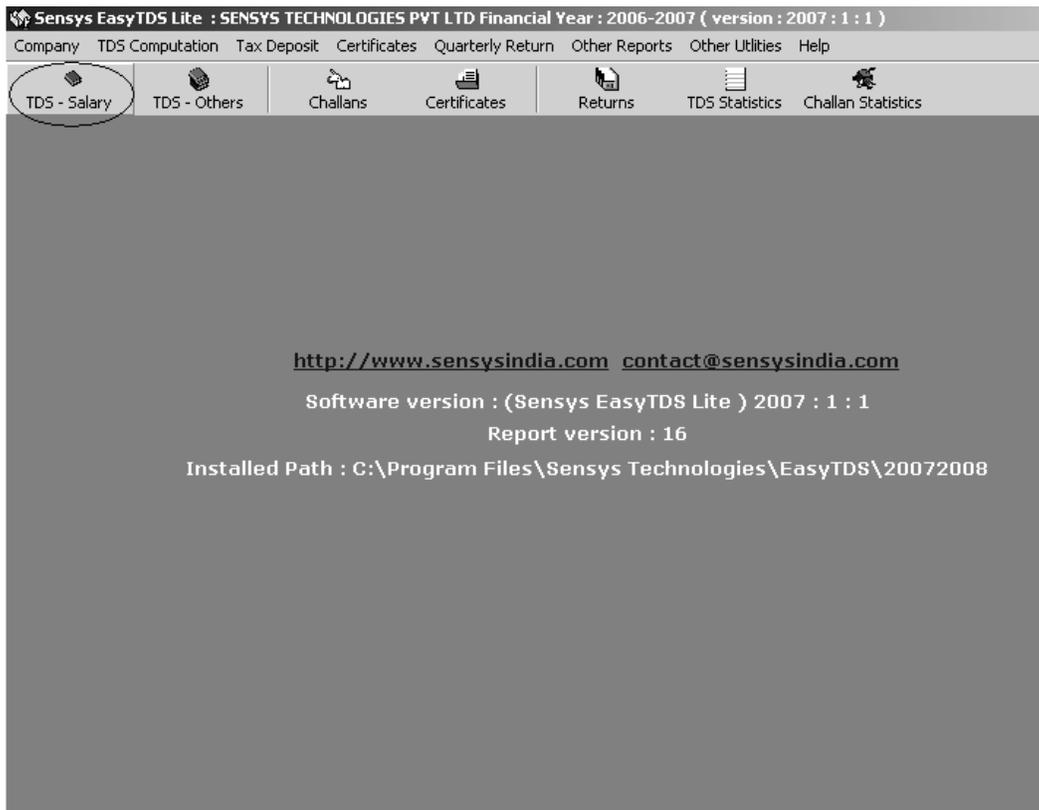
## EASYTDS

Once the Company information and Bank Details are entered you can start working on Salary and Other than Salary Module.

### Let us take an instance of Salary Module first

To Work on salary Module Click on **TDS - Salary** as Shown in the following screen

Or User can go to **TDS Computation** Menu and choose -> **Salary**



## USER MANUAL

Screen Shown Below is Salary Module where user can **Add Employee Details**, **Edit Employee Details** and **Delete Employee Details**

To Add Employee → Click on **Add Deductee**

The screenshot displays the 'Sensys EasyTDS Lite' application window. The title bar indicates the company is 'SENSYS TECHNOLOGIES PVT LTD' and the financial year is '2006-2007'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area is titled 'List of Employees' and features a 'Group' dropdown menu set to '<All Groups>'. Below this is a search section with the text 'Type to search in Name' and four input fields labeled '(Code)', '(First Name)', '(Middle Name)', and '(Last Name)', followed by an 'Find Next' button. A table with the following headers is visible: ID, Title, First Name, Middle Name, Last Name, Gender, PAN, and Designation. The table body is currently empty. At the bottom of the window, there is a control panel with buttons for 'Computation', 'Add Deductee' (circled in red), 'Edit Deductee', 'Delete Deductee', and 'Close'. A checkbox labeled 'Show Taxable Deductees only' is also present. Below these buttons are several utility buttons: 'Recalculate Balances', 'Generate Worksheet', 'Investment Declaration', 'Certificate No. Format', 'Generate Projection', and 'Salary Payment Dates'. The status bar at the very bottom shows 'SENSYS TECHNOLOGIES PVT LTD', 'Deductee- Mr. Rakesh M Sharma', 'Salary', 'Powered by Sensys', 'Help', and 'Password'.

## EASYTDS

Fill all the details of Employee as shown in the following screen

**Sensys EasyTDS Lite - SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Editing a Deductee under head 'SALARY'**

Deductee Name : Mr.     
Date of Birth :  \* dd/mm/yyyy  
Gender :  Male  Female \*  
Fathers Name :   
Husband Name :  
PAN :   APPLIED  
Occupation :   
Designation :  \*  
Date of Joining :  \* dd/mm/yyyy  
Retirement Date :  dd/mm/yyyy  
Status :  \*  
 Is Director in the company or Has substantial voting rights in the company?  
 Is eligible for deduction u/s 80U (severe disability)  
 Is eligible for deduction u/s 80U(for physically handicapped)  
 Is Deductee an Indian Citizen ?  
 Is Surcharge Applicable ?

Address :  
Flat/Door/Block no. :   
Premise/Bldg./Village :   
Road/Street/Lane/P.O. :   
Area/Location/Taluka :   
Town/City/District :   
State/U.T. :   
Country :  Pin Code :   
Remarks :

Keep this deductee in this group :

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

Similarly user can **add** unlimited no. Employees

## USER MANUAL

To Enter **Salary details of Employees**, Select that particular Employee and Click on **Computation** or Press **ENTER** key on the keyboard as shown in the following screen



As shown in the above Screen we have selected Employee Mr. Rakesh Sharma and clicked on **Computation**

For instance, we are Entering **Salary Details** of Mr. Rakesh Sharma.

## EASYTDS

Double Click on Salaries or Press **ENTER** Key from Keyboard

Head	Total	Taxable	Net Income
<b>Salaries</b>	0.00	0.00	0.00
+ Salary	0.00	0.00	
+ Allowances	0.00	0.00	
+ Perquisites	0.00	0.00	
Gross Salary	0.00	0.00	
+ Less : Deductions	0.00	0.00	
Net Salaries	0.00	0.00	
House Property	0.00	0.00	
+ Other Sources Income	0.00	0.00	
Gross Total Income	0.00	0.00	
+ Less : Deductions u/s 80CCC-80U	0.00	0.00	
Net Income	0.00	0.00	

Tax	0.00
Add : Surcharge	0.00
Total : Tax with Surcharge and Edu. Cess	0.00
Less : Relief u/s 89(1)	0
<b>Net Tax Liability</b>	0.00
Tax deducted by others	0.00 ...
Tax to be deducted by us	0.00
<b>Monthly Tax Deducted by us</b>	0.00
April	0
May	0
June	0
July	0
August	0
September	0
October	0
November	0
December	0
January	0
February	0
March	0
<b>Balance Tax to be deducted</b>	0.00 ...

Salaries is divided in to three parts: - (I) Salary (II) Allowance (III) Perquisites

Click on **Salary** or press **ENTER** Key on the Keyboard it will take you to detail section of Salary like (Basic Salary, DA, Bonus etc.)

USER MANUAL

Enter the Basic Salary for each month and press **ESC Key** on the keyboard to return to main screen. Pressing **ESC Key** will save the Data

For instance, If 13000 is entered in the Month of April and pressed **ENTER Key** on the keyboard, then same amount will be copied to all the months from May to March.

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon**

Head	Mr. Rakesh M Sharma	
Salaries		0.00
Salary		0.00
Basic Salary	First Quarter	
Dearness Al	April	13000
Dearness Pe	May	13000
Advance Sal	June	13000
Arrears of S	Second Quarter	
Fees	July	
Commission	August	
Bonus	September	
Overtime	Third Quarter	
Gratuity	October	
Leave Salar	November	
Leave Salar	December	
Commuted f	Fourth Quarter	
Retrenchme	January	
Voluntary Pa	February	
Compensati	March	
Salary recei	<b>Total :</b>	<b>39000</b>
Tax on Perq	<b>Taxable :</b>	<b>39000</b>
User Define		
User Defined Salary - 6		0.00
User Defined Salary - 7		0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

EASYTDS

Similarly Enter the Details of **Allowances** as Shown in the following Screen.

House Rent Allowance

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Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. R: Mr. Rakesh M Sharma

Head HRA

	Amount Received:	Rent Paid:	
<b>First Quarter</b>			Select City for HRA Calculations: MUMBAI (50%)
April	3300	3000	
May	3300	3000	
June	3300	3000	
<b>Second Quarter</b>			
July	0	0	
August	0	0	
September	0	0	
<b>Third Quarter</b>			
October	0	0	
November	0	0	
December	0	0	
<b>Fourth Quarter</b>			
January	0	0	Amount equal to 50% of salary: 19500
February	0	0	House Rent allowance received by employee: 9900
March	0	0	Excess of Rent paid over 10% of salary: 5100
<b>Total :</b>	<b>9900.00</b>	<b>9000</b>	
<b>Taxable :</b>	<b>4800.00</b>	Manually <input type="checkbox"/>	

User Defined Exempt Allow 2 0.00 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password



Professional Tax Deduction

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon Press escape {ESC} to save & close.

Head		44100.00
Salaries		0.00
Salary		0.00
Allowances		0.00
Perquisites		0.00
Gross Salary		0.00
Less : Deductions		0.00
Standard Deduction		0.00
Entertainment Allowance		0.00
Professional Tax Deduction		0.00
Net Salaries		0.00
House Property		0.00
Other Sources Income		0.00
Gross Total Income		0.00
Less : Deductions u/s 80CCC-80		0.00
Net Income		0.00

**Mr. Rakesh M Sharma**

Professional Tax Deduction

Professional Tax	
April	200
May	200
June	200
July	0
August	0
September	0
October	0
November	0
December	0
January	0
February	0
March	0
<b>Total :</b>	<b>600</b>
<b>Deduction:</b>	<b>600</b>

Purchase and Edu. Cess  
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 by others  
 ducted by us  
 educted by us  
 be deducted

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SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password



EASYTDS

Deduction u/s Section 80D (Medi Claim)

Sensys EasyTDS Lite : SENSY TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon Press escape {ESC} to save & close.

Head	Total	Taxable	Net Income	
Salaries	51000.00	43500.00	28500.00	
Salary	39000.00	39000.00	Tax	0.00
Allowances	12600.00	5100.00	Add : Surcharge	0.00
Perquisites	0.00	0.00	Total : Tax with Surcharge and Edu. Cess	0.00
Gross Salary	51600.00	44100.00	Less : Relief u/s 89(1)	0
Less : Deductions	600.00	600.00	Net Tax Liability	0.00
Net Salaries	51000.00	43500.00	Tax deducted by others	0.00 ...
House Property				0.00
Other Sources Income				0.00
Gross Total Income				0.00
Less : Deductions u/				
Section 80D				
Section 80DD				
Section 80DDB				
Section 80E				
Section 80G				
Section 80GG				
Section 80L	0.00	0.00	October	0
Section 80U	0.00	0.00	November	0
Section 80GGA	0.00	0.00	December	0
Section 80C	0.00	0.00	January	0
Section 80CCC(Pension Fund)	0.00	0.00	February	0
Section 80CCD(Pension Sch Central Go...)	0.00	0.00	March	0
Net Income	28500.00	28500.00	Balance Tax to be deducted	0.00 ...

Mr. Rakesh M Sharma

Section 80D

Own Mediclaim :

Others Mediclaim :

Senior Citizen Mediclaim :

Amount of Deduction :

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

USER MANUAL

Section 80C - Life Insurance Premium

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon Press escape {ESC} to save & close.

Head	Mr. Rakesh M Sharma			3500.00
	Life Insurance Premium			0.00
	Description	Premium Paid	Sum assured	0.00
Section 80DDB				0.00
Section 80E				0.00
Section 80G				0.00
Section 80GG				0.00
Section 80L				0.00
Section 80U				0.00
Section 80GGA				0.00
Section 80C				0.00
Life Insurance P	Life Insurance	15000	0	0.00
Statutory Provid		0	0	0.00
Recognised Prov		0	0	0.00
15-Year Public P		0	0	0.00
10 or 15 year A		0	0	0.00
National Savings		0	0	0.00
ULIP of Unit Trus		0	0	0.00
Annuity Plan of I		0	0	0.00
Jeevan Dhara (A		0	0	0.00
Jeevan Akshay		0	0	0.00
Notified units of		0	0	0.00
Education Expen				0.00
Equity Linked Sa				0.00
Purchase / Cons				0.00
Home Loan Accc				0.00
Fixed Deposits				0.00
Group Insurance				0.00
Housing Finance Scheme		0.00	0.00	0.00
Investment in Infrastructure		0.00	0.00	0.00
<b>Total :</b>		<b>15000</b>		
<b>Deduction:</b>		<b>15000</b>		

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password



USER MANUAL

Please carefully see the area highlighted in rectangle

**Mr. Rakesh M Sharma - Computation of Taxable Income and Tax thereon**

Head	Total	Taxable
Salaries	51000.00	43500.00
Salary	39000.00	39000.00
Allowances	12600.00	5100.00
Perquisites	0.00	0.00
Gross Salary	51600.00	44100.00
Less : Deductions	600.00	600.00
Net Salaries	51000.00	43500.00
House Property	-15000.00	-15000.00
Other Sources Income	0.00	0.00
Gross Total Income	36000.00	28500.00
Less : Deductions u/s 80CCC-80U	28500.00	28500.00
Net Income	0.00	0.00

<b>Net Income</b>	0.00
Tax	0.00
Add : Surcharge	0.00
Total : Tax with Surcharge and Edu. Cess	0.00
Less : Relief u/s 89(1)	0
<b>Net Tax Liability</b>	0.00
Tax deducted by others	0.00
Tax to be deducted by us	0.00
<b>Monthly Tax Deducted by us</b>	228.00
April	228
May	0
June	0
July	0
August	0
September	0
October	0
November	0
December	0
January	0
February	0
March	0
<b>Balance Tax to be deducted</b>	0.00

As shown in the screen above, user has to enter the **TDS Amount** Deducted from the Employees Salaries, month wise, to arrive at the monthly figure of TDS; there is a facility to generate **Projection of TDS** which is explained in the following screen.

## EASYTDS

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

Click on the **Process** button to generate projection report all the employees.

Prepare Tax report for :  
 All Employee  Selected Employee

Tax report type :  
 Projected  Accurate

Report Coverage  
 Detailed  Summary

Date of Revision 08/04/2006

Include Left Employees also

Generate New Projection Report

Select Base Month

Process Close

## USER MANUAL

### Report Coverage option

- (i) **Detailed:** This will give **Detailed** Projection of Salary, Allowances, Investments and Exemptions if any, & Projected TDS for the entire year. Here to arrive at a **Monthly TDS Amount** user has to divide the Total TDS / Balance no. of months in a year
- (ii) **Summary:** Generates monthly tax to be deducted from the Employees Salary

As shown in the following screen, User can print the Investment Declaration form which can be given to Employees to show their Investment Plan

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

## EASYTDS

As shown in the following screen, Recalculate Balance can be used to Rebuild the Balances, Use this option if any mismatch found in the Income & Tax Figures.

The screenshot displays the 'Sensys EasyTDS Lite' application window for 'SENSYS TECHNOLOGIES PVT LTD' for the financial year 2006-2007. The interface includes a menu bar with options like 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. Below the menu is a toolbar with icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main area is titled 'List of Employees' and features a 'Group' dropdown menu set to '<All Groups>'. A search bar is present with fields for '(Code)', '(First Name)', '(Middle Name)', and '(Last Name)', along with an 'Find Next' button. A table lists employee details:

ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

At the bottom, there is a row of buttons: 'Computation', 'Add Deductee', 'Edit Deductee', 'Delete Deductee', and 'Close'. A checkbox labeled 'Show Taxable Deductees only' is also present. Below these buttons is a grid of action buttons: 'Recalculate Balances' (circled in red), 'Generate Worksheet', 'Investment Declaration', 'Certificate No. Format', 'Generate Projection', and 'Salary Payment Dates'.

## USER MANUAL

As shown in the following screen, **Salary Payment Dates** must be entered, as it is mandatory for e-TDS Filing. This option is basically to enter Dates on Which Salaries are paid. For instance for the 1st Quarter ending 30th June 2006, Date of Salary Payments should be the last date of that particular month



ID	Title	First Name	Middle Name	Last Name	Gender	PAN	Designation
11	Mr.	Rakesh	M	Sharma	M	AAACD1234P	Accountant

For instance, enter the Date for the month of April and press **ENTER** Key on the keyboard to copy the same date to other Employees

**Note:** Salary Payment Date has to be the last date of that month

## EASYTDS

**Note :** Salary payment date has to be the last date of that particular month.

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar reads 'Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The main window title is 'Please put Date of Payment of Salary to the Employees for Each Month (Format - dd/MM/yyyy)'. Below this is a table with columns for months and specific dates. The first row shows employee ID '11' and name 'Rakesh M Sharma' with payment dates for April (30/04/2006), May (31/05/2006), and June (30/06/2006). A tip at the bottom states: 'Tips. Press Enter to fill same date of payment for all the employees. Date of Payment for Quarter ending months can not be greater than last date of that quarter.' An 'OK' button is visible in the bottom right corner.

ID	Name	April	May	June	July	August	September
11	Rakesh M Sharma	30/04/2006	31/05/2006	30/06/2006			

To Work on **Challans Module** Click on Challans as Shown on the screen below.  
Or User can go to **Tax Deposit Menu** and choose → **Challans - Salary**

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar reads 'Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. The 'Challans' icon is circled in red. The main window displays the following text: 'http://www.sensysindia.com contact@sensysindia.com', 'Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1', 'Report version : 16', and 'Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008'. The status bar at the bottom shows 'SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password'.

## USER MANUAL

As shown in the following screen, Select the category Salary & click on Add

The screenshot shows the 'Sensys EasyTDS Lite' application window. The title bar reads 'SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )'. The menu bar includes 'Company', 'TDS Computation', 'Tax Deposit', 'Certificates', 'Quarterly Return', 'Other Reports', 'Other Utilities', and 'Help'. The toolbar contains icons for 'TDS - Salary', 'TDS - Others', 'Challans', 'Certificates', 'Returns', 'TDS Statistics', and 'Challan Statistics'. Below the toolbar, there is a 'Choose Head:' dropdown menu with a list of categories: 'Salary', 'Interest on Securities', 'Interest other than Interest on Securities', 'Payment to Contractors / Sub-Contractors', 'Rent', 'Fees for Professional or Technical Services', 'Winning From Lotteries & Puzzles', and 'Winning from Horse Races'. The 'Salary' option is selected. To the right of the dropdown is a table with the following columns: 'Income Tax', 'Surcharge', 'Ecess', 'Interest Amount', 'Other Tax', 'Total Amount', and 'n-adjusted Amount'. Below the table are buttons for 'Print Challan', 'Add', 'Edit', 'Delete', and 'Close'. The 'Add' button is circled in red. At the bottom, a status bar displays 'SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password'.

Choose Head:

- Salary
- Interest on Securities
- Interest other than Interest on Securities
- Payment to Contractors / Sub-Contractors
- Rent
- Fees for Professional or Technical Services
- Winning From Lotteries & Puzzles
- Winning from Horse Races

Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	n-adjusted Amount

Print Challan Add Edit Delete Close

\*\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

SENSYS TECHNOLOGIES PVT LTD Deductee- Mr. Rakesh M Sharma Salary Powered by Sensys Help Password

## EASYTDS

**Challan Details : TDS Section** Salary (s.192)

⇒ Enter challan amount you are depositing:

⇒ Please match the Amount being deposited with following transactions :

Deductee Name	Month Name	TDS Deducted	TDS Deposited	TDS yet to be deposited	TDS depositing
Rakesh M Sharma	April	228	0	228	228
<b>Total :</b>		<b>228</b>	<b>0</b>	<b>228</b>	<b>228</b>

Adjust your Challan amount against these parties and enter your challan details below

⇒ **Challan Details (Bifurcation of Challan Gross Amount and other details)**

Cheque / DD  Cash

Date of Cheque :  Income Tax :  224  
 Date of Deposit :  Surcharge :  -  
 Cheque No. :  Edu. Cess :  4  
 Challan Type :  Interest :   
 Drawn on :  Other Tax :   
 Bank where depositing:  Gross Amount :

Challan No./Serial No. given by Bank :   
 Is Transfer Voucher (For Govt. Deductors)

SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

Enter the Challans details as show in the screen above,  
 Enter the Challan amount you are depositing as shown in the above screen,  
 marked in circle

Amount once entered will get automatically distributed to the Employees  
 automatically; if any month has to be filtered than click on Filter and choose the  
 month you want to select.

If any Excess amount of Challan is to be issued, it will automatically adjust the  
 amount against Employees and balance will be adjusted in Income Tax column

Once the necessary details as shown in the above screen is entered, click on Ok  
 to print the Challan

## USER MANUAL

The screenshot displays the Sensys EasyTDS Lite application window. The title bar reads "Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )". The menu bar includes "Company", "TDS Computation", "Tax Deposit", "Certificates", "Quarterly Return", "Other Reports", "Other Utilities", and "Help". The toolbar contains icons for "TDS - Salary", "TDS - Others", "Challans", "Certificates", "Returns", "TDS Statistics", and "Challan Statistics". A dropdown menu for "Choose Head" is set to "Salary".

	Deposit ID	Date of Cheque/DD	Deposit Date	Challan No	Paid In	Cheque No.	Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	Un-adjusted Amount
▶	1	05/05/2006	05/05/2006		HDFC BAN	234567	224	0	4	0	0	228	0

Below the table, there is a "Print Challan" button circled in red. To the right are buttons for "Add", "Edit", "Delete", and "Close". A note below the buttons states: "Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans."

The status bar at the bottom shows "SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password".

The second screenshot shows the same application window with the "Certificates" menu item circled in red. The main area of the window displays the following text:

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)  
 Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
 Report version : 16  
 Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

The status bar at the bottom of the second screenshot is identical to the first.

Click on Certificate to print Form 16, 16A, 12BA.

## EASYTDS

The screenshot shows the 'Issue Certificates & Challans' window in Sensys EasyTDS Lite. The 'Choose Head' dropdown is set to 'Salary'. A 'Form 16' dialog box is open, displaying a table with the following data:

Title	First Name	Middle Name	Last Name	Designation
Mr.	Rakesh	M	Sharma	Accountant

The 'Details : Issue of Form 16' section contains the following fields:

- Date of Issue : 31/03/2007
- Place of Issue : Mumbai
- Signatory : Mr Rajpal
- Father's Name : Kumar
- Designation : Director
- Certificate No.: 11
- For the Period :

Buttons for 'Proceed...' and 'Cancel' are visible. At the bottom of the dialog, there are buttons for 'Form 16', 'Form 12BA', and 'End Next'.

For Filing Electronic TDS Return click option return as shown in screen below.

The screenshot shows the 'Returns' menu option highlighted in the Sensys EasyTDS Lite software. The main window displays the following information:

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)  
Software version : (Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16  
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

## USER MANUAL

Check the Filled Information properly and click OK to proceed.

## EASYTDS

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Regular Quarterly Return : Form 24Q (TDS-Salary)**

Choose period for Return filing: Quarter 1 (Apr-Jun) File Creation Date: 08/04/2007

Name of the Deducter: SENSYS TECHNOLOGIES PVT LT Tax Deduction Account Number: DELB09519F

TDS Circle: CIRCLE I 1 Permanent Account Number: AAACP1234L

**Particulars of the deductor**

Branch / Division: [ ]

Address 1: 415

Address 2: CORPORATE PARK

Address 3: S.J. MARG

Address 4: DADAR - WE

Address 5: MUMBAI

State Code: 19 MAHARA

Pin Code: 400028

Email Id: email@email

STD Code: 022

Telephone: 56076048

Status of Deducter: Others

Change of Address of Deducter Since last return:

**Particulars of the person responsible for deduction of tax**

Name: Mr. Naresh Sehgal

Designation: Accounts Officer

Address 1: 415

Address 2: CORPORATE PARK

Change of Address of Responsible Person Since last return:

Place: Mumbai

Manual Validation:

Finish Cancel

Ok Cancel

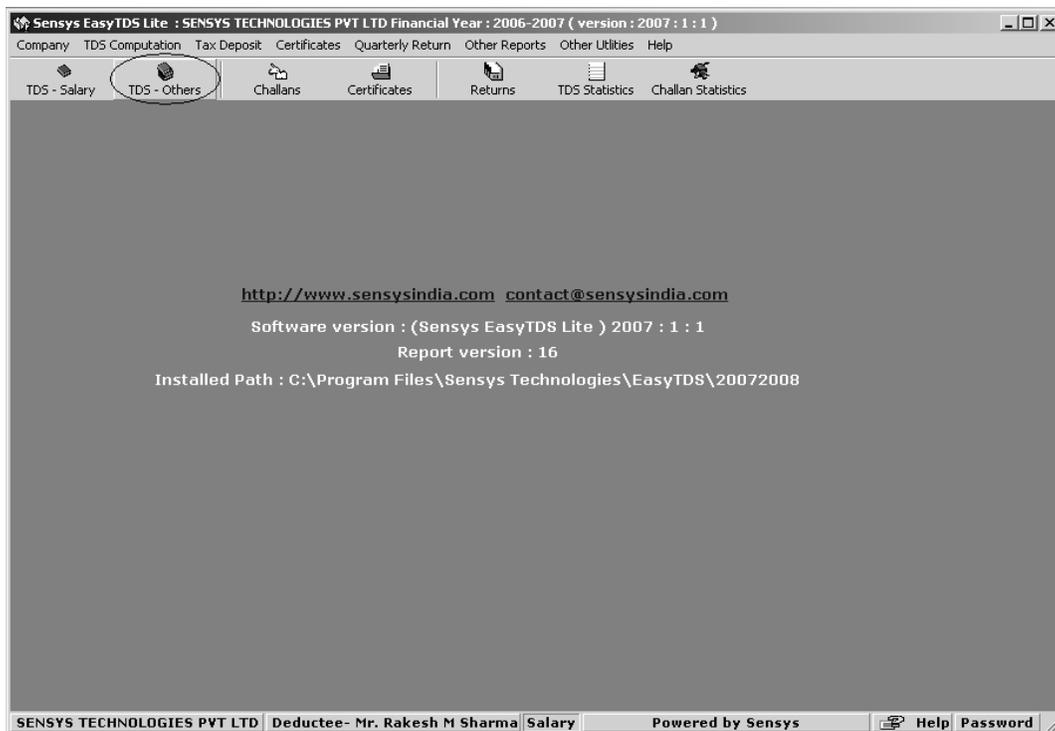
SENSYS TECHNOLOGIES PVT LTD | Deductee- Mr. Rakesh M Sharma | Salary | Powered by Sensys | Help | Password

On clicking on **Finish** as shown in the screen above,

If the file is **Valid**, it will give the path where the e-TDS FVU file is created and will prompt to Generate **Form 27A**, Click on **Yes** to view Form 27A

If the file is **Invalid**, List of errors would be displayed on the screen, rectify the error and repeat the same procedure again

To Work on **Others Module** Click on **TDS - Others** as Shown on the screen below:



## EASYTDS

As shown in the following screen, Select the Category of your choice and click on **Add Deductee**

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head:  Group:

- Interest on Securities
- Interest other than Interest on Securities
- Payment to Contractors / Sub-Contractors**
- Rent
- Fees for Professional or Technical Services
- Winning From Lotteries & Puzzles
- Winning from Horse Races
- Insurance Commission

Party Code	Name	Type	PAN	Status	Town

Gross Amt Paid: 50000.00  
TDS Amt Deducted: 8415.00

SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help | Password

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head:  Group:  Filter:

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town

Code:  Find Next Name:  Find Next

Gross Amt Paid: 0.00  
TDS Amt Deducted: 0.00

SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help | Password

## USER MANUAL

Fill the deductee details.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

**Adding a Deductee under head 'Payment to Contractors / Sub-Contractors'**

Party Code :

Deductee Type : Domestic Company \*

Deductee Name : **A K Techno Pvt Ltd** \*

PAN : **AAACD1266T**  APPLIED

Is Lower Rate

Type of Company :

Contactor

Sub-Contractor

Advertising Company

Address :

Flat/Door/Block no. : **405**

Premise/Bldg./Village : **M G Road**

Road/Street/Lane/P.O. : **Opp Shivam**

Area/Location/Taluka : **Dadar - West**

Town/City/District : **Mumbai**

State/U.T. : 19 MAHARASHTRA **MAHARASHTRA**

Country : **India** Pin Code : **400028**

Remarks :

Keep this deductee in this group :

SENSYS TECHNOLOGIES PVT LTD | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help Password

Click on computation to make payment entry.

**Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )**

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : Payment to Contractors / Sub-Contractors Group : <All Groups> Filter

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town
A K Techno Pvt Ltd	A K Techno Pvt Ltd	Domestic Comp	AAACD1266T		Mumbai

Code :  End Next Name :  End Next

Consolidated Letter Issue 15G Certificate No.

Gross Amt Paid 0.00

TDS Amt Deducted 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | Powered by Sensys | Help

# EASYTDS

Sensys EasyTDS Lite - SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Filter on Date

Date of Payment	Amount	Tax Rate	Surcharge Rate	Education Cess	TDS Deductible	TDS Deducted	Date of Issue of Certificate	Place of Issue of Certificate	Signature

Gross Amount 0.00  
TDS Amount 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wored by Sensys Help

Sensys EasyTDS Lite - SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Filter on Date

**Adding Payment**

Date of Crediting / payment (whichever is earlier) : 01/06/2006

Amount : 20000

Tax Rate : 2

Surcharge Rate : 10

Education Cess : 2

TDS Deductible : 449

TDS Deducted : 449

Net Amount : 19551

Reason for low rate deduction : Write 'A' if the lower deduction, 'B' for no deduction. Leave blank if Normal Deduction

Extra Details :  
Ref No. : Invoice No. : Invoice Date :  
Narration :

	IT	SC	EC	NET
Company	2/1	10/10	2/2	2,244/1,122
Firm	2/1	10/10	2/2	2,244/1,122
Individual/HUF Total Payments > 10 Lacs	2/1	10/10	2/2	2,244/1,122
Individual/HUF Total Payments < 10 Lacs	2/1	0/0	2/2	2,040/1,020

'/' = rates for Contractors/Sub-Contract, Advt

Gross Amount 0.00  
TDS Amount 0.00

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wored by Sensys Help

## USER MANUAL

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head : **Payment to Contractors / Sub-Contractors** Group : **<All Groups>** Filter

Select deductee from this list

Party Code	Name	Type	PAN	Status	Town
	A K Techno Pvt Ltd	Domestic Comp	AAACD1266T		Mumbai

Code :  Find Next Name :  Find Next

Gross Amt Paid: 20000.00  
TDS Amt Deducted: 449.00

**Computation** **Add Deductee** **Edit Deductee** **Delete Deductee** **Close**

Consolidated Letter Issue 15G Certificate No.

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sensys Help

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit **Challans** Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : ( Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16

Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sensys Help

## EASYTDS

Select category and click on add to make the challan detail.

The screenshot shows the EASYTDS software interface. The title bar reads "sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )". The menu bar includes "Company", "TDS Computation", "Tax Deposit", "Certificates", "Quarterly Return", "Other Reports", "Other Utilities", and "Help". The toolbar contains icons for "TDS - Salary", "TDS - Others", "Challans", "Certificates", "Returns", "TDS Statistics", and "Challan Statistics".

The main window features a "Choose Head:" dropdown menu with the following options: Salary, Interest on Securities, Interest other than Interest on Securities, Payment to Contractors / Sub-Contractors (highlighted), Rent, Fees for Professional or Technical Services, Winning From Lotteries & Puzzles, and Winning from Horse Races.

Below the dropdown is a table with the following columns: Deposit ID, Description, Income Tax, Surcharge, Ecess, Interest Amount, Other Tax, Total Amount, and Un-adjusted Amount. The table is currently empty.

At the bottom of the window, there are buttons for "Print Challan", "Add", "Edit", "Delete", and "Close". The "Add" button is circled in red.

A note at the bottom of the window states: "\*\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

The status bar at the bottom of the window displays: "SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors | wered by Sens | Help |".

## USER MANUAL

**Challan Details : TDS Section**      Payment to Contractors / Sub-Contractors (s.194C)

Corporate deductees    Non-corporate deductees    All Deductees

⇒ Enter challan amount you are depositing:

⇒ Please match the Amount being deposited with following transactions :

Deductee Name	Date of Deduction	Gross Amount	TDS Deducted	TDS Deposited	TDS yet to be deposited	TDS depositing
A K Techno Pvt Ltd	01/06/2006	20000	449	0	449	449
<b>Total :</b>		<b>20000</b>	<b>449</b>	<b>0</b>	<b>449</b>	<b>449</b>

Adjust your Challan amount against these parties and enter your challan details below

⇒ **Challan Details (Bifurcation of Challan Gross Amount and other details)**

Cheque / DD    Cash

Date of Cheque :       Income Tax :

Date of Deposit :       Surcharge :

Cheque No. :       Edu. Cess :

Challan Type :       Interest :

Drawn on :       Other Tax :

Bank where depositing :       Gross Amount :       Details

Challan No./Serial No. given by Bank :        Is Transfer Voucher (For Govt. Deductors)

SENSYS TECHNOLOGIES PVT LTD | Deductee- A K Techno Pvt Ltd | Payment to Contractors / Sub-Contractors wored by Sens | Help

Enter the Challan details as show in the screen above,

Enter the Challan amount you are depositing as shown in the above screen, marked in circle.

Amount once entered will get automatically distributed to the Party/Parties automatically; if any month has to be filtered than click on Filter and choose the month you want to select. (only transaction for the month selected will be shown) If any Excess amount of Challan is to be issued, it will automatically adjust the amount against Party/Parties and balance will be adjusted in Income Tax column.

Once the necessary details as shown in the above screen is entered, click on Ok to print the Challan.

# EASYTDS

Sensys EasyTDS Lite : SENSYS TECHNOLOGIES PVT LTD Financial Year : 2006-2007 ( version : 2007 : 1 : 1 )

Company TDS Computation Tax Deposit Certificates Quarterly Return Other Reports Other Utilities Help

TDS - Salary TDS - Others Challans Certificates Returns TDS Statistics Challan Statistics

Choose Head: Payment to Contractors / Sub-Contractors

Deposit ID	Date of Cheque/Dt	Deposit Date	Challan No	Paid In	Cheque No.	Income Tax	Surcharge	Ecess	Interest Amount	Other Tax	Total Amount	n-adjusted Amount
1	05/07/2006	05/07/2006	09878	HDFC BAN	909876	400	40	9	0	0	449	0

Print Challan Add Edit Delete Close

\*Note : If you see any amount in unadjusted amount column in above challan details table, it means that the challan has not been adjusted against parties to that extent. Please adjust amount against deductions by editing these challans.

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors wered by Sens Help

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<http://www.sensysindia.com> [contact@sensysindia.com](mailto:contact@sensysindia.com)

Software version : ( Sensys EasyTDS Lite ) 2007 : 1 : 1  
Report version : 16  
Installed Path : C:\Program Files\Sensys Technologies\EasyTDS\20072008

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors wered by Sens Help

## USER MANUAL

Click Issue Form 16A to generate Form 16A of the selected party as shown in the screen.

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Issue Certificates & Challans :

Choose Head : **Payment to Contractors / Sub-Contractors**

Form 16A **Saved Certificates** Close

Group :

Title	Name	Type	PAN	Status
	A K Techno Pvt Ltd	Domestic Company	AAACD1266T	

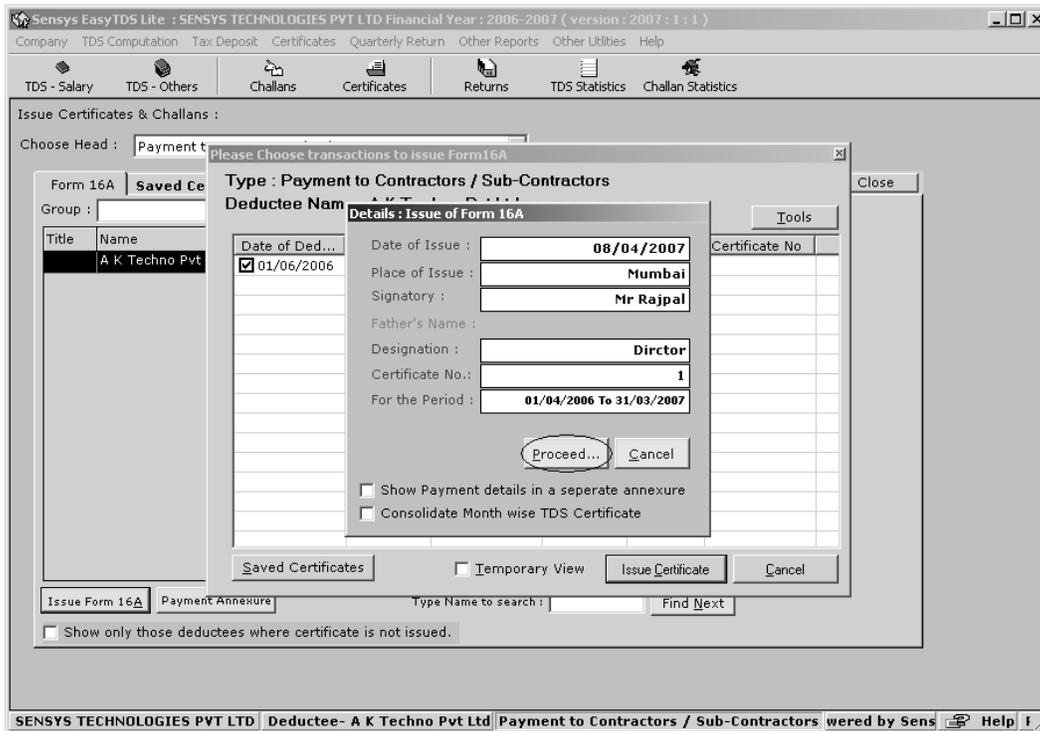
**Issue Form 16A** Payment Annexure Type Name to search : Find Next

Show only those deductees where certificate is not issued.

SENSYS TECHNOLOGIES PVT LTD Deductee- A K Techno Pvt Ltd Payment to Contractors / Sub-Contractors wered by Sens Help

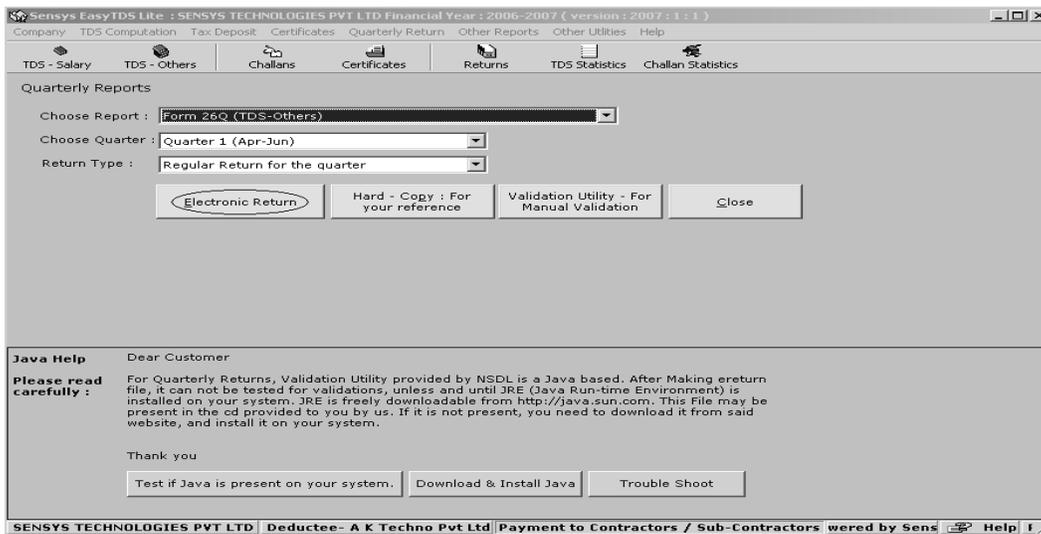
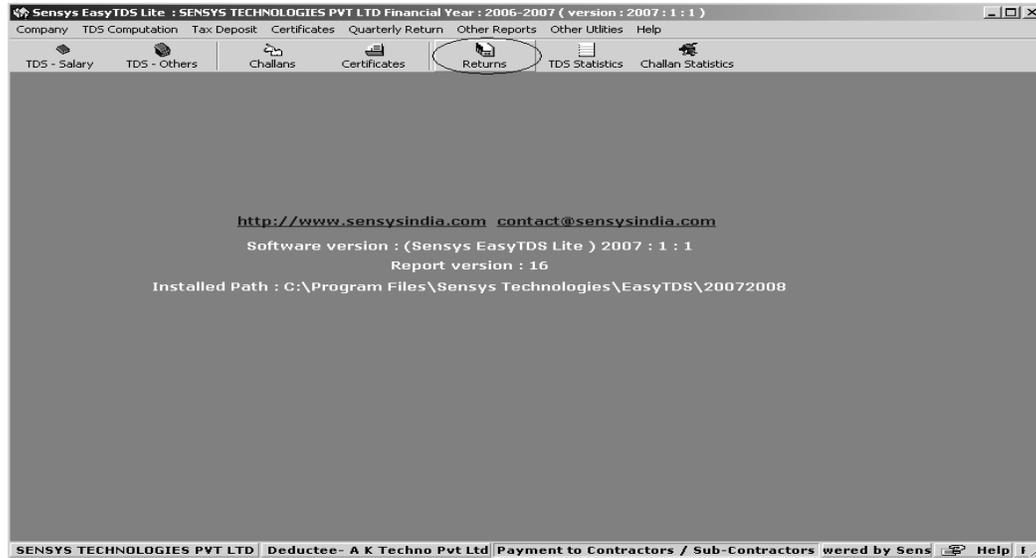


## USER MANUAL



## EASYTDS

Follow the same Steps as discussed in case of Salary Electronic Return



## Backup & Restore

For taking a backup of the company user should close the company first. For this user has to go to Menu **Company** → Close Company

And then go to Menu **Company** → Backup

Following screen will be displayed

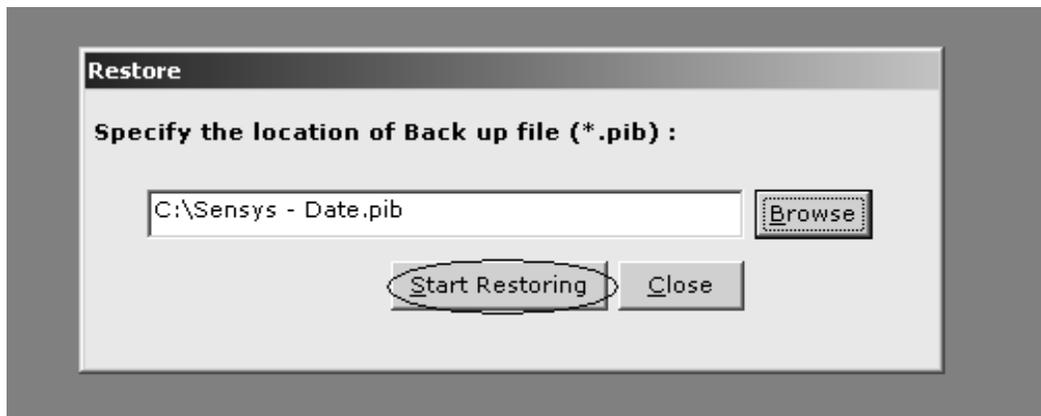


Choose the Company and click on **Start Backup**, it will ask for the File Name to be Saved on which drive or directory, specify the drive or the directory and click on Save

### Restore file

And then go to Menu **Company** → Restore

Following screen will be displayed



Click on **Browse** to locate for the Backup file already taken. And click on **Start Restoring**, A new company will be created.

### Deletion of Data from the Software

#### Salary Module

Go to Menu **Other Utilities** → Delete Transaction (Salary)

#### Others Module

Go to Menu **Other Utilities** → Delete Transaction (Others)